

Daniel T Merkl

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Objective: To find a position in software development requiring analytical and strategic thinking, attention to detail, accurate communication, and accountability in a team driven setting.

Professional Experience

Servicing Auditor

08/2018 - 08/2019

Tena Companies, Inc.

- Worked with various Clients database systems (Fiserv, MSP, TMS, LSAMS)
- Maintain an understanding of applicable federal and state laws and regulations, general servicing and secondary marketing investor guidelines in relation to mortgage servicing.
- Review loan information including all documentation contained within a mortgage file and client servicing system to ensure compliance with applicable federal, state and agency guidelines.
- Maintain a quantity and quality of output that meets or exceeds company standards.
- Using proper language and grammar to clearly describe in writing relevant circumstances found within files in the form of an exception or observation.

Loan Servicing Specialist 3

07/2016 - 08/2018

Wells Fargo Home Mortgage

- Work in various processes with different Wells Fargo teams (Loan Sales, Reverse Mortgage, FHA Claims).
- Worked with various Wells Fargo database systems (ARROW, MSP, ICMP)
- Procure documents in an efficient manner.
- Trained in new employees on the job procedures.
- Assist new employees with questions for completing different tasks.
- Examine documents for deficiencies and maintain a high level of accuracy with attention to detail.
- Review reverse mortgage documents and marked all deficiencies before packaging them for the next filer to correct.
- Communicate with counties, Title companies, settlement agents and other entities to attain proper documentation.
- Mitigate risk of faulty filing and increase overall efficiency of the filing process.
- Work with the team to share ideas on how to improve our process and create a positive working environment.

Direct Support Professional

01/2011 - 07/2016

MTF INC

- Review information logs of clients and assess next steps
- Document daily data in company database
- Assist clients with short and long term goals for daily living.
- Provide support and supervision for clients while they're at home or out in the community.
- Create a clean and safe living environment in their homes.

Volunteer/Internship Teacher

05/2015 - 03/2016

Our Savior's Community

- Taught and tutored adult immigrants and refugees in English and math skills
- Planned lessons to assist students in daily life practices

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- Assisted with the programs Pinterest website

Missionary Work in Venezuela and Guatemala

01/2009 - 05/2009

- Worked in a soup kitchen, delivered meals to people in need
- Worked in a school and taught kids English
- Worked with locals to help them build a school and a basketball court
- Worked at an orphanage teaching important daily living skills.

Other experience

- Data Entry (06/13 - 09/13)
 - Compiled and analyzed student data in partnership with the University of Texas Austin School of Architecture.
- Conducted Capstone Research project (09/15 - 12/15)
 - Conducted daily research in support of senior capstone project.
 - Compiled my findings and wrote a final comprehensive paper on the research and results

Education

Bachelor Degree in Social Sciences

Graduated December 2015

Metropolitan State University

Associates Degree in Liberal Arts

Graduated May 2013

Minneapolis Community and Technical College

Skills

- Beginner Programmer (HTML, CSS, Javascript)
- Fluent in Microsoft Word, Excel, Access and PowerPoint software
- Experience with SPSS, Research (Qualitative and Quantitative), Data Analysis and Data Entry.
- Strong communication, teamwork and time management skills.