# Vehicle Collision EAP

1. **Stay calm.**
   * ***Do NOT accuse anyone.***
   * ***Do NOT admit fault.***
2. **Cooperate** as much as you can. *No one enjoys being involved in a collision.*
3. **Get off the road** as quickly as possible.
   * Use flares and cones if available and necessary.
4. **First aid** is the primary concern.
5. Notify the **police**!
6. Obtain the following **information from all drivers** involved:
   * Name
   * Address
   * Email/Phone
   * License Number
   * Insurance Provider
   * Insurance Policy Number
   * Vehicle Descriptions
     + Make
     + Model
     + Year
     + License Plate
     + VIN
7. Obtain contact information of any **witnesses**.
8. **Take pictures** of:
   1. Damage
   2. Surroundings
   3. Skid Marks
9. **Document** your perspective of the incident *while it is fresh in your mind*.
10. **Report the incident** to DMV and your insurance company.