

Vehicle Collision EAP

1. **Stay calm.**
 - ***Do NOT accuse anyone.***
 - ***Do NOT admit fault.***
2. **Cooperate** as much as you can. *No one enjoys being involved in a collision.*
3. **Get off the road** as quickly as possible.
 - Use flares and cones if available and necessary.
4. **First aid** is the primary concern.
5. Notify the **police!**
6. Obtain the following **information from all drivers** involved:
 - Name
 - Address
 - Email/Phone
 - License Number
 - Insurance Provider
 - Insurance Policy Number
 - Vehicle Descriptions
 - Make
 - Model
 - Year
 - License Plate
 - VIN
7. Obtain contact information of any **witnesses**.
8. **Take pictures** of:
 1. Damage
 2. Surroundings
 3. Skid Marks
9. **Document** your perspective of the incident *while it is fresh in your mind.*
10. **Report the incident** to DMV and your insurance company.