**AJIBOLA SUNDAY ROTIMI**

15, Oke Aga Street, Igede Ekiti, Ekiti State

Phone No: 08065423171

Email: [ajibolasunday74@gmail.com](mailto:ajibolasunday74@gmail.com)

**CAREER OBJECTIVE**

To obtain a position that will enable me to use my strong organizational skills, managerial skills including problem solving, planning, organizing, managing budget and also with my educational background, in order to work well with people.

**RELEVANT SKILLS/PERSONAL ATTRIBUTE**

Good team spirit, good communication skills, Project Management skills, good interpersonal skills, ability to work with little or no supervision, ability to take up challenging responsibilities, good decision making and always ready to work.

**PERSONAL DATA**

Location: Ado

State of Origin**:** Ekiti

Nationality**:** Nigerian

**EDUCATION**

**The Federal Polytechnic,**

Ado-Ekiti, Ekiti State, Nigeria

**Higher National Diploma, Quantity Surveying**  2015

**The Federal Polytechnic,**

Ado-Ekiti, Ekiti State, Nigeria

**National Diploma, Quantity Surveying**  2011

**Community Senior Secondary School,**

Ipoti, Ekiti State, Nigeria

**Senior Secondary School Certificate** 2012

**St. peter CAC primary school**

Igede, Ekiti State, Nigeria

**FSLC** 2000

**EXPERIENCE**

**Heckerbella Limited**  October 2020- Till date

**Position: Enumeration Officer**

* Enumeration of property.
* Generating and serving of bill.
* Input of data gathered.
* Payment drive and collection.

**Prrwei Microfinance Bank**

**Position: Relationship Officer** June 2019 to August 2020

* Lending of loans
* Weekly audit of financial statement

**Royal Exchange PLC** Feb. 2018 to May 2019

**Position: Financial Adviser**

* Selling of company product (advising on difference insurance policy)
* Settling of claims

**Community Senior Secondary School Egosi Kwara State** Jun. 2016 to May. 2017 Position**: Class Teacher**

**Ekiti State Housing Cooperation Ado Ekiti.( I.T )** Nov. 2011 to Oct. 2012

(Architecture, Quantity Surveying and Building Department)

**Quantity Surveyor** Position**: Trainee**

* Site supervision
* Preparing tender and contract documents including Bills of Quantity
* Valuing completed works
* Measurement and Estimating of building works
* Specification Writing

**Ire/Ife Local Government Secteriate, Igede Ekiti State**  Oct. 2009 to Mar. 2010

**Quantity Surveyor** Position**: Trainee**

* Taking off, Squaring, Abstracting, Typing and editing of Bills of Quantity
* Carrying out market survey

**Achievements**

Trained by qualified and registered quantity surveyors and participated in projects such as:

* Renovation of Irewolede Estate Ado Ekiti Ekiti State.
* Construction of 4 Bedroom Flat at Fayose Estate Afao Road Ado Ekiti, Ekiti State.
* Construction of gate house at Ekiti State Housing cooperation Ado Ekiti, Ekiti State.

**Certificates**

* **Project Management Practitioner**.

Graduate level member

**Project Management Professional Institute** 2017

* **Health safety and environment**

Level 2 competency

**Project Management Professional Institute** 2017

* **National Youth Service Corp** 2017

**COMPUTER SKILLS**

Computer Appreciation, Microsoft Excel, Microsoft Word

**HOBBIES**

Reading and Researching

**REFEREES**

**Engr. Awe Banji Samuel**

The Federal Polytechnics

Department of Agric and Bio Environmental Engineering

Ado, Ekiti State Nigeria

08062147571

**Mrs. Bolade Oladepo F.**

The Federal Polytechnic

Department of Quantity Surveying

Ado, Ekiti State

08062196443

**Engr. Dipo Bamisile**

Irepodun/Ifelodun Local Government

Works Department

Igede, Ekiti State Nigeria

08034987051