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coursera

1. [Ask Questions to Make Data-Driven Decisions](#)



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3. *Weekly challenge 3*

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Working with spreadsheets

Formulas in spreadsheets

Functions in spreadsheets

Save time with structured thinking

Weekly challenge 3



Reading: ReadingGlossary: Terms and definitions

Duration: 10 minutes10 min



Quiz: *Weekly challenge 3*

8 questions

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Weekly challenge 3

Quiz40 minutes • 40 min

[Review Learning Objectives](#)



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Graded Quiz. • 40 min

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1.

Question 1

You perform several calculations in your spreadsheet. One calculation is four divided by 10. How would you enter this into the spreadsheet?

1 / 1 point



=10/4



=10#4



=4%10



=4/10



Correct

2.

Question 2

Fill in the blank: The labels that describe the type of data contained in each column of a spreadsheet are called _____.

1 / 1 point

☐☐

accounts

☐☐

assignments

☒☐

attributes

☐☐

aspects



Correct

3.

Question 3

To determine an organization's annual budget, a data analyst might use a slideshow.

0 / 1 point

☒☐

True

☐☐

False



Incorrect

Review [the tools for organizing data and performing calculations](#).

4.

Question 4

Which of the following statements describes a key difference between formulas and functions?

1 / 1 point

☐☐

Formulas span two or more cells, and functions exist in only one cell.

☐☐

Formulas are used in graphs, and functions are not.

☐☐

Formulas contain words and numbers, and functions contain numbers only.

☒☐

Formulas are written by the user, and functions are already defined.



Correct

5.

Question 5

What is the purpose of the fill handle in a spreadsheet cell?

1 / 1 point

☒☐

It auto-fills other cells in the row or column with the same formula or function.



It reverts the cell to the function or formula that previously occupied the cell.



It highlights the range of data used by the cell's function or formula.



It changes the range of the function to include all cells in the column.



Correct

6.

Question 6

A data analyst enters the formula $=A2*C4$ into a cell. What does this formula do?

1 / 1 point



It multiplies the values in cells A2 and C4.



It sums all the values from cells A2 to C4.



It multiplies all the values from cells A2 to C4.



It swaps the values in cells A2 and C4.



Correct

7.

Question 7

To avoid bias when collecting data, a data analyst should keep what in mind?

0.75 / 1 point

☐☐

Stakeholders

☒☐

Context



Correct

☐☐

Graphs

☒☐

Opinion



This should not be selected

Review [the video on staying objective](#).

8.

Question 8

In data analytics, the structured thinking process includes recognizing the current problem and organizing the available information. What are the additional aspects of this process? Select all that apply.

1 / 1 point

☒☐

Identifying the relevant options



Correct



Revealing gaps and opportunities



Correct



Creating visualizations



Communicating with stakeholders