

## **PART V: ACADEMIC AND INSTRUCTIONAL PROGRAM GUIDELINES**

### **REQUIREMENTS FOR GRADUATION**

- A. Satisfactory academic performance and other requirements prescribed by the school; and
- B. Attendance during rehearsals for the Baccalaureate Mass and commencement exercises is a must.

### **ACADEMIC PROBATION**

Academic Probation is a restraining measure imposed by the school for learners who consistently receives grades lower than 80. This is done to improve learner's academic performance in the rest of the academic year.

- A. Learners will be placed on academic probation if they have earned a final rating below 80% on one or more learning areas during the first grading period.
- B. If the learner failed to improve on the same learning areas in the next grading period, eligibility for extra-curricular activities sponsored by the school will be nullified.
- C. Parents/Guardians of learners placed on academic probation will be notified when report cards are issued.
- D. If the learner's report card grades on the concerned subjects have improved in the next grading period, the learner's academic probation will be lifted immediately.

It is our goal to give learners who are on academic probation support and encouragement and to see that each is restored to good academic standing. The class adviser will confer with the learners and respective parents/guardians to make recommendations and evaluate their progress.

### **BEHAVIORAL PROBATION**

- A. A learner with unsatisfactory conduct on character grade is placed under probation.
- B. A learner who is under probation may be dismissed from the school after being given all the chances through a series of counseling/consultations in the guidance office, warnings from the discipline office, and sanctions and notices to parents for suspension.

### **GUIDELINES FOR RECOMMENDATION TO TRANSFER**

- A. Parents of learners with academic or disciplinary problems are called to the Discipline or Guidance Office respectively for consultation.
- B. Parents of learners who are having difficulty coping with their academics or those who repeatedly commit violation of the school's rules and regulations are informed of their child's status.

### **GRADING SYSTEM** (DepEd Order No. 8 s. 2015)

The K to 12 Basic Education Program uses a standard and competency-based grading system. These are found in the curriculum guides. All grades will be based on the weighted raw score of

the learners' summative assessments. The minimum grade needed to pass a specific learning area is 60, which is transmuted to 75 in the report card. The lowest mark that can appear on the report card is 70 for Quarterly Grades and Final Grades.

Learners from Grades 1 to 12 are graded on Written Work, Performance Tasks, and Quarterly Assessments every quarter. These three are given specific percentage weights that vary according to the nature of the learning area.