**HCBC SYSTEM: USE CASE SUMMARY**

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| **Sn** | **Use case name** | **Purpose** | **Input** | **Source of input** | **Output** | **Output recipient(s)** |
| 01 | Receive and forward Forms | Allows the health workers to conduct data collection and survey | Forms used to capture data | Community health worker | Received forms | Health workers |
| 02 | Examine Forms | To ensure that the forms used to capture data are correctly filled | Received Forms | Community health worker | Complete or incomplete forms status | Health workers |
| 03 | Request for other additional information | To notify the health workers for instance; the official forms were not provided on time or when the health worker forgets or misplaces the required form. | * Community members details and checklist of missing details | Health workers | Additional Details or missing and misplace of required forms | Community Members |
| 04 | Process/ Verification of community members forms | To ensure that the correct information has been captured by the health workers and acknowledge the community members for sharing information | Verification of forms details | Health workers | * Verification of forms received | * Community members/patients |
| 05 | fill in the daily activity diary or the delivery log book and referral forms | Allow the community health workers to fill in the daily activity diary or the delivery log book and also refer patients to a public hospital for advanced medical attention | Information filled in the daily activity diary, delivery log book and referral forms | Health workers | Information of community members/patients | Community members/ patients |
| 06 | Group or aggregate data and generate report | To aggregate the data collected by the health workers and grouped by the various civic and administrative regions.  To use data to generate specific reports on the various health issues affecting the communities | data collected on the various health issues affecting the communities  data collected on the various health issues affecting the communities | Patients or community members | reports on the various health issues affecting the communities | Health workers |
| 07 | gathers all the filled forms and fills in the HCBC diary | To summaries all the daily activity forms | filled forms and fills in the HCBC diary | Health workers | Received forms and fills in the HCBC diary | Ministry of health |
| 08 | Process/ Verify Payment | To ensure that the correct fee has been paid by the applicant and acknowledge payment of application fee | * Payment details | Health workers | Payment receipt | Ministry of health |
| 01 | Selection of community health workers | Allows the health workers to be selected from trusted community members | Known community and trusted members | community | Selected worker | Ministry of health |
| 02 | Selected Health workers | Training by health officers | Selected Health worker | Community | Complete or incomplete selection status | * Applicant |
| 03 | Data collection | Data collection,M and Esurvey by health workers | * Interviews | Community | Reports,refferals for ARVs,COUNSELLING,TREATMENT | PATIENTS |
| 04 | DIARY/ACTIVITY LOG BOOK | To ensure patient refferals to public hospitals | * interviews | Patient/participant | * Treatment | * Paient/participant |
| 05 | Review data collected & make decision | The review data collected and make a decision on how to classify patient condition as normal or complex | Activity log book\diary | Diary | Normal or complex situation | Public hospitals |
| 06 | Refferals if situation is complex | To do refferals if the patient situation is complex | Normal or complex situation | HCBC | Printed referral letter | Public hospital |
| 07 | Formalize/ sign permit or decline letter | To formalize the issued permit or decline letter | Printed permit/ decline letter & request to sign | Head of Biodiversity | Signed permit/decline letter | Head of Biodiversity |
| 08 | Request for Collection, issue permit/decline letter, & file copy | To send a request to the applicant to collect the permit or decline letter, and file a copy of the same. | Signed permit or decline letter | Chief conservator of forests | Request to collect permit, and filing copy. | * Applicant |