Group Meeting #2

📅 **Date:** 11 March 2025

⏰ **Time:** 2:30 PM or later

📍 **Location:** Physical meeting + Discord server

🎯 **Agenda:**

1. **Review first draft for Assignment 1 deliverables**
2. **Complete Part C together**
3. **Next Steps & Action Items**
   a. Email the professor with regards to the topic and ask for information like trends etc. from CAPS
   b. Review each sections and improve

📝 **Meeting Minutes:**

1. Initial feedback from tutor about the topic
   a. Topic is too sensitive if doing diagnosis
   b. Need to email professor to confirm the topic
   c. We only detecting but not diagnosing (not replacing any psychologist or counselors but instead helping them)
   d. We dont have to really develop the apps as whole
      i. Just UI/UX (front end) is enough
2. Review of the first draft:
   a. Overview
      i. Clearly mention the focus group and why choose them.
         1. Cultural barrier
         2. Financial struggles
         3. University support wait list is long
         4. External support is expensive
   b. Identify users and stakeholders (Q)
      i. Change focus group to international student
      ii. Remove any diagnosis and treatment statement, only symptom detection
      iii. Remove external mental health partner
   c. Task and goals (Kevin)
      i. Change focus group to international student
      ii. Add 'quick' term in the main goals section
   d. Technologies and prior innovations (Q)
      i. Change the scope from treatment/diagnosis to detection
      ii. Need a way to fill the gap of existing technology:

                1. Lack of compassion/human factor
                2. Lack of reliable metrics to gauge performance

e. Innovation expectation (Kevin)
    i. Change users to stakeholders.
    ii. Add integration with university CAPS.
    iii. Add biometric data sensors to implementation

f. Investigating the topic (Kevin)
    i. Read Q reference on international students and see if it addresses the issue for number 2.
    ii. Change users to stakeholders.

g. Risk and constraints (Q)
    i. Remove all assessment and treatment statements to detection.

h. Milestones (Daniel)
    i. Only conduct research, don't redefine problem statement
    ii. Change Brainstorm ideas and refine concept for solutions to implement feedback for product/prototype improvement
    iii. Translate the whole table to Trello (progress tracking platform)