Reference:

Dear Sir/Madam

In the last bill I received I noticed an excess charge for one of the purchases made and would like to dispute the same.

The amount of the purchase at Wal Mart on Jan 19, 2013 was actually 602.47 while the last bill shows amount 631.60. Could you please look into the matter and send me the accurate/updated statement. I am enclosing a copy of the receipt/charge slip from Wal Mart.

Kindly do the needful at the earliest.

Yours truly

Billy Billy Walls