HR offer letter

With great pleasure, I would like to extend the following employment offer.

Position: {{position}}

Start date: {{start\_date}}

Salary: ${{salary}} per [year]

This employment offer is contingent upon the successful completion of your background check. This offer is not a contract of employment, and either party may terminate employment at any time, with or without cause.

Sincerely,

/ManagerSignature/

Candidate Signature: / CandidateSignature/