# Contact Profile Component

## Description:

The contact component is used for the management of Phoenix clients.

## Requirements:

The contact profile component will provide an area for contacts to edit their profile information.

## Functions:

Clicking 'edit' will display the input form(s) for editing contact information

Personal:

firstname

lastname

email

mobile

home

office

extension

**Credentials**

username

password

**Request Transfer to New Company**

Sends to marketing department to notify a change of employer/company

## Backoffice Admin (Marketing or PMA)

Requests go to either marketing or PMAs. They can review the request then affect changes to the client information (eg: change company) on the client’s behalf within the backoffice system.

Backoffice Admins can do the following:

view a contact’s information

edit the contact information

view the client’s companies history

view the client’s buildings history

view the client’s claims history

Future:

Track birthdays, anniversaries, family members (for bdays etc)

Notable events