March 17, 2013

Team 19 Management Report

**Laboratory #4:Development Tools and Communications Protocol**

**Morgan, Laura**

**Miaw, Jireh**

**Hauser, Steven**

**Dworak, Catherine**

**Bertoglio, David**

***Work Product***

**Weekly management report containing the responsibilities of each member over the course of the week and his/her contributions to the weekly tasks. Also includes tasks completed during the meeting, a schedule for the upcoming week, and any significant unresolved problems encountered.**

***Document Revision Information***

**March 17, 2013 - Created**

**Approval Sheet**

**All group members whose names are listed below approve of the document and contributed fairly.**

**Morgan, Laura**

**Miaw, Jireh**

**Hauser, Steven**

**Dworak, Catherine**

**Bertoglio, David**

**Pledge**

**On my honor, as a student, I have neither given nor received unauthorized aid on this assignment.**

**Morgan, Laura**

**Miaw, Jireh**

**Hauser, Steven**

**Dworak, Catherine**

**Bertoglio, David**

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# Management Responsibilities

Laura Morgan: Document preparation

Jireh Miaw: Scheduling and task assignment

David Bertoglio: Configuration management and file system control

Catherine Dworak: Web site development

Steven Hauser: Presentation preparation

# Contributions

Laura Morgan:

* Created a description document of the software test tool for the onboard control

Jireh Miaw:

* Documented tasks completed during the management meeting in the report

Steven Hauser:

Catherine Dworak:

* Worked on the Software test tool for the onboard robot system

David Bertoglio:

* Completed the changes for the communications protocol error checking

# Meeting Overview

## Attendees:

Laura Morgan

Jireh Miaw

Steven Hauser

Catherine Dworak

David Bertoglio

## Meeting Location:

Rice Hall: Third Floor

## Meeting Time:

Sundat, 1:00 p.m. to 4:00 p.m.

## Agenda:

### Postlab 4:

* Complete the Communications protocol specification document
* Complete the support software tool for the control station
* Complete a management report on the meeting

### Prelab 5:

* Develop a design for the robot onboard system
* Document the design
* Prepare a presentation on the design

## List of Completed Tasks

* Completed management report for the meeting
* Completed software support tool
* Completed communications protocol specification document
* Developed design for robot onboard system

# Schedule for Upcoming Week

## Additional Meeting:

## Tasks to be Completed:

Laura Morgan

* Write description of the design parts

Jireh Miaw

* Write details on the design

Steven Hauser

Catherine Dworak

* Update website with completed documents

David Bertoglio

* Finish communications protocol specification

# Unresolved Problems