## RESCHEDULING, CANCELLATION AND REFUND POLICY

## **Rescheduling of Session**

If you wish to reschedule your appointment booked by you. You can reschedule the booked appointment (atleast 24 hours before the appointment) for a period of 1 months from the original date of appointment free of charge.

### **Cancellation of Session**

If you wish to cancel any booked appointment or advance booking with us then:

- If the cancellation request is submitted before 24 hours after making an appointment, we will refund 100% booking amount.
- If the cancellation request is submitted after 24 hours after making an appointment, we will refund 50% booking amount.
- Cancellations of rescheduled session are not eligible for a refund.

For Cancellation you can contact us at our email contact@albova.com. Upon cancellation, the refund is applicable only at our sole discretion.

All refund will be issued as per our refund policy. Please contact us via email, we will respond within 3 (Three) business days.

We take customer feedback very seriously and use it to constantly improve our products and quality of service.

### **PARTIAL CANCELLATION**

• Partial cancellations are allowed subject to confirmation from our back office staff. Partial refund will be made in case of partial cancellation.

### **UNETHICAL ORDER & CANCELLATION POLICY**

 In case of any purchase made through unethical means; by taking advantage of a technical glitch; or by misusing/ the offer terms/guidelines/codes - the particular order/s will be cancelled whatsoever and https://albova.com will not be liable to pay any refund to you in all such cases.

#### **REFUND POLICY**

Our refund policies are simple. You can claim refund by:

- Call us at our customer care number \_\_\_\_\_ or;
- 2. Send us an email at contact@albova.com or;

We are happy to support you if there is any issue you can contact our back-office team for any inquiry or problem.

If for any reason, our back office staff gives confirmation of refund. Then, refund will be made accordingly.

**Note**: Albova Inc. reserves the right of any changes in refund policy. Any changes will be updated on our website.

# **Methods of Payment and Refund**

When returning an item how you paid for your item will determine how your refund is processed.

**Credit / Debit Card –** Your refund will go back to the same card you purchased on.

## **Refund Cycle:**

Complete refund process normally takes about 5-15 working days from the date of confirmation of refund.