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OBSERVATIONS OF LEARNING-TEACHING IN ACTUAL SCHOOL ENVIRONMENT

Episode 6 Classroom Management and Classroom Routines

FS 1

Observations of Teaching-Learning in Actual School Environment



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SPARK Your Interest

This Episode focuses on the classroom structure and routines performed by teachers in class to provide a safe, friendly non-threatening, and caring environment. Effective classroom routines ensure order and discipline to help the students to stay calm and focused on their daily tasks.



TARGET Your Intended Learning Outcome

At the end of this Episode, I must be able to:

- Identify the classroom routines set by the teacher; and
- Observe how the students execute the various classroom routines



REVISIT the Learning Essentials

Routines are the backbone of daily classroom life. They facilitate teaching and learning routines don't just make the life of the teacher easier. They save valuable classroom time. Efficient routines make it easier for students to learn and achieve more.

Establishing routines early in the school year:

- Enables you to run your daily activities run smoothly;
- Ensure you to manage time effectively;
- Help you maintain order in the classroom;
- Makes you more focused in teaching because you spend less time in giving directions/instructions; and
- Enables you to explain to the learners what are expected to them.



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OBSERVE, ANALYZE, REFELCT

Activity 6.1

Observing Classroom Management and Routines

Name of the FS Student: Rizza Joy A. Jane
Course: BSEd Major in Sciences Year and Section: 4th year Block A
Resource Teacher : Sir Kim Paolo Armin A. Torcelino Signature: Date: 9/17/25



OBSERVE

Observe the classroom routines of the Resource Teacher by accomplishing the given checklist.

Checklist on Classroom Routines

Check Yes (√) if observe and (x) if not observed.

Classroom Routines	Observed (√)	Not Observed (x)
1. Movement into the classroom.	√	
2. Transition in classroom activities.	√	
3. Movement out of the classroom.	√	
4. Use of lavatories/comfort rooms/washrooms		X
5. Passing of papers.		X



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6. Passing of books.		X
7. Working with pairs/groups.	✓	
8. Tardy students.	✓	
9. Absent students.	✓	
10. Submission/Collection of materials.	✓	
11. Submission of projects.		X
12. Asking questions during lessons.	✓	
13. Asking for assistance.	✓	
14. Joining classroom activities.	✓	
15. Lining up.		X
16. Walking in line.		X
17. Fire drill/emergencies		X
18. Movement between activities.	✓	
19. Use of classroom supplies.	✓	
20. Checking of assignments.		X
Others, please specify.		



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ANALYZE

Analyze the routines set by the Resource Teacher.

1. Were the routines effective in ensuring discipline and order in the class? Why? Why not?

Definitely, the routines were effective in ensuring order in the class. Routines are empirical because it helps to ensure a class to stay organized and maintained, and discipline. These give the classroom a well-established structure process that guide students on what they are expected to do at different phases of the lesson, minimizing confusion and misunderstanding, while enhancing the overall flow of the activities and lesson.

2. Which of those routines were systematic and consistently implemented? Explain your answer.

I believe the routines that were most systematic and consistently implemented by the resource teacher were working with groups, listening to instructions, utilization of supplies and submission of requirements. These were smoothly carried out during the class. For instance, when the teacher asked the class to count and proceed to their respective groups to work on a task using their textbook for references while preparing materials, the students quickly followed and understood the given instruction and began collaborating with their peers. This situation showcases that students were already regulated and familiar with the procedure and could work effectively.



REFLECT

Reflect on the various routines observed.

1. Which of the routines will you most likely apply in your class? Why? Why not?



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In my class, I will most likely to apply routines that are I believed to be important factors of learning are checking or taking attendance, record of participation/output, and reflective drill. I will begin my class by checking the attendance in order for my to track and have a clear record who was present and absent. It will help me to keep tabs on the safety, encourage student to be punctual and consistent in attending class, and address issue of the student alongside with the parent. Another routine, I will carefully record of participation and output of the student. These will help me to document and track the tasks or activities submitted, this it serve as my basis that allow me to observed the activeness, strength, and need for improvement of the student. Importantly, recording their achievement will help the student to boost their motivation to put effort on their work and performance.

Moreover, reflective drills, on the other hand, help student to retain acquired information by connecting lesson to their own understanding. These allow student to pause and actively recall their learning and it will allow me to identify which part of the lesson they understood well, as well as part that they are struggling and need to work on. These will give me a clear view of areas that need to be modify and alter my teaching strategies to effectively support the learning process. Overall, I choose these three routines to be implemented in my classroom because it demonsrate both systematic and meaningful academic progress. Through maintaining order and balanced environment while promoting important values like discipline, accountability and the development of metacognition.



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OBSERVE

Resource Teacher : Sir Kim Paolo Armin A. Torcelino VI Signature:

Date: _____ Year and Section: Grade 9 Subject: Science Date: 9/ 17/ 25

Observe a class and list down the classroom rules formulated by the Resource Teacher. Cite the importance of these rules.

Classroom rules are imperative and must be reinforced for learners' safety and security. Rules also teach discipline and self-control. Rules eliminate stress and will provide a more pleasant, secure, and non-threatening environment. Rules ensure the students' engagement and focus in their classroom activities.

Classroom Rules	Importance
Prompt	Being on time in class is important as it shows good discipline and being punctual in time while respecting others valuable time while avoiding disruption and cause delay. These help them to stay on track and ensure task are completed efficiently.
Productive	Demonstrating activeness allows the student to accomplish the tasks efficiently within the given time without wasting time or prevent the feeling of procrastination. It helps to develop discipline and effectively manage tasks and activities more responsibly.
Prepared	It allows student to handle tasks and activities with confidence. When student are confidence on their own capabilities, they know what to do, what to bring, and how to act in a situation. This prevents mistakes, confusion, and feel less anxious about the tasks. Preparation also shows being responsible and committed to do your best, making it easier to face challenges and tasks without feeling pressure.



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Polite	Treating others with good manners and speaking respectfully to teacher and peers shows a positive behavior and value. It help to strengthen teacher-student relationship, encourage open communication, and create positive learning environment. It also encourage student to show empathy, social awareness, and recognize others emotions.
Patient	Practicing positive attitude helps to handle difficult situation calmly and optimistically without feeling frustrated and negative. It help the student to have a clear perspective, make a thoughtful decision, and resolve the conflict effectively. It also eradicate feeling anxious and stress which are often occur when being pressure and rush. Importantly, it taught student to be resilient and face predicament with clear mind.



ANALYZE

1. Analyze each given rule. What circumstances led to the formation of the rule?

The 5P's – Prompt, productive, prepared, polite, and patient- are set of rules that address classroom challenges and create positive atmosphere. Being prompt encourage student to arrive in class on time and avoid being late in class or activities. It allows them to take accountability on others time and maintain a smooth classroom transition. Some student are facing difficult to keep their attention in class and are often distracted affecting their performance. Therefore, student must be productive, focus on completing task, and make most of their time on relevant things. Moreover, it is imperial to come to school equipped with prior-knowledge and necessary materials and tasks and show confidence and readiness to learn. In some cases, misunderstanding and conflict often arise, through showing politeness and treating other with kindness very crucial. Finally, practicing patient are vital as student sometime get overwhelm and fluster, leading to mistake and misunderstanding. Applying these will help student to stay



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calm, handle challenge carefully, and allow them to think before reacting. Overall, the establish rules are employed to guide students to manage their time well, focus on tasks, come to class prepared, interact respectfully, and handle conflict thoughtfully, making learning process meaningful and promote a harmonious classroom environment.

2. Are Classroom rules really important?

Established classroom rules are important because they serve as a blueprint for creating a conducive, respectful, and organized classroom environment. These are rules students follow, and these rules should be clear to students earlier in the school year in order to condition the students with the things they are expected to do. These help student to watch their own action and remind them to behave as expected. When students follow the rules, it creates a positive learning environment, a friendly, fair, and safe place where everyone feels comfortable and focuses on learning.



REFLECT

Reflect on the various classroom rules set by the Resource Teacher. Will you have the same rules? If not, what rules are you going to employ? Explain your answer.

Reflecting on the established classroom rules by the resource teacher, I believed the 5ps- Prompt, productive, prepared, polite, and patient- are effective and encapsulate relevant things that promote positive and organized classroom environment. Upon analyzing the set rules focus on key aspects of students behavior, values, and responsibility in the class. To me, I would adopt and employed the 5P's in my own classroom due to the fact that it encourage responsibility, self-discipline, and promote positive values and moral, which I strongly believed student must developed and nurture on themselves, contributing on both academic and personal growth. Upon scrutinizing the 5P's and the set classroom rules, I have seen similarities and uniformity however, I would consider to make refinements and add few more rules to make the classroom environment to be more conducive and engagement. I would include rules about the use of devices only for learning purpose because technology is already part of our learning. For me, being digitally responsible



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means using gadgets only for school purposes and avoiding distractions during class. On the positive side, it helps students focus better, practice honesty, and use technology as a tool for growth. But if students misuse it—like cheating, scrolling on social media, or being disrespectful online—it can harm their learning and behavior. That’s why I believe this rule is important to guide students in becoming responsible and disciplined digital users.

Additionally, I would include rules about keeping the classroom clean and organized, asking for help when needed, and embracing challenges or learning from mistakes. These complement the 5Ps by encouraging responsibility, curiosity, and resilience. By combining the 5Ps with these practical and strong rules, the classroom would become not only orderly but also dynamic, supportive, and conducive to learning for all students.



SHOW Your Learning Artifacts

Take some snapshots of the classroom routines employed by the Resource Teacher which are worth emulating. Tell something about the pictures.





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Looking at this image, I see students gathered together, working with both books and their phones. It reflects the way learning happens in today's classrooms—through collaboration, resourcefulness, and the blending of traditional and modern ways of studying. The students may be seated casually on the floor, yet their focus shows that learning is not confined to formal desks or strict arrangements. For me, this picture has meaning because it shows that learning is not just about the materials we use but also about the effort to connect, share, and engage with knowledge in any setting. It reminds me that education is most powerful when students are involved, curious, and willing to find ways to learn, no matter the environment.



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EVALUATE Performance Task

Evaluate Your Work Task Field Study 1, Episode 6-Classroom Management and Classroom Routines

Learning Outcomes: Identify the classroom routines set by the teacher, and Observe how the students execute the various classroom routines.

Name of FS Student: Rizza Joy A. Jane Date Submitted: October 1, 2025
Year&Section: 4th year Block A Course: BSEd Major in Sciences

LEARNING EPISODES		EXCELLENT 4			VERY SATISFACTORY 3		SATISFACTORY 2		NEEDS IMPROVEMENT 1		
ACCOMPLISHED OBSERVATION SHEET		All observation questions/tasks completely answered/ accomplished.			One (1) or two (2) observation questions/tasks not answered/ accomplished		Three (3) observation questions/tasks not answered/ accomplished		Four (4) or more observation questions/ tasks not answered/ accomplished.		
ANALYSIS		All questions were answered completely; answers are in depth and are thoroughly grounded on theories; grammar and spelling are free from error.			All questions were answered completely; answers are clearly connected to theories; grammar and spelling are free from errors.		Questions were not answered completely; answers are not clearly connected to theories; one (1) to three (3) grammatical spelling errors.		Four (4) or more observation were not answered; answers not connected to theories; more than four (4) grammatical/spelling errors.		
REFLECTIONS		Profound and clear; supported by what were observed and analyzed			Clear but lacks depth; supported by what were observed and analyzed		Not so clear and shallow; somewhat supported by what were observed and analyzed		Unclear and shallow; rarely supported by what were observed and analyzed		
LEARNING ARTIFACTS		Portfolio is reflected on the context of the learning outcomes; Complete, well-organized, highly relevant to the learning outcome			Portfolio is reflected on the context of the learning outcomes. Complete; well-organized, very relevant to the learning outcome		Portfolio is not reflected on in the context of the learning outcomes. Complete; not organized, relevant to the learning outcome		Portfolio is not reflected on in the context of the learning outcomes; not complete; not organized, not relevant		
SUBMISSION		Submitted before the deadline			Submitted on deadline		Submitted a day after the deadline		Submitted two (2) days or more after the deadline		
Comment/s											
SCORE	20	19-18	17	16	15	14	13-12	11	10	9-8	Below
GRADE	1.0	1.25	1.5	1.75	2.00	2.25	2.50	2.75	3.00	3.5	5.00
	99	96	93	90	87	84	81	78	75	72	71- Below



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KIM PAOLO ARMIN A. TORCELINO VI

Signature of FS Teacher above Printed Name

October 18, 2025

Date