

## DINA DE LOS ÁNGELES MORALES RIVERA

+502 4520-0989

dinamoralessrivera@gmail.com

Front End Web Development

Guatemala City

## PROFILE

---

Graduated from a Bachelor's Degree in Business and Hotel Management at Universidad del Istmo in Guatemala, with CUM LAUDE honors, 2016. Experience in customer service, recruitment, business management, and in the field of logistics. Currently focused in developing a career in the tech Industry, specifically in Front End Web Development and working on independent projects related to this field.

## ACADEMIC STUDIES

---

### **Universidad del Istmo, Fraijanes, Guatemala.**

Bachelor's Degree in Business and Hotel Management, CUM LAUDE. 2016

### **Instituto Austriaco Guatemalteco, Ciudad de Guatemala.**

Bachelor in Science and Letters, 2009.

Primary School, 2004.

### **ITM Semmering, Semmering, Austria**

German Studies Exchange Student, 2005.

## CERTIFICATIONS AND COURSES

---

### **ONE Oracle Next Education, Alura Latam: Front End Web Development, April 2023 - Present.**

Certification course by Oracle & Alura Latam in Front End Web Development:

HTML, CSS, JAVASCRIPT, REACT.

### **Harvard University: CS50's Introduction to Python. March 2023 - Present.**

Certification course Introduction to Programming with Python.

### **Harvard University: CS50's Introduction to Computer Science. March 2023 - Present.**

Certification course Introduction to Computer Science: C, Python, Javascript, Algoritmos, SQL.

### **ONE Oracle Next Education, Alura Latam - May 2023.**

"Business Agility: SCRUM & KANBAN."

### **ONE Oracle Next Education, Alura Latam - April 2023.**

"Programming logic: Practicing with games and animations."

### **Technical Institute of Formation and Productivity, INTECAP - Jan 2021 - Jun 2021**

"Introduction to Databases with MySQL".

### **EduTec, Guatemala. Jan 2021 - April 2021.**

"Introduction to programming using C#".

### **Disney Internships & Programs, Orlando, Florida. USA. Jan 2015 – Jul 2015.**

Disney International College Program, Walt Disney World Resort.

### **Disney Internships & Programs, Orlando, Florida. USA. Jan 2015 – May 2015.**

"Exploring Leadership", impartido por David Horvath, Disney Internships & Programs.

## EXPERIENCIA LABORAL

---

### **New Age Global Trucking, California, USA. - Sept 2021 - Now**

Logistics coordinator for imports and exports at the port of Long Beach in California.

- Coordinate transportation logistics for loads coming out of the port of Long Beach to the distribution warehouses for companies such as: Tesla, Walmart, Home Depot, Walgreens, Continental Tires, Panasonic, Samsung, Nestlè, Sephora, Pink, among others.
- Dispatching drivers to their port appointments and to the over the road deliveries in a timely and organized manner.
- Billing and payments control.
- Monitoring of imports and exports' statuses.
- Storage and inventories control for the containers in the warehouses.

### **Telus International, Guatemala. - Sept 2019 - Sept 2021**

- Trilingual tech support and customer service for technology company.
- "Tier 2" Specialist: Providing Tech support for the operative team, decision making, guiding trainings and supporting trainees, handling and resolving escalation tickets.
- Trilingual Operations Recruitment Specialist for Telus.

### **Innovasa, S.A., Guatemala. - Jul 2017 - Sept 2019**

Operations Manager.

- Billing, event planning, costs controls, inventories, payroll, payments to suppliers, purchases.

### **El Cafecito, Industrias Tres Picos, S.A., Guatemala. - Jun 2016 - Jul 2017**

Restaurant Manager.

- Costs control, marketing strategies, inventories, quality control, payments to suppliers, scheduling of the staff, supporting HHRR with recruitment processes.

### **Walt Disney World Resort, Orlando, Florida, USA. - Jan 2015 - Jul 2015.**

Disney International College Program:

- Quick service Food & Beverage - Disney's Magic Kingdom - Adventureland and Frontierland
- Table service Food & Beverage - Disney's Magic Kingdom - Cinderella's Royal Table

### **Hotel Museo Casa Santo Domingo, Antigua, Guatemala. May 2013 - Jun 2013.**

Operations Internship in Food and Beverage, Kitchen and Housekeeping areas.

### **Westin Camino Real, Guatemala. - Nov 2012.**

Administrative Internship in Costs, Storage and Purchasing departments.

### **24/7 Customer, Guatemala. - Jan 2010 - Jul 2011.**

Tech support and customer service for american Internet company.

## LANGUAGES

---

**Spanish** - Native

**English** - Advanced

**German** - Advanced

## TECHNICAL SKILLS

---

- ✓ **Software for programming and web development:** Visual Studio Code, Visual Studio, Sublime.
- ✓ **Languages and programming tools:** HTML, CSS, Javascript, Bootstrap, MySQL, Wordpress, GitHub, Figma.
- ✓ **Operating Systems:** Windows, MacOS, iOS.
- ✓ **Microsoft Office Suite:** Word, Excel, PowerPoint, Outlook.
- ✓ **G Suite:** Google Sheets, Google Docs, Google Drive, Google Forms.
- ✓ **Digital Photography:** Photography, post-production y image edition.
- ✓ **Adobe Creative Suite:** Adobe Illustrator, Adobe Photoshop, Adobe Lightroom.

## PERSONAL SKILLS

---

- |                                  |               |                    |
|----------------------------------|---------------|--------------------|
| - Leadership                     | - Teamwork    | - Analytical       |
| - Excellent communication skills | - Responsible | - Logical thinking |
| - Resolution oriented            | - Self driven | - Multitasking     |

## REFERENCES

---

Edson Castro  
CEO New Age Global Trucking  
+ 1 (562) 676-7970  
Relación: Jefe Inmediato

Mariano Melgar  
Telus  
+ (502) 4130-3719  
Relación: Jefe Inmediato