

DIANA M. JURGIELEWICZ

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Meticulous web developer with an imaginative mind and the ability to understand and communicate complex ideas. Combining a background in business and law with an excitement for creative exploration.

EDUCATION

Web Development Immersive, General Assembly

March-June 2015

12-week full time course that builds fluency in full stack web development

Bachelor of Business Administration - Finance, The College of William & Mary

May 2009

Study Abroad, Royal Holloway University of London

Jan. 2008-May 2008

TECHNICAL SKILLS

Development Tools - *Languages & Frameworks*: Ruby, Ruby on Rails, JavaScript, jQuery, HTML, CSS, Sinatra, backbone.js, JSON, AJAX; *Management & Deployment*: Git, Github, Heroku, Command Line; *Databases*: SQL, PostgreSQL; *Methodologies*: Agile/Scrum, Responsive Design, Test Driven Development
Legal Programs - WallBuilder, Dun and Bradstreet, Hoovers, Elite Enterprise, LexisNexis

WEB DEVELOPMENT EXPERIENCE

Web Development Immersive Student, General Assembly

March-June 2015

- Full-stack web development program focused on common best practices in object-oriented programming, MVC frameworks, data modeling, and test-driven development. Developed a portfolio of projects to include:
 - **Best Festies** - Developed a music festival app using backbone.js, Ruby on Rails, Google Maps API, and the Geocoder gem.
 - **Tel.ly** - Built a Ruby on Rails app for tracking television shows with hand-rolled user authentication and CSS, using the Movie Database API.
 - **Life** - Collaborated with other developers and a UX student to create a Ruby on Rails app for a USA Today Innovation Lab. Used the Devise gem and PostgreSQL.

PROFESSIONAL EXPERIENCE

Conflicts Coordinator, Covington & Burling LLP

Feb. 2013-March 2015

- Managed multiple projects and deadlines on a daily basis and corresponded with departments and committees to ensure conflicts of interest were identified
- Served as the department point person for firm's implementation of ethical screening program
- Researched companies and individuals and determined their compliance with the firm's policies regarding foreign asset controls and financial transactions

New Matter Intake Coordinator, McKenna Long & Aldridge LLP

May 2011-Feb. 2013

- Communicated with lawyers and assisted in conflicts resolution
- Processed new business intake workflow and coordinated special projects
- Assisted the firm in successfully merging with another large firm

New Matter Intake Assistant, McKenna Long & Aldridge LLP

Nov. 2010-April 2011

- Made daily adjustments to client and matter information and statuses while following up with personnel as necessary to ensure accuracy

Operations Specialist, Etrade Financial

Aug. 2009-Oct. 2010

- Facilitated smooth transition to new operating system
- Produced training manual and presentation detailing team procedures

OUTSIDE ACTIVITIES

Player, USA Volleyball

2013-Present

Volunteer, William and Mary Alumni Association

2009-Present

Assistant Coach, X Club Volleyball

2011-2014