

TECHNICAL SKILLS

- HubSpot
- Google Applications
- Microsoft Office Suite
- Salesforce
- MeisterTask
- JIRA

EDUCATION

Master of Business Administration  
Eastern Washington University

08/2007 – 06/2009 Washington, DC

BS. in Business Administration  
Eastern Washington University

08/2004 – 06/2007 Washington, DC

TRAINING & CERTIFICATIONS

International Marketing and Sales (10/2019)   
ADCDInternational Training Academy

Train the Trainer (06/2019)   
ADCD International Training Academy

Excel 2016 Essential Training (08/2016)   
lynda.com

Time Management and Effective Communication  
(09/2019)   
ADCD International Training Academy

Negotiation & The Art of Persuasion (03/2019)   
ADCD International Training Academy

Transform Your Business Analyst Career (04/2016)   
lynda.com

AWARDS & ACHIEVEMENTS

Top Performer Recognition Award (10/2019)  
ADCD International

Award for Program Excellence (04/2017)  
Jose Rizal Founders

Award for Program Excellence (04/2018)  
Jose Rizal Founders

Washington Junior Leadership Award (02/2011)  
Eastern Washington University

PROFESSIONAL MEMBERSHIPS & AFFILIATIONS

The Business Analysts Club of New York  
(2018 – Present)  
Member

The Association of Work Process Improvement  
(2016 – Present)  
Member

VOLUNTEER & PERSONAL PROJECTS

Volunteer @ Habitat for Humanity (2018 – Present)

Organizer @ Fundraising Concert in Support of the  
Junior Baseball Team (05/2018)

Volunteer @ YMCA (2012 – Present)

Organizer @ Fundraising Effort/Concert for the Cancer  
Treatment of Arlene (09/2017)

LANGUAGES



English



Spanish



Portuguese



French

INTERESTS & HOBBIES



Mindfulness



Swimming



Artificial Intelligence



Western Literature