Department of Education

Region VI – Western Visayas

**Schools Division of Antique**

*District of Hamtic South*

**MOSCOSO-RIOS CENTRAL SCHOOL**

**School Contingency Plan for the Implementation of Limited Face to Face Classes**

Moscoso-Rios Central School, in adherence to “School Contingency Plan for Implementation of Limited Face to Face Classes” enclosed in Office Memorandum No. 002, s. 2021 (OM- OSEC-2021-002), do hereby craft a school contingency plan to have a timely initial response in the event that an individual in the school shows symptoms, becomes a close contact of a confirmed case, or tests positive for COVID-19.

**General Guidelines for Initial Response**

1. **Coordinate Tasks**

The following are the tasks for response that were delegated by the school principal, **Erna S. Molvizar, PhD**:

a. Class advisers must maintain safety and health protocols and order in the classrooms.  
b. Class advisers should engage the parent/guardian on the home-school arrangement, including the designated time of pick-up of their children, if a need arises.  
c. School and Clinic Teachers should coordinate with local health authorities, particularly the **Barangay Health Emergency Response Team (BHERT)** and the nearest **Rural Health Unit (RHU).** Cellular phone load will be taken from School MOOE.

For reference, BHERT Chairman for respective barangays and RHU heads are as follows:

**BHERT**

Riza L. Zacarias – Villavert-Jimenez

Lourdes A. Rayga- Funda

Rizzy Jean A. Dionela- Apdo

Nemia C. Gellangcanao- Asluman

Lorelie R. Valde- Mapatag

Sarah Alvarez- Tina

Charmaine Magbanua- Calacja I

Calacja II

Caromangay

**RHU**

Gemma Santa Cruz- Hamtic Rural Health Unit

Dr. Gumia- Hamtic Rural Health Unit  
d. School MOOE and donations must be used for the preparation of the needed resources (e.g. alcohol, face mask, face shield, etc.) to prevent the transmission of COVlD-19.

1. **Collect Information**

To assist health authorities and the local government unit in contact tracing, the designated in-charge of Isolation Area or the designated clinic teachers, namely, **Nerissa N. barillo, Rosephine S. Acosta**, must collect the information of the individual who shows symptoms or is reported to be a close contact of a confirmed case:

a. Who: name of the individual, gender, age, grade level or occupation, the section included in or handling  
b. When: date, if in school (i) time of entry to school, (ii) time of isolation in the clinic, if at home (i) time of the report  
c. Where: school name, school address, the home address of the individual (if at home during the time of the report)  
d. What: symptoms experienced by the individual (if any)  
e. How: details on where or how the individual was infected, or who is the confirmed case to whom the individual became a close contact.

1. **Contact authorities, other school personnel and families**

All concerned stakeholders must be well informed to avoid the possible transmission of the virus, and to guide the school community in the necessary actions in case there will be a need to transition to a distance learning modality.

a. Contact the identified health authority (e.g. barangay health station, rural health unit) to cooperate regarding the appropriate measures such as tracing and quarantine, or referral to a hospital if needed.   
b. Contact other school personnel (from the different set of classes per week) in case there will be a need to shift to a distance learning modality (modular). A teacher must also be informed and guided if he/she shall be a substitute teacher in case a fellow teacher becomes unable to physically report to school for a long period due to being infected with COVID-19 or other acceptable reasons.  
c. Contact the family of the individual who showed symptoms or was identified to be a close contact of a confirmed case of COVID-19. The family must also be informed regarding the actions that will be undertaken by the school, as well as the protocols that must be observed at home as advised by health authorities.  
d. Contact the families of individuals from the same class as the person who showed symptoms of COVID-19 and inform them of the protocols that must be observed, as well as the possible shift to distance learning modality.  
e. Contact families from other classes from the set of classes in the same week as the person who showed symptoms of COVID-19, as well as those from the set of classes in the other week to inform them of the current school situation.

**Specific Scenarios**

Recognizing the shared responsibility of each stakeholder in preventing the transmission of the virus, the actions that must be undertaken by the school to coordinate with each stakeholder are listed in the following scenario:

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| **Scenario 1** | A household member of a learner or school personnel shows symptoms of COVID-19 but has not been tested. The learner or personnel is not showing symptoms of COVID-19. |
| **Scenario 2** | A household member of a learner or school personnel is a confirmed case of COVID-19. The learner or personnel is not showing symptoms of COVID-19. |
| **Scenario 3** | A learner or school personnel is identified to be in close contact with a confirmed case of COVID-19 outside of their household. The learner or personnel is not showing symptoms of COVID-19. |
| **Scenario 4** | A learner or school personnel shows symptoms of COVID-19 but is not known to be in close contact with a confirmed case. |
| **Scenario 5** | A learner or school personnel shows symptoms of COVID-19 and is in close contact with a confirmed case. |
| **Scenario 6** | A learner or school personnel who has symptoms tests negative for COVID-19 and is not known to be in close contact with a confirmed case. |
| **Scenario 7** | A learner or school personnel who has symptoms tests negative for COVID-19 but is known to be in close contact with a confirmed case. |
| **Scenario 8** | A learner or school personnel tests positive for COVID-19. |
| **Scenario 9** | There are confirmed cases of COVID-19 outside the school. There are no known close contacts in the school. A granular lockdown in the barangay was announced by the LGU. |
| **Scenario 10** | There is a high resurgence of COVID-19 in an adjacent barangay. The affected barangay is known to be frequented by members of the barangay where the school is located. |
| **Scenario 11** | There is a resurgence of COVID-19 in multiple barangays in the municipality where the school is located, and there is a change in the risk classification of the municipality. The barangay where the school is located is not adjacent to the barangays with COVID-19 resurgence. There are no known cases in the specific barangay of the school. |
| **Scenario 12** | Preparation and response to typhoon, continuous heavy rain or flood amidst COVID-19 pandemic. |
| **Scenario 13** | Preparation and response to earthquake or fire incidence amidst COVID-19 pandemic. |
| **Scenario 14** | The school is used as evacuation center. |
| **Scenario 15** | The school is used as quarantine or isolation facility. |
| **Scenario 16** | The school declared lockdown due to decalaration of granular lockdown by the LGU |

**Scenario 1. A household member of a learner or school personnel shows symptoms of COVID-19 but has not been tested. The learner or personnel is not showing symptoms of COVID-19.**

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| **Involved Stakeholder** | **Required Action** |
| Household member showing symptoms | Prior to the implementation of face-to-face classes, [parents/guardians of learners](https://www.teacherph.com/deped-parental-consent-waiver-form-face-to-face-classes/), as well as school personnel, shall be oriented to immediately inform the school if any of their household members experience COVID-19 symptoms. They shall then be responsible for informing their household members regarding the protocol.  If a household member of a learner/personnel shows symptoms of COVID-19 but has not been tested, inform the school regarding their condition, and the school may advise him/her to seek assistance from BHERT. |
| Learner or personnel in the same household | Since the learner or personnel may be considered a close contact, the school shall advise the learner or the concerned personnel to remain/return home and to self-monitor at home until the results of the available COVID-19 test have been released.  If the identified close contact is a learner, provide appropriate support for a temporary shift to distance learning modality (modular-print) while waiting for the COVID-19 test result.  If the identified close contact is a teacher, identify the substitute teacher who will temporarily conduct face-to-face classes among the learners that the teacher is handling, while waiting for the COVID-19 test result. |
| Learners or personnel in the same class and week as the exposed person | Provided that there is no confirmed case or close contact in the school, the school shall still allow other learners and personnel to attend face-to-face classes.  If the identified close contact is a teacher, only the class that the teacher is handling will be temporarily shifted back to distance learning until the teacher is allowed to return to school. The school shall inform parents/guardians of learners in the class regarding the situation and the temporary shift in distance learning modality (modular-print). |
| Other household members | If the close contact in the school is a learner, the school shall engage other household members regarding the home-school arrangement, including the time of pick-up of the learner (if in school at the time the information was communicated).  Note: They shall be informed by the LGU to self-monitor at home until the results of the available COVID-19 test have been released. The school is not required to give advice to other household members. |
| If the household member tests positive and the exposed learner or personnel does not show symptoms, refer to Scenario 2.  If the household member tests negative and the exposed learners or personnel shows symptoms, refer to Scenario 4.  If the household member tests positive and the exposed learner or personnel shows symptoms, refer to Scenario 5. |  |

**Scenario 2. A household member of a learner or school personnel is a confirmed case of COVID-19, the learner or personnel is not showing symptoms of COVID-19.**

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| **Involved Stakeholder** | **Required Action** |
| Household member showing symptoms | Prior to the implementation of face-to-face classes, parents/guardians of learners, as well as school personnel, shall be oriented to immediately inform the school if any of their household members is a confirmed case of COVID-19. They shall then be responsible for informing their household members regarding the protocol. |
| Exposed learner or personnel | Collect the necessary information regarding close contact.  Record the actions the school has undertaken (for reference to the contact tracing team of the LGU).  Advise the learner or personnel to return/remain at home.  Advise the asymptomatic close contact of the suspect, probable, or confirmed cases to immediately quarantine and complete it for 14 days, regardless if testing has not been done, or resulted negative.  Ensure that the learner or personnel has completed the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before allowing him/her to return to school.  If the identified close contact is a learner, provide appropriate support for a shift to distance learning modality for fourteen (14) days. This may include psychosocial support if needed.  If the identified close contact is a teacher, identify the substitute teacher who will conduct face-to-face classes among the learners that the teacher is handling. The school may provide psychosocial support to the affected teacher if needed. |
| Learners or personnel in the same class and week as the exposed person | Since there is a close contact but no confirmed case in the school, the school shall allow them to attend face-to-face classes after a 24-hour lockdown for disinfection of the school premises.  If the identified close contact is a teacher, only the class that the teacher is handling will be shifted back to distance learning until the teacher completes the quarantine period. The school shall inform parents/guardians of learners in the class regarding the situation and the shift in learning modality (modular-print) for fourteen (14) days.  If necessary, the school shall provide psychosocial support to the learners who were shifted back to distance learning or to any other school member whose mental health was affected by the situation. |
| Other household members | If the close contact in the school is a learner, the school shall engage other household members regarding the home-school arrangement, including the time of pick-up of the learner (if in school at the time the information was communicated).  Note: They shall be informed by the LGU to complete the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before being allowed to return to school or the workplace. The school is not required to give advice to other household members. |
| If the exposed learner or personnel shows symptoms during quarantine and has not been tested, refer to Scenario 5. |  |

**Scenario 3. A learner or school personnel is identified to be a close contact of confirmed case of COVID-19 outside of their household. The learner or personnel is not showing symptoms of COVID-19.**

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| **Involved Stakeholder** | **Required Action** |
| Exposed learner or personnel | Collect the necessary information regarding close contact.  Record the actions the school has undertaken (for reference to the contact tracing team of the LGU).  Advise the learner or personnel to return/remain at home.  Advise the asymptomatic close contact of the suspect, probable, or confirmed cases to immediately quarantine and complete it for fourteen (14) days, regardless if testing has not been done, or resulted negative.  Ensure that the learner or personnel has completed the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before allowing him/her to return to school.  If the identified close contact is a learner, provide appropriate support for a shift to distance learning modality for fourteen (14) days. This may include psychosocial support if needed.  If the identified close contact is a teacher, identify the alternate teacher who will conduct face-to-face among the learners that the teacher is handling. The school may provide psychosocial support to the affected teacher if needed. |
| Learners or personnel in the same class and week as the exposed person | Since there is a close contact but no confirmed case in the school, the school shall allow them to attend face-to-face classes after a 24-hour lockdown for disinfection of the school premises.  If the identified close contact is a teacher, only the class that the teacher is handling will be shifted back to distance learning until the teacher completes the quarantine period. The school shall inform parents/guardians of learners in the class regarding the situation and the shift in learning modality for two (2) weeks.  If necessary, the school shall provide psychosocial support to the learners who were shifted back to distance learning or to any other school member whose mental health was affected by the situation. |
| Household members | If the close contact in the school is a learner, the school shall engage other household members regarding the home-school arrangement, including the time of pick-up of the learner (if in school at the time the information was communicated).  Note: The LGU shall inform them if they are also identified as close contacts. If not a close contact, they may continue attending school or going to their workplace without a need for quarantine. If they are also identified as close contact, they shall be informed by the LGU to complete the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before being allowed to return to school or the workplace. The school is not required to give advice to other household members. |
| If the exposed learner or personnel shows symptoms during quarantine and has not been tested, refer to scenario 5. |  |

**Scenario 4. A learner or school personnel shows symptoms of COVID-19 but is not known to be a close contact with a confirmed case.**

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| **Involved Stakeholder** | **Required Action** |
| Person showing symptoms | If the person showing symptoms is in school:  Call the in-charge of isolation area or the clinic teacher to assist the learner or personnel to the designated isolation room in the school.  Following precautionary measures, provide the necessary emergency care.  Collect the necessary information regarding the person showing symptoms, as well as his/her close contacts in school.  If the person showing symptoms is at home:  Advise the learner or personnel to remain at home.  If a learner is showing symptoms, provide appropriate support for a transition to a distance learning modality to ensure continuity of learning until he/she is cleared to return to school. This may include psychosocial support if needed.  If a teacher is showing symptoms, identify the alternate teacher who will conduct face-to-face classes among the learners that the teacher is handling, until the affected teacher is cleared to return to school. The school may provide psychosocial support to the affected teacher if needed.  Ensure that the learner or personnel strictly follows the advice of local health authorities, especially on the required number of days of isolation.  For asymptomatic: Ten (10)-day isolation has passed from the first viral diagnostic test and remained asymptomatic throughout their infection.  For mild to moderate COVID-19 confirmed cases: Ten (10)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), and have been afebrile for at least 24 hours without the use of antipyretic medications.  For severe and critical COVID-19 confirmed cases: Twenty-one (21)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), and have been afebrile for at least 24 hours without the use of antipyretic medications.  For immunocompromised, do RT-PCR testing on the 10th day. If RT-PCR test results turn out positive, refer to Infectious Disease Specialist. If RT-PCR test results turn out negative, discharge from isolation.  Medical certification or repeat testing is not necessary for the safe return to the school of immunocompromised individuals, provided that a licensed medical doctor certifies or clears the patient. He/she shall be advised to isolate at home or in an isolation facility until the COVID-19 test results have been released. |
| Local health authority | Coordinate with local health authorities for evaluation of the person showing symptoms, contact tracing activities, and referral to a health facility, if the need arises. |
| Exposed learners or personnel (from the same class as the person showing symptoms) | Advise the asymptomatic close contact of the suspect, probable, or confirmed cases to immediately quarantine and complete it for 14 days, regardless if testing has not been done, or resulted negative.  Since the teacher will be considered a close contact of a learner in his/her class, identify the substitute teacher who will conduct face-to-face classes among the learners that the teacher is handling for fourteen (14) days. The school may provide psychosocial support to the affected teacher if needed.  Inform parents/guardians of learners in the class regarding the situation and the shift in learning modality for two (2) weeks.  For learners, provide appropriate support for a shift to distance learning modality for fourteen (14) days. This may include psychosocial support if needed.  Ensure that the learner or personnel has completed the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before allowing him/her to return to school. |
| Other learners and personnel | If the person showing symptoms tests negative for COVID-19, the school shall allow other learners or personnel from the week to attend face-to-face classes without completing the required quarantine period provided that school premises have been disinfected. |
| Household member of the person showing symptoms | If the person showing symptoms in the school is a learner, the school shall inform the household members regarding the condition of the learner and the actions undertaken by the school (e.g. providing emergency care, referring to the local health authority). The local health authority shall be responsible for coordinating with the household member if the learner should be isolated at home or in an isolation facility.  Note: They shall be informed by the LGU to complete the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before being allowed to return to school or workplace. The school is not required to give advice to other household members. |
| If the learner or personnel showing symptoms tests negative for COVID-19 refer to Scenario 6.  If the learner or personnel showing symptoms tests positive for COVID-19 refer to Scenario 8. |  |

**Scenario 5. A learner or school personnel shows symptoms of COVID-19 and is a close contact of a confirmed case.**

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| **Involved Stakeholder** | **Required Action** |
| All Stakeholders | Even if there is no confirmed case, the school shall still declare a lockdown as a precautionary measure since the person showing symptoms is close contact with a confirmed case. The school shall inform all stakeholders regarding the situation and the decision to undergo a lockdown. Request assistance from the BLGU for the disinfection of the school immediately after lockdown is declared and before the resumption of the face-to-face classes. |
| Person showing symptoms | If the person showing symptoms is in school:  Request clinic teacher to assist the learner or personnel to the designated isolation room in the school.  Following precautionary measures, provide the necessary emergency care.  Collect the necessary information regarding the person showing symptoms, as well as his/her close contacts in school.  If the person showing symptoms is at home:  Advise the learner or personnel to remain at home.  Collect the necessary information regarding the person showing symptoms, as well as his/her close contacts in school.  If a learner is showing symptoms, provide appropriate support for a transition to a distance learning modality to ensure continuity of learning until he/she is cleared to return to school. This may include psychosocial support if needed.  If a teacher is showing symptoms, identify the substitute teacher who will conduct face-to-face classes among the learners that the teacher is handling, until the affected teacher is cleared to return to school. The school may provide psychosocial support to the affected teacher if needed.  Ensure that the learner or personnel strictly follows the advice of local health authorities, especially on the required number of days of isolation.  For asymptomatic: Ten (10)-day isolation has passed from the first viral diagnostic test and remained asymptomatic throughout their infection.  For mild to moderate COVID-19 confirmed cases: Ten (10)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For severe and critical COVID-19 confirmed cases: Twenty-one (21)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For immunocompromised, do RT-PCR testing on the 10th day. If RT-PCR test results turn out positive, refer to Infectious Disease Specialist. If RT-PCR test results turn out negative, discharge from isolation.  Medical certification or repeat testing is not necessary for the safe return to the school of immunocompromised individuals, provided that a licensed medical doctor certifies or clears the patient. He/she shall be advised to isolate at home or in an isolation facility until the COVID-19 test results have been released. |
| Local health authority | Coordinate with local health authorities for evaluation of the person showing symptoms, contact tracing activities, and referral to a health facility, if the need arises. |
| All other learners and personnel (including those from the other week) | Closely monitor the condition of all learners and school personnel.  Advise the asymptomatic close contact of the suspect, probable, or confirmed cases to immediately quarantine and complete it for 14 days, regardless if testing has not been done, or resulted negative.  Since the teacher will be considered a close contact of a learner in his/her class, identify the substitute teacher who will conduct face-to-face classes among the learners that the teacher is handling for fourteen (14) days. The school may provide psychosocial support to the affected teacher and/or refer to the Municipal Social Welfare and Development Office for counselling if needed.  For reference, MSWD heads are as follows:  Nelia P. Dela Cruz- MSWD- Sebaste  Mary Ann A. Samulde- MSWD- Pandan   Inform parents/guardians of learners in the class regarding the situation and the shift in learning modality for two (2) weeks.  For learners, provide appropriate support for a shift to distance learning modality for fourteen (14) days. This may include psychosocial support if needed.  Ensure that the learner or personnel has completed the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before allowing him/her to return to school. |
| Household member of the person showing symptoms | If the person showing symptoms in the school is a learner, the school shall inform the household members regarding the condition of the learner and the actions undertaken by the school (e.g. providing emergency care, referring to the local health authority). The local health authority shall be responsible for coordinating with the household member if the learner should be isolated at home or in an isolation facility.  Note: They shall be informed by the LGU to complete the fourteen (14)-day quarantine, regardless of negative test result and vaccination status, before being allowed to return to school or the workplace. The school is not required to give advice to other household members. |
| If the learner or personnel showing symptoms tests negative for COVID-19 refer to Scenario 7.  If the learner or personnel showing symptoms tests positive for COVID-19 refer to Scenario 8. |  |
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**Scenario 6. A learner or school personnel who has symptoms tests negative for COVID-19 and is not known to mite a close contact with a confirmed case.**

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| **Involved Stakeholder** | **Required Action** |
| All Stakeholders | Since there is no confirmed COVID-19 case, the school may announce the resumption of face-to-face classes (if a school lockdown was previously announced). However, only those who are not in the same class as the person showing symptoms may return to attending face-to-face classes. |
| Person showing symptoms | Continue providing the appropriate support and monitoring the condition of the learner or personnel while he/she is completing the required isolation period.  Advise the learner or personnel to complete the number of days in isolation, as required by the local health authorities, as the result might be false negative.  For asymptomatic: Ten (10)-day isolation has passed from the first viral diagnostic test and remained asymptomatic throughout their infection.  For mild to moderate COVID-19 confirmed cases: Ten (10)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For severe and critical COVID-19 confirmed cases: Twenty-one (21)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For immunocompromised, do RT-PCR testing on the 10th day. If RT-PCR test results turn out positive, refer to Infectious Disease Specialist. If RT-PCR test results turn out negative, discharge from isolation.  Medical certification or repeat testing is not necessary for the safe return to the school of immunocompromised individuals, provided that a licensed medical doctor certifies or clears the patient. |
| Local Health Authority | Coordinate with local health authorities on the provision of medical support and necessary protocol to be undertaken by affected learners and personnel. |
| Exposed learners or personnel (from the same class as the person showing symptoms) | Continue providing the appropriate support and monitoring their condition while they are completing the required fourteen (14)-day quarantine. Ensure that they complete the quarantine period, regardless of negative test results and vaccination status, before allowing them to return to school. |
| Other learners and personnel | If the person showing symptoms tests negative for COVID-19, other learners or personnel shall be allowed to attend face-to-face classes without completing the required quarantine period provided that school premises have been disinfected.  Continue providing the appropriate support and monitoring the condition of learners and personnel prior to the resumption of face-to-face classes.  Coordinate with parents/guardians and other school personnel regarding the schedule of resumption of face-to-face classes |
| If the person showing symptoms tests positive for COVID-19 during the 14-day quarantine refer to Scenario 8. |  |

**Scenario 7. A learner or school personnel who has symptoms tests negative for COVID-19 but is known to be a close contact with a confirmed case.**

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| **Involved Stakeholder** | **Required Action** |
| All Stakeholders | Even if there is no confirmed case, the school shall still complete the fourteen (14)-day lockdown as a precautionary measure since the person showing symptoms is in close contact with a confirmed case. |
| Person showing symptoms | Continue providing the appropriate support and monitoring the condition of the learner or personnel while he/she is completing the required isolation period.  Advise the learner or personnel to complete the number of days in isolation, as required by the local health authorities, as the result might be false negative.  For asymptomatic: Ten (10)-day isolation has passed from the first viral diagnostic test and remained asymptomatic throughout their infection.  For mild to moderate COVID-19 confirmed cases: Ten (10)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For severe and critical COVID-19 confirmed cases: Twenty-one (21)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For immunocompromised, do RT-PCR testing on the 10th day. If RT-PCR test results turn out positive, refer to Infectious Disease Specialist. If RT-PCR test results turn out negative, discharge from isolation.  Medical certification or repeat testing is not necessary for the safe return to the school of immunocompromised individuals, provided that a licensed medical doctor certifies or clears the patient. |
| Local Health Authority | Coordinate with local health authorities on the provision of medical support and necessary protocol to be undertaken by affected learners and personnel. |
| All other learners and personnel (including those from the other week) | Continue providing the appropriate support and monitoring their condition while they are completing the required fourteen (14)-day quarantine. Ensure that they complete the quarantine period, regardless of negative test results and [vaccination status](https://www.teacherph.com/vaccination-not-required-deped-teachers-limited-face-to-face-classes/), before allowing them to return to school.  If other learners and personnel do not show symptoms of COVID-19 within the 14-day lockdown, coordinate with school personnel, as well as the parent/guardian of learners on the schedule of resumption of face-to-face classes. |
| If the person showing symptoms tests positive for COVID-19 during the 14-day quarantine refer to Scenario 8. |  |

**Scenario 8. A learner or school personnel tests positive for COVID-19.**

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| **Involved Stakeholder** | **Required Action** |
| All stakeholders | The school shall remain under lockdown until the required quarantine period of all close contacts has been completed. The lockdown may be extended if other learners show symptoms of COVID-19. Request assistance from the BLGU for the disinfection of the school immediately after lockdown is declared and before the resumption of the face-to-face classes. |
| Person confirmed to have COVID-19 | Continue providing the appropriate support and monitoring the condition of the learner or personnel while they are completing the required isolation period.  Advise the person who is confirmed to have COVID-19 to complete the number of days in isolation, as required by the local health authorities, as the result might be a false negative.  For asymptomatic: Ten (10)-day isolation has passed from the first viral diagnostic test and remained asymptomatic throughout their infection.  For mild to moderate COVID-19 confirmed cases: Ten (10)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For severe and critical COVID-19 confirmed cases: Twenty-one (21)-day isolation has passed from the onset of the first symptom, respiratory symptoms have improved (cough, shortness of breath), AND have been afebrile for at least 24 hours without the use of antipyretic medications.  For immunocompromised, do RT-PCR testing on the 10th day. If RT-PCR test results turn out positive, refer to Infectious Disease Specialist. If RT-PCR test results turn out negative, discharge from isolation.  Medical certification or repeat testing is not necessary for the safe return to the school of immunocompromised individuals, provided that a licensed medical doctor certifies or clears the patient. |
| Local Health Authority | Coordinate with local health authorities on the provision of medical support and necessary protocol to be undertaken by affected learners and personnel.  Ensure that local health authorities have the correct contact details of learners and personnel for contact tracing purposes. |
| Local Government Unit | Closely coordinate with the local government unit to provide a report which will serve as a guide if there is a need to declare a granular lockdown in the barangay. |
| All other learners and personnel (including those from the other week) | Continue providing the appropriate support and monitoring their condition while they are completing the required fourteen (14)-day quarantine. Ensure that they complete the quarantine period, regardless of negative test results and vaccination status, before allowing them to return to school. |
| If close contacts are not showing symptoms of COVID-19, refer to Scenario 2.  If close contacts are showing symptoms of COVID-19, refer to Scenario 5. |  |

**Scenario 9. There are confirmed cases of COVID-19 outside the school. There is no known close contact in the school. A granular lockdown in the barangay was announced by the LGU.**

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| **Involved Stakeholder** | **Required Action** |
| Local Government Unit (barangay) | Closely coordinate with the local government unit to know if there will be a need for a granular lockdown if there is an observed resurgence of COVID-19 cases in the barangay.  Coordinate with the local government unit to ensure that learners and personnel are at home during the scheduled lockdown. |
| Learners and personnel | Inform parents/guardians and personnel regarding the expected shift to distance learning modality.  Provide the necessary support to learners and personnel for the transition to the distance learning modality. |

**Scenario 10. There is a high resurgence of COVID-19 in an adjacent barangay. There is no known close contact in the school. The affected barangay is known to be frequented by members of the barangay where the school is located.**

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| **Involved Stakeholder** | **Required Action** |
| Local Government Unit (barangay) | Closely coordinate with the local government unit to know if there will be a need for a granular lockdown if there is an observed resurgence of COVID-19 cases in adjacent barangays.  Coordinate with the local government unit to ensure that learners and personnel are at home during the scheduled lockdown. |
| School | Inform parents/guardians and personnel regarding the expected shift to distance learning modality.  Provide the necessary support to learners and personnel for the transition to the distance learning modality. |

**Scenario 11. There is a resurgence of COVID-19 in multiple barangays in the municipality where the school is located, and there is a change in the risk classification of the municipality. The barangay where the school is located is not adjacent to the barangays with COVID-19 resurgence. There are no known cases in the specific barangay of the school.**

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| **Involved Stakeholder** | **Required Action** |
| Local Government Unit (municipal or provincial) | Although there are no known cases in the barangay where the school is located, the school must strictly follow the recommendation of authorities to temporarily shift to a distance learning modality. This is to avoid the possible exposure of the community due to the high mobility of people. |
| Learner and personnel | If the lockdown was declared during school hours:  Ensure that health and safety protocols will still be observed in school.  Inform parents/guardians and personnel (through the appropriate communication media) regarding the expected shift to distance learning modality.  Engage the parents/guardians regarding the home-school arrangement, including the time of pick-up of the learners.  Provide the necessary support to learners and personnel for the transition to the distance learning modality.  If the lockdown was declared after school hours or during the weekend:  Inform parents/guardians and personnel (through the appropriate communication media) regarding the expected shift to distance learning modality.  Provide the necessary support to learners and personnel for the transition to the distance learning modality. |

**Scenario 12. Preparation and response to typhoon, continuous heavy rain or flood amidst COVID-19 pandemic.**

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| **Involved Stakeholders** | **Required Action** |
| Local Government Unit | Collect and disseminate information regarding the occurrence and possible impact of typhoon  Communicate warning signals and plans regarding evacuation in the community  Disseminate possible suspension and resumption of classes |
| DRRM Team | Conduct safety inspections of schools and offices and inventory and assessment of critical infrastructures  Disseminate weather updates and advisories including class suspension and resumption  Conduct inventory of existing resources (logistics, personnel, response organizations, goods and equipment) before and after the occurrence of typhoon.  Activate community-based early warning and communication system (EWS) to track learners and personnel and to continuously monitor weather updates  Provide Psychological First Aid  Allow school to be used as evacuation center and plan for expected shift to distance learning modality |
| Personnel | Secure school resources including instructional materials, facilities and equipment  Disseminate weather updates and track / monitor learners  Provide Psychological First Aid |
| Learners and Household Members | Listen to weather updates and advisories  Keep watch for warnings and plans regarding evacuation in the community  Prepare survival kit and evacuate immediately once asked by authorities to do so |

**Scenario 13. Preparation and response to earthquake or fire incidence amidst COVID-19 pandemic.**

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| **Involved Stakeholders** | **Required Action** |
| Local Government Unit | Identify spots highly vulnerable to hazard based on historical data, the community knowledge of the history and current hazards in the community  Regular conduct of coordination meeting with MDRRMO’s and District Coordinators to reiterate preparedness and recovery from earthquake/fire incidence  Provide financial assistance to those affected particularly the learners and personnel |
| DRRM Team | Conduct safety inspections of schools and offices and inventory and assessment of critical infrastructures  Disseminate updates and advisories including class suspension and resumption  Conduct inventory of existing resources (logistics, personnel, response organizations, goods and equipment) before and after the occurrence of the disaster  Activate community-based early warning and communication system (EWS) to track learners and personnel and to continuously monitor updates  Ensure regular conduct of drills  Provide Psychological First Aid  Allow school to be used as evacuation center and plan for expected shift to distance learning modality |
| Personnel | Secure school resources including instructional materials, facilities and equipment  Disseminate updates and track / monitor learners  Provide Psychological First Aid |
| Learners and Household Members | Keep watch for warnings and plans regarding evacuation in the community  Prepare survival kit and evacuate immediately once asked by authorities to do so |
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**Scenario 14. The school is used as evacuation center**

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| **Involved Stakeholders** | **Required Action** |
| Local Government Unit | Inform the school head of the necessity to evacuate casualties to the school  Activate community-based early warning and communication system (EWS) to track situation and to continuously monitor updates on evacuation  Manage evacuation centers and ensure that temporary shelters operate based on the approved guidelines  Conduct disaster relief operations  Provide immediate relief assistance which may include but not limited to provision of basic needs like family food packs and other non-food items  Provision of psychological first aid to evacuees if necessary (refer to MSWD)  Ensures the promotion and protection of the rights of internally-displaced families, that they are free from abuse especially while staying at school |
| DRRM Team | Conduct of safety inspections of facilities and rooms to be used during evacuation  Approve school to be used as evacuation center and plan for expected shift to distance learning modality (modular-print)  Disseminate updates and advisories including class suspension and resumption |
| Personnel | Conduct inventory of resources (classroom facilities, learning materials and equipment) before and after evacuation.  Secure school resources including instructional materials, facilities and equipment  Disseminate updates and track/monitor learners, especially if identified as evacuees |
| Learners and Household Members | Keep watch for warnings and plans regarding evacuation in the community  Prepare survival kit and evacuate immediately once asked by authorities to do so |

**Scenario 15. The school is used as quarantine/isolation facility**

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| **Involved Stakeholders** | **Required Action** |
| Local Government Unit | Request the specific intended purpose or use of the school, and identify the particular facility in the school that will be used as well as the duration of their use  Present an assessment in the municipal or provincial health officer that the facility within the school is suitable for the specific intended purpose  Undertake the safekeeping of all properties and valuables in the school premises during the operation of the facility; payment of utilities for the period, the conduct of general cleaning and fumigation, and repair and/or replacement of damaged school facilities as a result of the use of the school and payment of expenses related to setting up, operation and clearing of the area being used during quarantine.  Present the planned management of the facility which shall be under the supervision of the municipal health officer and must conform to DOH standards and guidelines.  Sign the Terms and Conditions provided by the Regional Director |
| School Head | Identify the school spaces/structures/comfort rooms and handwashing facilities approved by the RO to be used as temporary quarantine or isolation facility  Ensure proper storage and safekeeping of all learning and education equipment, resources, materials, and school records  Prepare and implement work protocols that would not require personnel to report to the school for the performance of regular functions during the period the school is used as a quarantine or isolation facility.  Inform the LGU of any damage, destruction, or loss of school facilities and resources due to, or incidental to, the use of the school to serve as a basis for repair, maintenance, and or replacement by the LGU after the use of the school as quarantine or isolation facility.  Has the authority to monitor and access the school and is subject to strict observance of safety and health requirement applicable to quarantine and isolation facility. |
| Personnel | Follow work protocols that would not require them to report to the school for the performance of regular functions during the period the school is used as a quarantine or isolation facility. Teaching personnel facilitate the shift to modular learning delivery modality. |
| Learners | Strictly stay at home during the period the school is used as a quarantine or isolation facility and must conform to the shift in modular learning delivery modality (modular- print) |

**Scenario 16. The school declared lockdown due to decalaration of granular lockdown by the LGU**

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| **Involved Stakeholder** | **Required Action** |
| Local Government Unit (barangay) | Closely coordinate with the local government unit during the observed resurgence of COVID-19 cases in the barangay.  Coordinate with the school to ensure that learners and personnel are at home during the scheduled lockdown. |
| DRRM Team | Upon declaration of granular lockdown by the LGU, the DRRM Team will convene and prepare for the possibility of lockdown in school.  Coordinate with the LGU to ensure that learners and personnel are at home during the scheduled lockdown.  Inform the office of Schools Division Superintendent of the school lockdown attaching the advisory from the LGU declaring the lockdown. |
| Learners and personnel | If the lockdown was declared during school hours:  Ensure that health and safety protocols will still be observed in school.  Inform parents/guardians and personnel (through the appropriate communication media) regarding the expected shift to distance learning modality.  Engage the parents/guardians regarding the home-school arrangement, including the time of pick-up of the learners.  Provide the necessary support to learners and personnel for the transition to the distance learning modality.  If the lockdown was declared after school hours or during the weekend:  Inform parents/guardians and personnel (through the appropriate communication media) regarding the expected shift to distance learning modality.  Provide the necessary support to learners and personnel for the transition to the distance learning modality. |

**Strategies to Transition back to Face-to-Face Learning Modality**

During a school lockdown, it is important to continue engaging learners in meaningful activities to ensure the continuity of learning. However, some learners or school personnel may need additional support in transitioning back to distance learning and managing their emotions after learning about the situation in the school or in the community. During this period, the support from the family and other school personnel shall play a critical role in adapting to the change in environment and coping with the resurgence of COVID-19 cases.

1. The school’s local hotline/help desk remains open for parents/guardians in need of assistance in the distance learning of their children. Teachers may utilize this platform to encourage parents/ guardians in their role as learning facilitators at home and to provide additional support to learners in their independent study.
2. The school establishes a cleaning and maintenance routine to ensure that all school facilities are organized and functional until the resumption of face-to-face classes. All classes will be disinfected to ensure readiness of the classroom and the school prior to resumption.
3. The school performs critical administrative tasks on-site provided that they are given permission by the LGU.
4. The school provides the required personal protective equipment to non-teaching personnel who shall weekly conduct the cleaning and maintenance routine of the school, and those who will need to perform administrative duties whenever necessary. The school shall ensure that they will be properly compensated for physically reporting to school during the school lockdown.

5. The mental health team, headed by **Maria Salvacion F. Fernandez**, remains operational to ensure that psychosocial support and services shall be made available for all the members of the school community. In the absence of the mental health team, affected learners and school personnel shall be provided with Psychological First Aid (PFA) by trained teaching and non-teaching personnel in schools. They shall also be assisted for referral to the counselling services provided by the Schools Division Office of Antique or the Municipal Social Welfare and Development Office of Sebaste and Pandan if needed.

For reference, MSWD heads are as follows:

**Floreza Mercado- MSWD- Hamtic**

6. The school provides the appropriate support needed by the non-teaching personnel while they are unable to physically report to school on a daily basis.

7. After the school lockdown, the school will seek the consent of parents/guardians through a written form for the participation of their children in the resumption of the face-to-face classes.

8. Conduct re-orientation program to parents one week before the resumption of classes in coordination with LGU.

9. Ask assistance from the local IATF to inspect the readiness of the school prior to re-opening after the lockdown.

10. For the first five school days, the first hour shall be devoted to the discussion/facilitation of modules related to mental health, facilitated by their respective classroom advisers or designated teachers.

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Principal II

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