



***We don't just print . . . We care!***



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**We are committed  
to preserving the  
environment and we were  
the area's first Certified  
Green Printer.**

Galaxy Press began in 1977 as a dream of Bill Meyer and his family. Since that time we have worked to make our dream come true. From a beginning of being little more than a "Quick Print" type of printer we have realized our dream, a full service graphic center.

Whether you need design work, scanning, electronic pre-press, quick print or full color printing, bindery, foil stamping, embossing, variable data, or fulfillment services we are equipped to handle all of your printing needs.

Bill has retired but still comes in frequently to make sure things are still running right, Tom is the President and is responsible for production and quality and Bob is Vice-president and is responsible for technology.



[CLIENT LOG IN](#)

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**925.798.3212**

1300 Galaxy Way, #3 • Concord, CA 94520



## WHO WE ARE

With over 138 years of combined experience our Leadership team has seen and overcome many challenges.

If we haven't seen it and know the solution, we have the skill and knowledge to figure it out!



**Tom Meyer** - President

Tom has been printing since he was a freshman in high school (1974), and is the driving force behind the company. If it's not good enough for Tom, it's not good enough for you.



**Bob Meyer** - Vice President

Bob has been printing for over 44 years, his experience includes everything printing . . . from hand setting lead type, running a hot metal Linotype, and pretty much every thing else in a printing company.

He received a degree in Electronics Technology in 1976 and has earned the reputation in electronic pre-press of being the guy to call when the going gets tough and the solution needs to be fast and right.



**Jon Saurman** - Press Foreman

Jon has been printing since his sophomore year in high school. Now, with over 22 years experience, and a keen eye he often catches mistakes, and has saved many clients from having to completely re-run their job. His favorite saying when confronted with a difficult job is . . . NO PROBLEM!

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# EQUIPMENT

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## Prepress

Macintosh and Windows Workstations  
Heidelberg Pro-Setter CTP with Signa Station  
Epson Perfection V700 Scanner  
Heidelberg Topaz Flat Bed Scanner 11x17 image

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## Software Supported

Adobe Creative Suite CS2, CS3, CS4, CS5, CS6  
and the latest in the Creative Cloud Applications  
InDesign, Illustrator, Photoshop  
Quark Xpress 8  
Macromedia Freehand  
MicroSoft Publisher

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## Press Room

Heidelberg 4 Color 72ZP  
Heidelberg 2 Color 72ZP  
Heidelberg 2 Color GTO 52  
Heidelberg 1 Color GTO 52  
Ricoh 5 Color Digital Press  
Continuous Feed Envelope Press

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## Bindery

2 Polar Cutters  
MBO B23 Folder  
Heidelberg SBG Cylinder Die Cutter  
Kluge 12x18 Die Cutter/Creaser  
Kluge 12x18 Foil/Embosser  
Heidelberg Windmill Foil/Embosser  
Rosback 220 perforator/creaser  
Morganna Scoring Machine  
Wire-O Binding  
Saddle Stitching  
Shrink Wrapping  
TecLighting UV Coater 29  
SEAL 42 Laminator  
Fulfillment Services



# EQUIPMENT



Equipment Name



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# TIPS & TRICKS

## ARE YOU READY TO GO?

Save time, money and increase efficiency and effectiveness by taking a moment to review these guidelines when preparing your print jobs for output. In the paragraphs below we cover preferred software and file formats, file layout, and how to submit your file.

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### Preferred software and file formats

Galaxy Press supports the following versions of these industry-standard page layout programs:

Please be aware of the capabilities of the software you choose and its intended usage, for instance, some software will not support bleeds and others will not support vector based output and will have the potential for poor quality output and would create additional charges.

Adobe Creative Suite (all versions), Quark Xpress, and PDF.

We also accept these types of files at an additional charge: Microsoft Publisher, Microsoft PowerPoint, and Microsoft Word.

We do accept these files but we then must reformat or rebuild these files in one of the industry-standard page layout programs listed above, which will result in additional prep charges.

#### Acceptable File Formats and Media

We support the native application files for supported software as well as these file types: .eps, .tiff, Postscript, and .pdf.

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### Check your file layout

#### A. Preparing Your Layout

Please name your file in a way that readily matches it to you and to your job identification. i.e.: "Tiffany Design-Hardesty 3 fold broch 9-12-07"

Set all document pages to the final trim size. Do not include the bleed in the document size.

Please extend all images and elements a minimum of 1/8" onto the pasteboard in order to provide enough image area for bleed. (If your application supports "bleed" please set it for 1/8")

Please supply your file 1-up, single pages. Files may contain multiple pages, but please don't build files as spreads (i.e. two 8 1/2 x 11 pages built on an 11x17 page).

Do not output Postscript or PDF files for spreads. We will impose the pages for the press for you.

Keep backup copies of your job - magnetic media can be unstable.



LANDING PAGE SLIDER IMAGES



SLIDE 1



SLIDE 2



SLIDE 3