



DOLPHINS HALL MANAGEMENT COMMITTEE

New Church Street, Tetbury, GL8 8DS

Charity Number: 274956



DOLPHINS HALL MAIN TRUSTEES MEETING TUESDAY 20th August 2019 THE DOLPHINS HALL

Present	Apologies
Steve Scott (Chair – Resident)	David Hobson, (Dolphins Dramatic Society)
Mark Schumm (Cricket Club)	Paul Jones (Resident)
Rob McCorkell (TTC)	Angela Cary (Bowls Club)
Kevin Farnham (Film Society)	Jo Tancock (TAYCT)
Jon Easterbrook (Resident)	
Alex Ball (Resident)	
Sue Brown (Resident)	
Martin Lea (Rugby Club)	
Jamie Ponting (Resident) from 745pm	
Pete Martin (Club 77)	
Patricia Burrell (WI)	

1. CHAIRPERSON'S OPENING COMMENTS

The Chair, Steve Scott (SS) convened the meeting at 7.33PM. Quorum required is 5, 11 trustees present so meeting is quorate.

2. APPROVAL OF MINUTES

Approval of minutes of main meeting from 16th July 2019

Some minor errors were pointed out, the tweaked version was approved.

For: JE, SB, KF, AB, ML, MS

Abstentions: PB, PM, RM

Approval of closed-session minutes from 16th July 2019

For: JE, SB, KF, AB, ML, MS

Abstentions: PB, PM, RM

3. MATTERS ARISING (Main Meeting)

JP Arrived at 7:45

ML raised the issue that PB's trusteeship requires regularization to keep within charity-commission (CC) guidelines. There followed a discussion about the interpretation of CC rules. It was agreed to look at the CC rules for clarification.

SS Shared on the transition to GSuite. GSuite is among a range of Google tools available free to **qualifying** charities but charities accounts must be up to date on the CC website before the trust will qualify.



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4. MATTERS ARISING (Closed Session)

SS had reported to the full council. TTC are now locating the required paperwork.

5. CHAIR REPORT – SS

SS informed the trustees that Colin Pearce had resigned as a trustee. SS has formally written to TTC to inform them they are free to appoint another trustee,

Cotswold District Council (CDC) have written pointing out that temporary-structure (the pod) planning consent has expired and they would serve a notice to remove if no action was taken in the next 30 days. It was noted that TTC were the actual owners of the pod.

RM – Suggested the best course of action is to apply for fresh temporary-structure. This may also assist in the planning for the new youth and sports building on the same site. SS noted that he had taken this responsibility on from the clerk at TTC earlier in the year but had failed to action it. RM suggested he would see if the clerk could take this back and action it.

6. NEW BUILD – JP

New-build committee met with Archio last Monday (12/8/19) to review the plans.

Clubhouse/Youth building - Some significant tweaks. Larger youth centre (90sqM) and shorter, deeper aspect ratio

Main hall - longer bar, gender-specific toilets. Some issues to be resolved concerning the relative sizes of the bar WRT kitchen.

Some outstanding worries about S106 funding – Not sure when it would all be available. Also, although the plan in its entirety meets all the S106 requirements there would need to be careful consideration that any spend met the individual requirements of each contract. If sequencing was a problem we may have to request variations to those conditions.

The previous town council had voted to raise a £100K public-works loan on our behalf - is the current council prepared to continue this policy? – JP and SS to seek a meeting with TTC. RM confirmed that any previous decisions taken by TTC are valid unless this or a future council choose to make an alternative proposal and it is agreed by full council.

SS said there will be a further round of public consultation once the plans are settled.

7. ADMIN AND LEGAL – KF

Some progress with the revised accounts for the year 2017/8. There were many invoices relating for professional services in relation to the old refurb project that were booked as fixed assets. This is common practice for refurb projects where there is an intention to sell the building on completion of the project but in our situation, it would be more appropriate to



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book it against revenue. This practice had been followed since 2012. McGills (accountants) have followed this practice for some time.

RM stated that the outcome of a meeting with CDC legal services will mean that TTC will insist on good accounts before parting with any with any grants.

KF reported that some money has been spent on spare parts for the play equipment. PB requested there should be a review of ground leases for sports clubs.

8. HOUSE - PB

PB reports that our cleaner has resigned, having taken up a full-time job. Cleaning is currently being undertaken by Tetbury cleaning - but the current arrangement is expensive. PB will negotiate a longer-term contract and try to secure better terms - perhaps at the rate they used to give us (£15/Hour).

SS asked for a vote to approve the higher cleaning costs until such a contract was presented for agreement – carried unanimously.

9. GROUNDS - PJ

There had been no Grounds-committee meetings since the last trustees meeting.

PB reported here is still a problem with anti-social behaviour on the rec. Police will take no action unless moves up their priority list. The way to make that happen is to keep reporting incidents. Residents should phone 101 to get incidents logged.

SS expressed that main problem with play equipment is the lack of a sustainable funding model.

JP will put together some text expressing the trustees concern over the rec and then SS would write an article for the Tetbury Advertiser reminding residents that the Dolphins/Recreation ground is run by volunteers and that their help and cooperation is essential to ensuring the future of these facilities. E.g. not littering, picking up after their dogs etc.

SS proposed a formal vote to authorize expenditure on a full-page spread in the advertiser but this was deemed unnecessary.

10. CORRESPONDANCE

None except for the CDC letter about the pod (see Chair's report).

11. NEXT MEETING

SS said this would normally be on 17th September 2019 but SS is away that day, SS suggested 24th September - this was OK with most trustees.

Next Meeting: 24th September 7:30 in the hall bar.



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12. AOB

SB - Will do some "Please respect our neighbours - please leave quietly" notices.

ML - On behalf of the Rugby Club, made a formal request to do some ground-maintenance work.

MS - Inquired about the whereabouts of the S106 money that has already been handed over by developers.