

# JESSICA CLAIRE

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## SUMMARY

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Reliable ETL Developer and Business analyst with 4 years of experience building dependable and accurate data transformation tools and dashboards to drive business growth. Well-versed in technologies such as Informatica power center, SQL, Microsoft BI, and Spotfire. Strong analytical and problem-solving skills, with a detail-oriented and systematic approach to data transformation and analytics. Value-driven and hardworking with excellent communication and project management skills. Experienced in collaboration with multidiscipline teams to meet needs, improve processes and ultimately attain company objectives.

## SKILLS

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- Informatica PowerCenter
- Microsoft Power BI
- Pivot Tables
- Change Data Capture
- Slowly Changing Dimensions
- Business and Technical Analysis
- MS SQL Server 2000
- Informatica Data Quality
- SQL Application
- Data Extraction
- Financial and Economic Data
- Extraction Transformation and Loading (ETL)
- Project Management
- MS Project
- Strategic Planning

## WORK HISTORY

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- 03/2021 to Current **ETL Developer**  
**American Homes 4 Rent – Tampa, FL**
  - Designed integration tools to combine data from multiple, varied data sources such as RDBMS, SQL and big data installations.
  - Designed and created ETL code installations, aiding in transitions from one data warehouse to another.
  - Interpreted data models for conversion into ETL diagrams and code.
  - Optimized broken and inefficient assets through effectively troubleshooting technical processes and workflows.
- 06/2017 to 08/2018 **Business Planning Analyst**  
**Time Warner Cable – Sumter, SC**
  - Performed analysis on business aspects and determined vital drivers for business performance.
  - Analyzed and resolved issues impacting business operations and goal achievement.
  - Developed intelligence-sharing dashboards, made monthly updates, and shared important information with management.
  - Collected data from various sources for analysis, evaluation, and business intelligence purposes.
  - Developed short-term goals and long-term strategic plans to improve risk control and mitigation.
  - Prepared the quarterly planning updates and delivered KPIs for projects to executive management to aid in the Business assessment and Outlook meetings to create long-term business strategies.
  - Improved project planning processes by championing efforts in conjunction with functional teams; created streamlined processes that reduced project planning cycle time by 30%.
  - Researched, recommended, tested, and implemented innovative business tools and new technology to increase the efficiency of the business Intelligence process.
- 11/2012 to 04/2016 **Integrated Project Manager**  
**Fleishman-Hillard Inc – Atlanta, GA**
  - Responsible for the successful and timely execution of complex projects, including ensuring compliance with schedule, budget, scope, and quality deliverables.
  - Effectively collaborated with asset functional teams and management teams to provide monthly and quarterly production and capital forecast for budget, short-term and long-term plans, including resource planning, production/ facility capacity planning, and marketing contracts.
  - Prepared weekly project progress reports reflecting Plan schedule, resources, expenditure, and timeline to completion, ensuring on-time delivery of projects.
    - Conducted schedule change impact analysis from baseline; communicated variances to senior management for strategic financial decision making.
  - Provided project earned value management (EVM) analysis, including detail planning, actual vs. plan variance analysis, schedule/cost impact analysis, Estimated Total Cost (ETC) analysis, and Estimate at Completion (EAC).
  - Tracked project and team member performance closely to quickly intervene in mistakes or delays. Identified plans and resources required to meet project goals and objectives.
  - Effectively managed multiple projects simultaneously with competing priorities and coordinated efforts with teams ensuring on-time delivery within scope, budget, and quality expectations.
  - Ensured profitability of projects; performed economic analysis and evaluation for drilling and completion programs, new production facilities, projects, and pipeline projects exceeding \$800MM.
  - Successfully executed all aspects of an assigned project, including managing the staff, monitoring project schedules, resources, and budgets, guaranteeing the project is within scope and budget, and delivering quality work.
  - Created and presented project status and variance analysis due to changes in the program schedule, cost, and scope to senior management.
  - Performed project schedule risk analysis, identified risk areas, reviewed schedule, and compared planned versus actual program progress.
  - Developed and implemented technical and corporate procedures and policies to ensure the successful operation of the program and profitability.

## EDUCATION

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- 12/2020 **MBA: Management**  
**University of Houston - Victoria - Victoria, TX**

- Master of Science: Petroleum Engineering**  
**Texas A&M University - College Station, TX**