

DOAA SAAFAN

Dublin, Ohio

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Portfolio: https://doaasaafan.github.io/UX_UI_HW_19/

PROFILE SUMMARY

I am a dedicated UI/UX designer who has recently completed the UI/UX bootcamp program at Ohio State University in 2024. My passion lies in creating interfaces that are not only usable, enjoyable, and accessible but also tailored to meet the diverse needs of users.

Prior to embarking on my journey in UI/UX design, I accumulated over ten years of experience in various roles such as system administration, customer service, and office administration. This extensive background has equipped me with a strong foundation in understanding user needs and providing exceptional service.

Completing the UI/UX Bootcamp at OSU was a significant milestone in my journey, equipping me with the skills and confidence to pursue a fulfilling career in UI/UX design.

PERSONAL SKILLS

Soft skills:

Teamwork, Communication, Problem Solving, Adaptability, Creativity, Critical Thinking, Emotional intelligence, Leadership, Time management

Language:

English, Arabic

TECHNICAL SKILLS

Technical:

Google Suite, Microsoft Office, Trello, Slack, Zoom

UX/UI:

User Research, Information Architecture, Storyboarding /User Journey Mapping, Wireframing, Responsive Design, Usability Testing, Iterative Design Thinking, User Interface Prototyping, Heuristic Evaluation Testing

Web:

HTML, CSS, Javascript, Adobe XD, Sketch, Figma, Miro

Programming:

C, C++, Java, Java Script, PHP, SQL, DB2, Python

PROJECTS

Peer to Peer Mobile Application

- Design a mobile application for self storage which helps anyone to rent out spaces he needs from someone near him or list unused space for rent and increase his income.
- Used Figma and Google suite.

US Department of Interior Desktop Application

- Redesign the website of the US Department of Interior.
- Used Figma and Google suite.

Hope for children Desktop Application| Link to Project

[\[https://doaasaafan.github.io/UX_UI_HW_20/\]](https://doaasaafan.github.io/UX_UI_HW_20/)

- Redesign the website of Hope for Children, a non profit charity website which collects donations to aid sexually and physically abused children .
- Used Figma and Google suite.

EXPERIENCE

User Experience Designer

Freelance

Sep 2024 - present

Stay-at-home Mom

Self-employed

2015 - present

Ohio/United States

- Managed household and family responsibilities,including childcare and housekeeping.
- Organized and planned family events and activities.
- Network with friends Creating a Whatsapp group for learning English Pronunciation.
- Network with other moms on social media creating a Whatsapp group for organizing activities with the kids.
- Volunteered in handling and organizing parties in the mosque.
- Volunteered as an Arabic Language teacher in a program for young children at the mosque.

2020 - present

Noor Islamic Culture Center

- Volunteered as a Room Parent

2024 - 2025

Glacier Ridge Elementary School

- keeps the parents up to date on what is going on in the class and with the PTO.
- Send reminders for the due dates and the important events.
- Plan and organize the parties during the school year.
- Coordinate Holiday Gifts from Class.

Office Manager and Administration Supervisor

Raya Information Technology

2009 - 2015

Cairo/Egypt

- Organize & manage weekly & monthly schedules & appointments for the Services Director.
- Facilitate & Support departments in their HR and Finance requests [Payments, Vacation, Training, Transportation, Overtime, per diem, Medical, etc]
- Plan & Organize weekly review meetings as well as Minutes of meeting & efficient actions follow up.
- Responsible for all travel reservations.
- Follow up all Customer Complaints with the department.
- Full System Administration, Customizing and Reporting [CRM and HP Open view].
- Analyze the department projects and make monthly reports.
- Supervise all the Administration trainees and new hired administrators.
- Handling customers' complaints.

EDUCATION**Certificate:**

- Ohio State of University UX/UI Boot Camp
- IBM Application Development Boot Camp

Certifications:

- Certified Associate in Project Management by PMI
- Creative Problem Solving and Decision Making by Raya Academy
- Quality Management System by TUV
- IBM Certified Application Development with IBM WebSphere Studio by IBM
- IBM Certified Associate Developer WebSphere Studio by IBM
- IBM Certified Database Associate-DB2 Universal Database by IBM
- IBM Certified Solution Developer XML and Related Technologies by IBM
- Soft Skills by Dale Carnegie
- Communication Skills by Logic Management Consulting

Bachelor of Arts English language and Literature - Ain Shams University - cairo, Egypt