



HM Revenue
& Customs

MR S J JAMES
92 GEOFFREY ROAD
BROCKLEY
LONDON
SE4 1NU

Self Assessment Statement

Statement Number 003

Sheet 1 of 2

Tax Reference 62395 37117

Statement Date November 2021

Issued by:
HM Revenue & Customs
SELF ASSESSMENT
HM REVENUE & CUSTOMS

BX9 1AS

Telephone 0300 200 3310 for general enquiries

Amount due by 31 Jan 22 2,094.30

Date	Description	Tax Due	Credits	Balance
19 Nov 20	Brought forward from previous statement			159.00
26 Jan 21	Payment – thank you		159.00	0.00
31 Jan 22	Balancing payment due for year 20/21	1894.30		
31 Jan 22	1st payment on account due for year 21/22	867.85		
31 Jan 22	Claim to reduce 1st payment on account for 21/22		667.85	2094.30
	Amount to pay			2094.30

Please make sure that your payment reaches us by the date it becomes due. You will be charged interest if you pay late.

It's quick, easy and free to check the current position on your Online Account. For how to get started see overleaf.

SA300

▼ Please detach payslip here when making payment direct to the Accounts Office or by Girobank ▼

HMRC 02/21

ABC



HM Revenue
& Customs

bank giro credit



ABC

Date _____

Cashier stamp

Barclays Bank Plc
Automated Bulk Credit Clearing
Account number 63464695 11-47

Account
HM Revenue and Customs

Paid in by
MR S J JAMES

Reference number
6239537117K



For official use



For official use

CASH		
CHEQUE		
£	2094. 30	

25-03-57

SA300

HMRC 07/17

Please do not fold this payslip or write or mark below this line

>209430< 6239537117K< 250357+ 63464695< 73 X

About your statement

This statement gives details of:

- all transactions since your previous statement
- any balance now payable, and
- any amount shortly becoming due for payment.

If you have a tax adviser we suggest you show it to them.

If you have made a payment in the last few days this will appear on your next statement. If you have sent us your tax return but we have not yet processed it, your next statement will show any changes.

Payments on account

Payments on account are advance payments towards your tax bill based on your bill for the previous year and must be paid before the final filing date for this year's tax return. If your payments on account are less than your final bill for the year, a balancing payment will be shown. For information on understanding your tax bill, including how to reduce payments on account, go to gov.uk and search 'payments on account'.

Interest

Interest will be charged on late payments. Go to gov.uk/government/publications/rates-and-allowances-hmrc-interest-rates-for-late-and-early-payments for details of our interest rates.

Surcharges and penalties for paying late

For years up to 2009–10 you will have to pay a 5% surcharge on any balancing payment unpaid 28 days after the due date. An additional 5% surcharge is due on any balancing payment that remains unpaid more than six months after it is due.

From 2010–11 onwards you will have to pay:

- a 5% late payment penalty on any balancing payment unpaid 30 days after the due date
- a 5% late payment penalty on any balancing payment that remains unpaid more than six months after it is due
- a 5% late payment penalty on any balancing payment that remains unpaid more than twelve months after it is due.

A balancing payment includes any unpaid payments on account.

Direct Debit payment

If you have set up a Direct Debit this statement gives you the opportunity to check that it's for the correct amount.

The statement shows what we have collected up to the 'statement date'. To find out what to pay, reduce the payslip amount by the amount of any Direct Debits we will collect between the statement date and the due date.

Where you have a balance to pay we recommend you set up a Direct Debit for this amount.

Self Assessment Online

To use Self Assessment Online, please go to gov.uk, search for 'HMRC sign in' and follow the on-screen instructions.

The wide range of services you can access includes:

- viewing payments/credits and how these have been allocated – payments can take up to 7 days to show
- viewing statements issued to you in the last 3 years
- printing your SA302 Tax Calculation
- viewing liabilities by tax year, including interest, penalties and surcharges
- paying by Direct Debit online
- requesting repayments where an account is in credit
- claiming to reduce payments on account
- viewing and changing address and contact details.

Repayments

Because we carry out security checks on repayments before they are released, your repayment may be made after the date shown on your statement.

Where an amount is shortly becoming due we will set any amount overpaid against this first before repaying any balance. Please contact us if you would prefer all of the amount overpaid to be repaid.

To claim a repayment phone the general enquiry number shown overleaf.

How to contact us

Phone us on the general enquiry number shown overleaf or go to gov.uk/government/organisations/hm-revenue-customs/contact/self-assessment for other options.

Paying HMRC

Ways to pay

Direct Debit

Set up a Direct Debit through your HM Revenue and Customs online account. Go to www.gov.uk/pay-tax-direct-debit and follow the instructions.

Bank details for online or telephone banking, CHAPS, Bacs

Make a transfer from your bank account by Faster Payments, CHAPS or Bacs. Pay into account number 12001020, sort code 08-32-10, account name 'HMRC Shipley' using payment reference 6239537117K.

By online card payment

Go to www.gov.uk/dealing-with-hmrc/paying-hmrc and follow the instructions.

At your bank or building society

Pay by cash or cheque at your branch. Make cheques payable to 'HM Revenue and Customs only 6239537117K'.

By cheque through the post

Send your payslip and a cheque payable to 'HM Revenue and Customs only 6239537117K' to:

HM Revenue and Customs
Direct
BX5 5BD

Payment questions

Go to www.gov.uk/pay-self-assessment-tax-bill