

Employee Accountability

Handout #1: Habits of Mind

Name:

Date:

Directions: Review the Habits of Mind below. Think about how each connects to accountability.

Habit of Mind	What It Looks Like
Persisting	Sticking with a task even when it's hard; trying new strategies.
Managing Impulsivity	Pausing to think before acting or speaking.
Listening with Empathy	Paying attention to others' ideas before responding.
Thinking Flexibly	Considering multiple viewpoints; adapting when plans fail.
Striving for Accuracy	Checking work carefully; setting high standards.
Questioning Problems	Asking thoughtful questions; identifying challenges.
Applying Past Knowledge	Using what you've learned to tackle fresh problems.
Communicating Clearly	Expressing ideas clearly and backing them with evidence.
Gathering Data	Observing, listening, noticing details in environment.
Creating & Innovating	Generating new ideas, trying original approaches.
Taking Responsible Risks	Trying new things thoughtfully, even if uncertain.
Thinking Interdependently	Working well with others, building on collective ideas.
Continuous Learning	Reflecting, seeking feedback, improving over time.

Connection to Accountability:

Habits of Mind help people make thoughtful choices, take responsibility, and learn from experience.