

St. Anthony’s College

**ENGINEERING AND TECHNOLOGY DEPARTMENT**

San Jose, Antique

January 10, 2023

**RODERICK LORENZ P. OLIVARES**

Director of Operations

Mulave Studios

Jalandoni St., Jaro, Iloilo City

Dear Mr. Olivares:

Good Day!

I am Hya Cynth G. Dojillo, an aspiring graduate of the Bachelor of Science in Information Technology (BSIT) program from St. Anthony’s College. In the partial requirement of the pursued degree, I am required to undergo an On-the-Job Training (OJT) for a total of 500 hours.

In great appreciation of your office, I would like to express my sincere desire to apply as an intern in any IT-related field in your good office because I am confident that the opportunity to work in your office can help me enhance my knowledge and skills that I have learned in school as well as help me achieve my full potential as a future IT professional. In exchange, I offer my service and determination to be an asset to your office throughout the duration of my training period. In exchange, I offer my capabilities and commitment to be an asset to your office throughout my training period.

I'm hoping for a substantial reaction on this subject. Thank you, and best wishes

The Endorsement Letter from my Practicum Advisor and my Curriculum vitae are included.

Respectfully Yours,

**HYA CYNTH G. DOJILLO**

Applicant

**NOTED BY:**

**MS. ANA MARGARITA D. SITCHON, MIT**

Practicum Adviser