DOAA SAAFAN

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Portfolio: *https://doaasaafan.github.io/UX_UI_HW_19/*

PROFILE SUMMARY

I am a dedicated UI/UX designer who has recently completed the UI/UX bootcamp program at Ohio State University in 2024. My passion lies in creating interfaces that are not only usable, enjoyable, and accessible but also tailored to meet the diverse needs of users.

Prior to embarking on my journey in UI/UX design, I accumulated over ten years of experience in various roles such as system administration, customer service, and office administration. This extensive background has equipped me with a strong foundation in understanding user needs and providing exceptional service.

After immigrating from Egypt and getting married, I took some time to adapt to my new environment and focus on raising my children. During this period, I honed my proficiency in American pronunciation and actively participated in volunteer work to stay engaged and contribute to my community.

Completing the UI/UX Bootcamp at OSU was a significant milestone in my journey, equipping me with the skills and confidence to pursue a fulfilling career in UI/UX design.

PERSONAL SKILLS

Soft skills:
Teamwork, Communication, Problem Solving, Adaptability, Creativity, Critical Thinking, Emotional intelligence, Leadership, Time management

Language:
English, Arabic

TECHNICAL SKILLS

Technical:
Google Suite,Microsoft Office, Trello, Slack, Zoom

UX/UI:
User Research, Information Architecture, Storyboarding /User Journey Mapping, Wireframing, Responsive Design, Usability Testing, Iterative Design Thinking, User Interface Prototyping, Heuristic Evaluation Testing

Web:
HTML, CSS, Javascript, Adobe XD, Sketch, Figma, Miro

Programming:
C, C++, Java, Java Script, PHP, SQL, DB2, Python

PROJECTS

Peer to Peer Mobile Application
- Design a mobile application for self storage which helps anyone to rent out spaces he needs from someone near him or list unused space for rent and increase his income.
- Used Figma and Google suite.

US Department of Interior Desktop Application
- Redesign the website of the US Department of Interior.
- Used Figma and Google suite.

Hope for children Desktop Application| **Link to Project** *[https://doaasaafan.github.io/UX_UI_HW_20/]*
- Redesign the website of Hope for Children, a non profit charity website which collects donations to aid sexually and physically abused children .
- Used Figma and Google suite.

EXPERIENCE

Stay At Home Mom
Self-Employed
2015 - present

- Network with friends Creating a Whatsapp group for learning English Pronunciation.
- Network with other moms on social media creating a Whatsapp group for organizing activities with the kids.
- Volunteered in handling and organizings parties in the mosque.
- Volunteered as an Arabic Language teacher in a program for young children at the mosque.
  2020 - present   Noor Islamic Culture Center

- Volunteered as a Room Parent
  2024 - 2025   Glacier Ridge Elementary School

    - keeps the parents up to date on what is going on in the class and with the PTO.
    - Send reminders for the due dates and the important events.
    - Plan and organize the parties during the school year.
    - Coordinate Holiday Gifts from Class.

System Administrator and Administration Supervisor
Raya Information Technology
2012 - 2015   Cairo/Egypt

- Organize & manage weekly & monthly schedules & appointments for the Services Director.
- Facilitate & Support departments in their HR and Finance requests [Payments, Vacation, Training, Transportation, Overtime, per diem, Medical, etc]
- Plan & Organize weekly review meetings as well as Minutes of meeting & efficient actions follow up.
- Follow up all Customer Complaints with the department.
- Full System Administration, Customizing and Reporting [CRM and HP Open view].
- Analyze the department projects and make monthly reports.
- Supervise all the Administration trainees and new hired administrators.

EDUCATION

Certificate:
- Ohio State of University UX/UI Boot Camp
- IBM Application Development Boot Camp

Certifications:
- Certified Associate in Project Management by PMI
- Creative Problem Solving and Decision Making by Raya Academy
- Quality Management System by TUV
- IBM Certified Application Development with IBM WebSphere Studio by IBM
- IBM Certified Associate Developer WebSphere Studio by IBM
- IBM Certified Database Associate-DB2 Universal Database by IBM
- IBM Certified Solution Developer XML and Related Technologies by IBM
- Soft Skills by Dale Carnegie
- Communication Skills by Logic Management Consulting

Bachelor of Arts English language and Literature - Ain Shams University - cairo, Egypt