FW: CS @ Illinois - Welcome to CS 528

1 message

McQuillan, Daniel Arthur <dmcquil2@illinois.edu>   Tue, May 27, 2014 at 6:21 PM
To: "dmcquillan314@gmail.com" <dmcquillan314@gmail.com>

From: MacGregor, Kara Lynn
Sent: Tuesday, May 27, 2014 1:16 PM
To: McQuillan, Daniel Arthur
Subject: CS @ Illinois - Welcome to CS 528

IMPORTANT: ONLINE COURSE INSTRUCTIONS

Greetings,

Welcome to the Department of Computer Science and thank you for enrolling in CS 528, Object-Oriented Programming & Design, for the summer 2014 term. This is a lengthy email! We ask that you please read the information carefully and **SAVE IT** for future reference.

CS 528 will begin on Monday, June 2, 2014. You will not have access to your online course until this date. Please note that classes are **NOT SELF-PACED** *(there are scheduled due dates for assignments, exams, and quizzes)*. It is very important that you set aside time each week to work on your course to keep up. It can be extremely difficult to catch up once you fall behind.

You will need your NetID and password to access the course site.

Please take time to review our online tutorials located at http://engineering.illinois.edu/online/current-students/engineering-online-student-portal.html. In addition, browse through the Engineering Online Portal to learn more about the policies, tech support, and much more. This site will be the main hub for general communication about our online courses. It is important to check it at least once a week.

Communication

All correspondence with faculty and staff will be done through your Illinois email address. It is very important to check this account at least three times a week. When you receive your "Welcome Email" from the Teaching Assistant *(TA)* the first week of class, please respond back to this email to confirm that you did receive it and to confirm your Illinois account is working correctly.

Course Information *(Instructor and TA Contact Information)*

During the summer, this course uses recording of lectures from the previous semester for both online and on campus. This course is taught on campus from 1:00 PM to 2:15 PM on Mondays, Tuesdays and Thursdays. All lectures will be available for you to view roughly four hours after the time it is delivered on campus. A direct link to the course website will be provided to you in the TA's "Welcome Email" that you will receive the first week of class. Lectures can be access through the Engineering Online Portal – http://engineering.illinois.edu/online/current-students/computer-science-courses.html.

Chase Geigle is the instructor for this course and can be reached at geigle1@illinois.edu. He will be sending you a welcome email the first week of class with important course information, course website, exam dates, syllabus, office hours, contact information, etc. In addition, this information will also be posted within the course website to reference during the semester.

Technical Information and Support

It is very important to make sure your computer meets the technical requirements needed to access and complete your online course. To review these requirements, go to http://engineering.illinois.edu/online/how-it-works.html. Online technical support can be reached at engronline-support@illinois.edu and will respond to your email within 24 hours during the business week.

Textbooks

It is important to order your textbooks prior to the start of the semester. Textbook information is published at the Illini Bookstore, http://uofibookstore.illinois.edu/buy_main.asp. To learn how to look up your textbook information, visit http://engineering.illinois.edu/online/current-students/engineering-online-student-portal.html. Please note that a few course will not have required textbooks and will be stated on this website when you pull up the course.

Refund Policy

The University of Illinois has very strict refund policies. To receive a 100% tuition refund, students are required to drop the course prior to the first day of class. To learn more about the refund policies and dates, visit http://engineering.illinois.edu/online/current-students/Policies/refund-tuition.html and http://illinois.edu/calendar/list/2568. If you have any questions regarding these policies, please contact Frank Hoskinson at fhoskins@illinois.edu.

Drop or Withdrawal Policy and Procedure

If for some reason you need to drop your course *(or withdrawal if you are dropping all courses for the semester)*, please contact Frank Hoskinson at fhoskins@illinois.edu to complete the necessary paperwork. If are a degree seeking student, please also notify your academic advisor in your department about your plans to drop or withdraw from the term.

Office of Continuing Engineering Education Contact Information

Advising Questions: Kara MacGregor, kmacgreg@illinois.edu

Proctors and Registration Questions: Wendy Yahnke, wyahnke@illinois.edu

Tuition Bill Questions/Payments: Frank Hoskinson, fhoskins@illinois.edu

Technical Support: Scott Cimarusti and Farzad Mirzaei, engronline-support@illinois.edu

Reminder to Set Up Your Proctor

All exams are proctored. All new and continuing students must setup your proctor within the first week of the semester with the Office of Continuing Engineering Education. This is something that is completed each semester. Please go to http://engineering.illinois.edu/online/current-students/exam-proctor.html to learn more and complete the online Proctor Form before the start of the term or by the first

Friday of the term.

Additional Information

My name is Kara MacGregor and I am an Academic Advisor for the CS Graduate Programs.   My role is to provide academic guidance to all our online students. If you have any questions throughout the semester or having problems connecting with your TA, please let me know. I can be reached at kmacgreg@illinois.edu or at (217) 333-9706. My response time to emails is 48 hours during the business week.

Again, welcome to the Department of Computer Science and have a great semester!

Kara