

SKILLS

- **Proficient in Microsoft Office Suite**
- **Exposure to VMWare/Virtualization**
- **Proficient in HTML, CSS, JS.**
- **Exposure to JavaScript.**
- **Proficient with Microsoft Windows, mac OS, Android and iOS**
- **Bilingual fluent in English and Spanish.**
- **Strong writing and communication skills.**
- **Working with groups to complete a task.**

Objective:

I am currently attending KU Edwards campus to earn a certificate in coding as I am looking to enforce my skills of programming. The benefits of this program is that I will learn to work with browser based technologies. (HTML, CSS, JS, JQUERY) as well as databases such as MySQL, and MongoDB), Java, Server side development (Node.js, Express, MERN stack) and internet marketing (SEO, Sematic HTML)

Education

Bachelor's Information Systems | Donnelly College

January 2018 – May 2019 | Kansas City, Kansas

Fall 2018 Academic Honor “Dean’s List” 15 Credit Hours 4.0 GPA

Spring 2018 Academic Honor “Honor Roll” 15 Credit Hours 3.6 GPA

Associates Degree in Applied Science | Donnelly college

January 2014 – December 2016 | Kansas City, Kansas

High School diploma | F.L Schlagle high school

August 2007 – May 2011 | Kansas City Kansas

Honors | Phi Theta Kappa member since April 2016

Employment

Banquet server | Sheraton at the Crown Center

August 2018 – on call | Kansas City, MO

- Performed all tasks of setting up for weddings and private parties.
- Worked in a team focused environment.
- Ensured guest experience was a memorable one.
- Ensured a safe working environment by following all work practices.

Valet driver | Park it

November 2014 - June 2018 | Kansas City, MO

- Greeted arriving and departing guests in a hospitable, friendly and courteous manner.
- Worked in a team to safely and quickly park and retrieve cars.
- Provided excellent customer service to visitors and proper handling of vehicles and keys.

Math Tutor | Donnelly College – Tutoring department

May 2014 – January 2016 | Kansas City, KS

- Assisted students individually or in groups to help them improve their math skills.
- Developing tutoring resources, monitoring students progress identifying areas needing improvement.
- Preparing students for tests.