Skip to Main Content



SEARCH IN COURSE



Darwin Tacubanza



coursera

1. Prepare Data for Exploration



2. Module 4



3. *Weekly challenge 4*



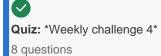
Effectively organize data Securing data *Weekly challenge 4*



Reading: ReadingGlossary: Terms and definitions

. Duration: 10 minutes10 min



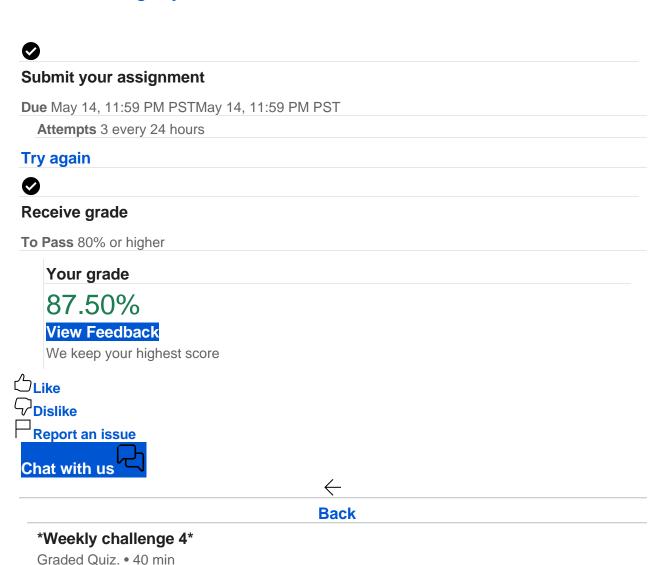


Weekly challenge 4

Quiz40 minutes • 40 min

Review Learning Objectives

DueMay 14, 11:59 PM PST



Congratulations! You passed!

Latest Submission Grade 87.50%

Grade received 87.50%

Correct

To pass 80% or higher Go to next item
GO to flext item
1. Question 1Which of the following are best practices when organizing data? Select all that apply.1/1 point
✓✓Align your naming and storage practices with your team
✓✓Use foldering to organize files into folders
□ □ Delete your old project data
✓✓Apply logical and descriptive naming conventions

Question 2
Your boss assigns you a new multi-phase project and you create a naming convention for all of your files. With this project lasting years and incorporating multiple analysts it's crucial that you create data explaining how your naming conventions are structured. What is this data called?
1 / 1 point
●■
Metadata
O Named convention
0
Labeled data
0
Descriptive data
Correct
3.
Question 3
A grocery store is collecting inventory data from their produce section. What is an appropriate naming convention for this file?
1 / 1 point
0
0

2.

Todays Produce 2022-15-09

Produce_Inventory_2022-09-15_V01
0
0
Inventory_Produce 2022-09-15 V01
0
Todays_Produce
4.
Question 4
Foldering may be used by data analysts to organize folders into what?
1 / 1 point
0
0
Databases
Subfolders
\circ
0
Versions
0
Tables

5.
Question 5
Data analysts use archiving to copy and keep backups of important files. These
backups are used if original files are lost. 0/1 point
True
\circ
0
False
\otimes
Incorrect
Please review the video on organizing files.
6.
Question 6
As a data analyst, folder organization is key to being efficient at your job. A common
practice is to lay out your folders with broad topics at the top with more specific topics at
the bottom. What's the name of this approach?
1/1 point
0
Bottom to top
0
Left to right
0
Heterarchy

•Hierarchy
Correct
7. Question 7 Using encryption to protect data is an example of what?
1 / 1 point
Data security
O Data validation
O O Data integrity
O Data ethics
Correct

8.

Question 8

1-4 with a client. Tab 5 contains private information about other clients. Which of the following tactics will enable them to keep tab 5 private? Select all that apply. 1/1 point Hide tab 5, then share the spreadsheet with the client. Rename tab 5 to include the word "private" then share the spreadsheet with the client. **/** \boxtimes Copy tabs 1-4 into a separate spreadsheet, then share the new file with the client. **Correct /** Make a copy of the spreadsheet, delete tab 5, then share the new file with the client. Correct

A data analyst creates a spreadsheet with five tabs. They want to share the data in tabs