

Wood Stocks Inventory Management System

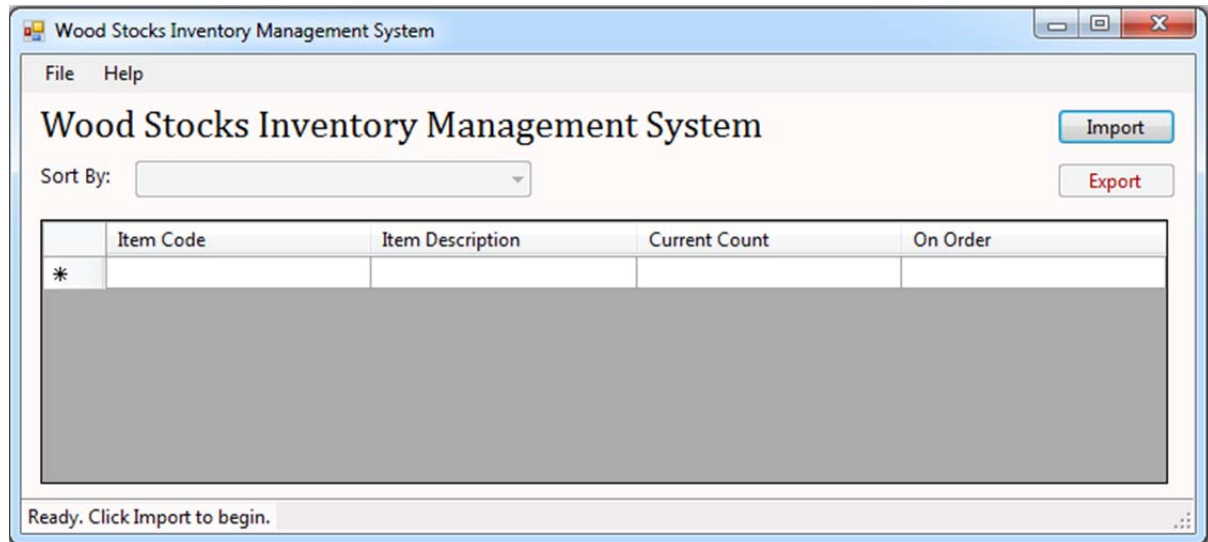
**User Documentation
Version 1.0**

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1. Importing Toy Data

1. Ensure that the data file is located in C:\StockFile folder.
2. Start the application, if it is not already started.
3. Click the import button as can be seen in the diagram below.

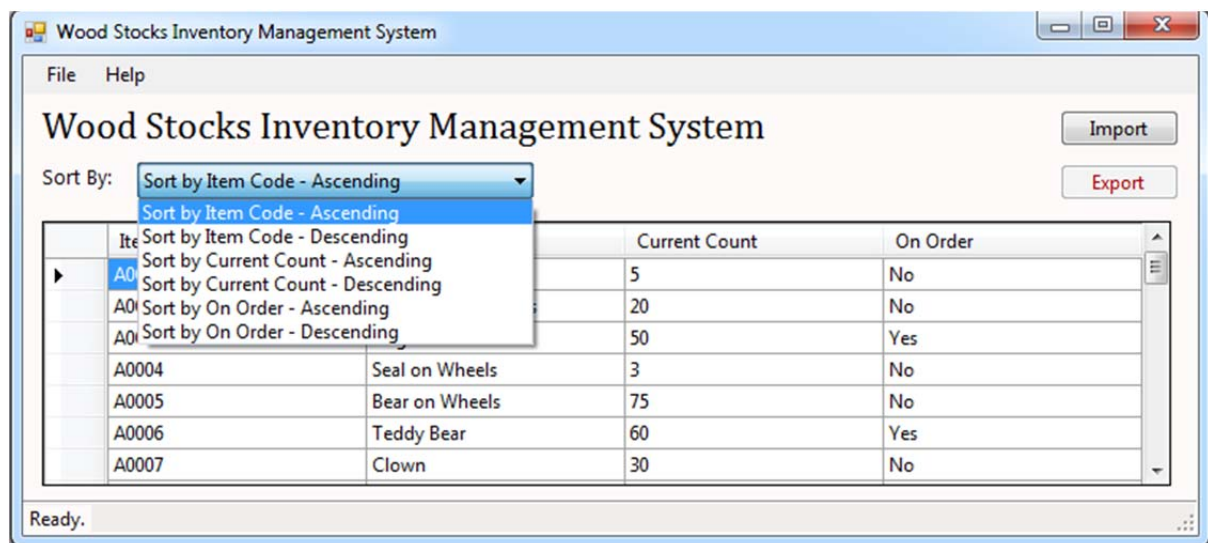


2. Sorting Toy Data

After toy data is successfully imported into the application toy data may be viewed, and whilst viewing sorted by the item code, current count or on order status for a toy.

By default, when toy data is first imported into the application, toy data is sorted by item code in ascending order. For example toys would appear in the following order toy with item code A0001, toy with item code A0002 etc.

The following diagram shows the sort options for the application:

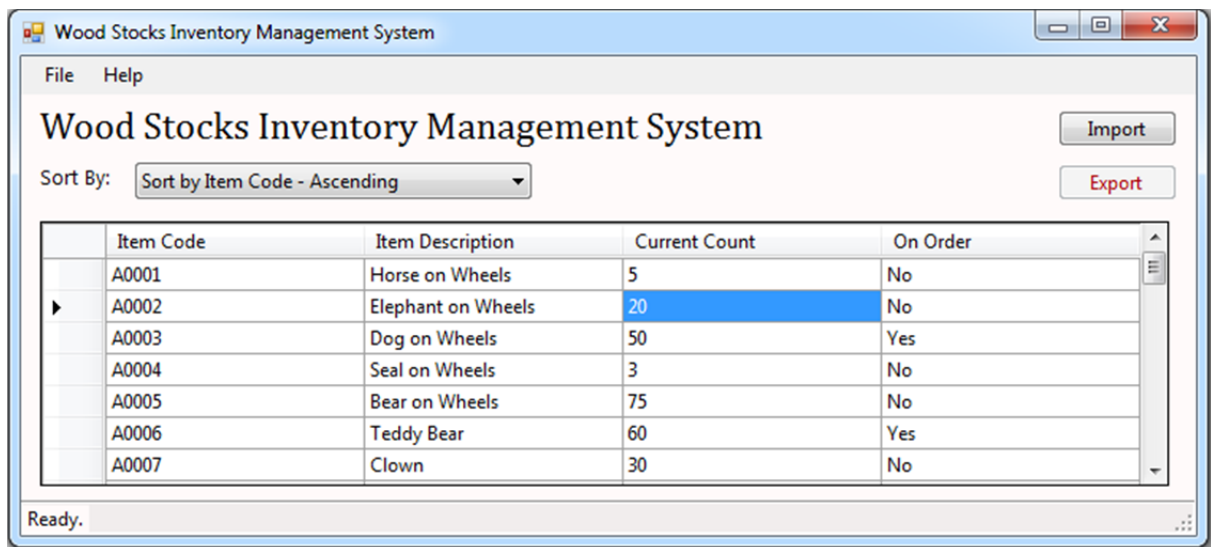


3. Updating the Current Count of a Toy

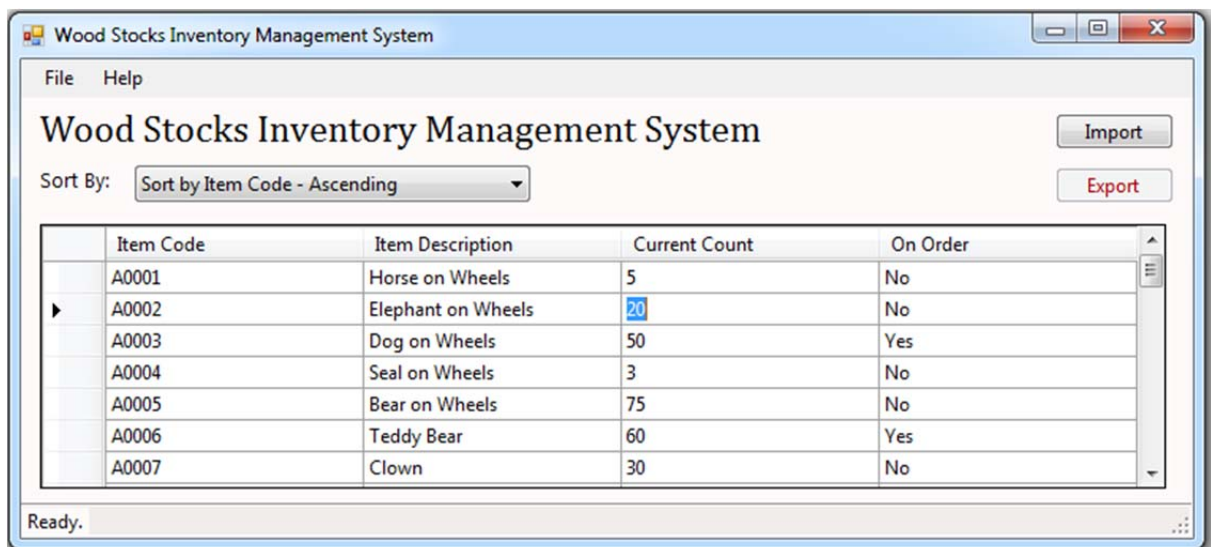
After toy data is successfully imported into the application the current count for a toy item may be changed.

To update the current count for a toy item:

1. Locate the item that you wish to edit the current count of.
2. Click on a cell to select it. When selected the cell will appear highlight as in the following diagram:



3. Click the cell again to enter the editing mode for the cell. Upon entering edit mode the value will be selected as appears in the below diagram:



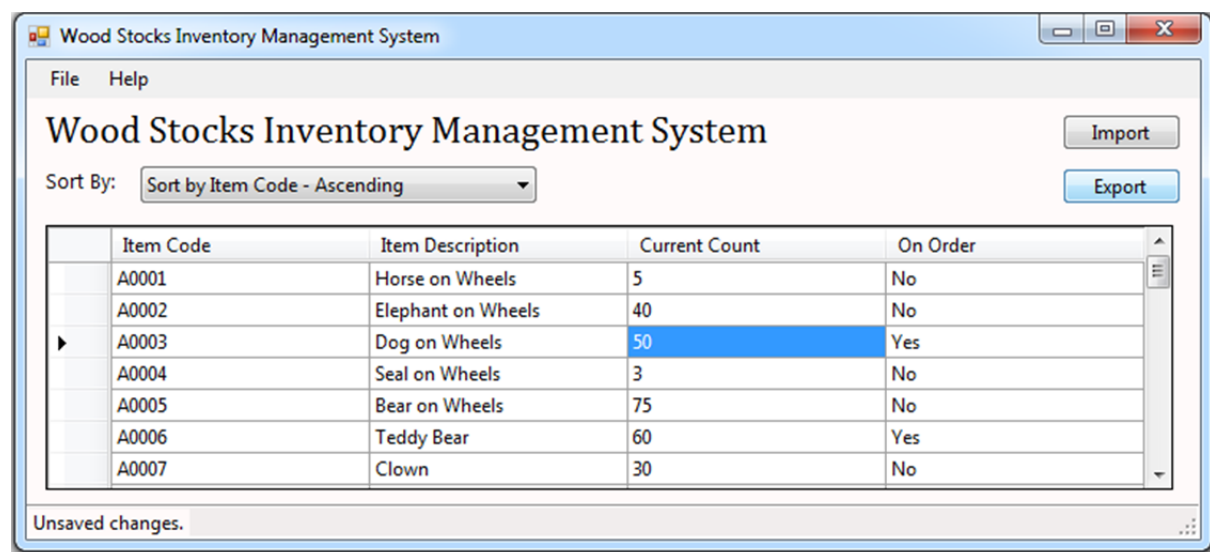
4. Enter a new value for the current count. Only numerical values are accepted. For example 10 or -10.

5. Press the enter button on the keyboard or click the left mouse button outside of the cell being edited.

Tip: You can also enter edit mode to edit the value of the cell by double clicking the left mouse button on the cell that you want to edit.

4. Exporting Changes to Toy Data

After changing the current count for a toy you will notice that the export button becomes enabled, as can be seen from the below diagram, if you have not exported your changes.



The application will also inform you when there are unsaved changes by displaying "Unsaved Changes" in the application status area at the bottom of the application window.

When the export button is enabled you can click the export button to export changes that you have made to the data file, resulting in the changes being saved.