

Agenda



Agenda Meeting 1

Location: Discord
Datum: 09/02
Time: 17:00 – 17:48
Attendees: [Wouter, Kostas, Diana, Jeroen, Corina]

Agenda-items

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|-------------|---|
| 17:00-17:02 | Opening by chair |
| 17:02-17:05 | Check-in |
| 17:05-17:10 | Assignment 1B – Combining the Belbin profiles <ul style="list-style-type: none">- All have been combined into a nice circle with the first latter of the name.- A team goal has been set |
| 17:10-17:15 | Agendas – Deciding who makes the agenda's and how <ul style="list-style-type: none">- Agendas are put on a separate branch before the meeting by @Wouter and everyone can make commits to the agenda. When everyone agrees they confirm the merge-request and the agenda gets added. |
| 17:15-17:20 | Setting a date for next meeting <ul style="list-style-type: none">- Meeting before TA, which will take place at 14:30 Tuesday (On campus) |
| 17:20-17:22 | Summary action points – Who, what, when? <ul style="list-style-type: none">- @ALL: Break down our notes on the Q&A and write them according to the Moscow model |
| 17:22-17:24 | Feedback Round <ul style="list-style-type: none">- Decided this will be only for TA/big meetings |
| 17:24-17:29 | Question Round <ul style="list-style-type: none">- What is the backlog/a sprint? The backlog is everything that needs to be done. A sprint is everything which we have decided to do/plan for the current week |

17:29-17:30

Closure

