Feb 15, 2013

Team 19 Management Report

**Laboratory # 2: Requirements and Specification**

**Morgan, Laura**

**Miaw, Jireh**

**Hauser, Steven**

**Dworak, Catherine**

**Bertoglio, David**

***Work Product***

**Weekly management report containing the responsibilities of each member over the course of the week and his/her contributions to the weekly tasks. Also includes tasks completed during the meeting, a schedule for the upcoming week, and any significant unresolved problems encountered.**

***Document Revision Information***

**Feb 15, 2013 - Created**

**Approval Sheet**

**All group members whose names are listed below approve of the document and contributed fairly.**

**Morgan, Laura**

**Miaw, Jireh**

**Hauser, Steven**

**Dworak, Catherine**

**Bertoglio, David**

**Pledge**

**On my honor, as a student, I have neither given nor received unauthorized aid on this assignment.**

**Morgan, Laura**

**Miaw, Jireh**

**Hauser, Steven**

**Dworak, Catherine**

**Bertoglio, David**

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# Management Responsibilities

Laura Morgan: Document preparation

Jireh Miaw: Scheduling and task assignment

Steven Hauser: Configuration management and file system control

Catherine Dworak: Web site development

David Bertoglio: Presentation preparation

# Contributions

Laura Morgan:

* Discussed details about base station functions and requirements for specifications document

Jireh Miaw:

* Documented tasks completed during the management meeting in the report
* Discussed details about base station functions and requirements for specifications document

Steven Hauser:

* Discussed details about base station functions and requirements for specifications document

Catherine Dworak:

* Discussed details about base station functions and requirements for specifications document

David Bertoglio:

* Discussed details about base station functions and requirements for specifications document

# Meeting Overview

## Attendees:

Laura Morgan

Jireh Miaw

Steven Hauser

David Bertoglio

## Meeting Location:

Rice Hall: Third Floor

## Meeting Time:

Friday, 1:00 p.m. to 4:30 p.m.

## Agenda:

### Meeting with Partner Group

* Discuss details on debugging system and robot onboard system
* Present details on robot base station and GUI
* Discuss details and methods for communications protocol
* Determine specifications of communications protocol

### Postlab 2:

* Define modes for base station system
* Discuss details on functions and requirements of base station
* Split work for specification between group members

## List of Completed Tasks

* Determined the details for the communications protocol
* Discussed details on debugging system and robot onboard system
* Presented details on robot base station and GUI
* Discussed details and methods for communications protocol
* Determined specifications of communications protocol
* Defined modes for base station system
* Discussed details on functions and requirements of base station
* Split work for specification between group members

# Schedule for Upcoming Week

## Additional Meeting:

Feb 18, 2013 at 3:30 p.m in Rice 3rd floor

## Tasks to be Completed:

Laura Morgan

* Write “Awaiting Signal mode” for specifications document Feb 18

Jireh Miaw

* Write “No Signal mode” for specifications document Feb 18

Steven Hauser

* Write “Normal Op mode” for specifications document Feb 18

Catherine Dworak

* Manage documents on and update website Feb 18

David Bertoglio

* Write “Normal Op mode” for specifications document Feb 18

# Unresolved Problems