

WO-1086669
REC-1125227

Records Subject: Graciela Melendez Date of Birth: 8/25/1966 SSN:

DECLARATION OF CUSTODIAN OF RECORDS

Name of records subject: Graciela Melendez

I declare as follows pursuant to California Evidence Code sections 1560, 1561:

I am employed by and am the duly authorized custodian of records and am authorized to certify records for:

STAR INSURANCE COMPANY (c/o CT CORPORATION)

(Facility Name)

Please be sure to include this Declaration along with the records you are providing to Gemini. Without a completed Declaration, this WCAB Subpoena for Records has not been fulfilled. If no records are being provided to Gemini, this Declaration is still required.

I certify (Please check all that apply):

☐ That the accompanying records are true and complete copies of records described in the WCAB Subpoena for Records. These records were maintained in the regular course and scope of business of the employer stated above and were prepared by authorized personnel. No records, documents or other materials have been withheld except as noted below. I further certify that I have made a diligent, thorough, and complete search of all available sources including the computer databases for both open and closed files whether in-house or in a storage facility or any other location under the control of my employer for any and all items to be produced on the attached subpoena duces tecum or authorization for records subject named above.

☒ That no records were produced because no records were found for the individual named on the subpoena duces tecum. Please indicate the reason, if any, as to why records do not exist:

No records - Improper service - See letter

☐ That partial records were produced. Please indicate below which records were not provided from those requested on the attached WCAB Subpoena for Records:

☐ That all or partial records are located at the following facility:

Facility Name, Address, and Phone Number:

Type of Records Located at this Facility

☐ That records were provided to the Applicant Attorney of the Workers' Compensation case stated on the provided subpoena duces tecum on _____ (date).

Records were produced in the following manner:

☐ Records were made available to Gemini and/or its affiliate for copying and/or picking up.

☐ Records were mailed/faxed/e-mailed to Gemini at the address listed on the WCAB Subpoena for Records in compliance with Evidence Code section 1560.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this Declaration is executed on 03/31/23 at Westerville, Ohio (city), State of _____.

Kim Triplett

Printed name required

Kim Triplett

Signature of custodian required



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