

# Jessica Claire

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## Professional Summary

Certified SAP S/4HANA Sourcing and Procurement consultant with 5 years of implementation and support experience in SAP MM PP and integration of SAP MM and PP with other modules like SAP FI, SD functional modules. Good knowledge on SAP ASAP and ACTIVATE methodologies from end-to-end life cycle.

✓ Organizing and leading business requirement gathering workshops, defining AS-IS and TO-BE processes and preparation of business blueprint.

✓ Supporting in all phases of a project life cycle including business analysis, design, configuration, testing, and deployment of solutions, documentation, end-user training and post production support / maintenance

✓Involved in end to end procure-to-pay (P2P) supply chain processes for creation of purchase requisition, purchase order, goods receipt and invoicing

✓ Responsible for writing purchase orders for promotional needs while minimizing inventory levels. Collaborate with multiple departments and vendors on procurement need to successfully execute supply chain initiatives

✓ Troubleshooting system issues, analyzing processes, recommending course of action with service tickets/issues documentation regularly and accurately

## Work History

08/2018 to 11/2020 **SAP S/4 HANA PP MM Consultant**

**HD Supply** – City, STATE

- In-depth SAP S4 HANA knowledge, backed with strong understanding of procurement processes
- Configured MM Organizational Elements: Company code, purchasing organization, plant & storage location
- MM-Purchasing/Procurement: Hands on experience in configuring material master, business partner, partner schema, purchase requisition, purchases order, scheduling agreement, inventory management, vendor evaluation, subcontracting process
- Expertise in designing scenarios like outline agreements, RFQ, source list, info records, pricing, quota arrangement, scheduling agreement, reservation, vendor consignment, subcontracting and vendor evaluation
- Hands-on experience in configuring various end to end inter and Intra company scenarios
- Configured release strategies with classification for purchase orders & purchase requisitions
- Good understanding of integration of MM and FI with other modules like WM, SD, QM, FI and good knowledge in master data upload tool LSMW.
- Understanding & configuring the functional requirements of various procurement & inventory processes like material type, physical inventory, reservations, auto account determination etc
- Work on data migration activities for master data using LTM/LSMW & understanding of cutover process
- Provided support & solved user issues in various areas of MM,WM, PP

07/2015 to 05/2017 **SAP PP/MM Functional Consultant**

**Welch Allyn - Skaneateles, NY** – City, STATE

- Environment- SAP HANA Implementation and support, Full life Cycle
- Participated in all phases of Implementation life cycle starting from analyzing business process, GAP analysis, blueprinting, design, and configuration of sap MM module
- Coordinated with MDM Team for master data load from legacy systems
- Gained key business insight and know-how on various operations performed source to pay management including generating purchase requisition and PO, PO approval, receiving of goods, 3rd party dealership process, procurement of service through external interface, Put-away processes, blanket order processes, outbound picking processes and shipping and transportation processes
- Creation of test scripts for procurement (blanket purchase order, service purchase order, and consumable purchase order)
- Interacted with users in collecting data and involved in uploading of master data using SAP FIORI app
- Configured settings related to procurement (blanket purchase order, service purchase order, non-valuated article assigned to cost center, allocation (purchase order allocation, sale order allocation, classification)
- Configured Material master for specified material types with views required purchase groups, tax codes, plants and storage locations, document number range and type for PR and PO.
- Configured vendor a/c group, number range, assign number range to document type
- Configured pricing procedure, calculation schema, access sequences and maintained condition tables
- Configured output types, condition table, access sequence, and message determination procedure
- Configured goods issues, goods receipts, automatic goods movements, reservation, physical inventory, goods movement types and other relevant objects in inventory management
- Created Purchase requisition, RFQ and purchase orders using source lists and purchase info records and using release procedures based on predefined release groups, codes, Indicators and strategies
- Handled team management and client communications for open text VIM implementation and boost productivity and revenue by automating routing, approval, and payment processes
- Assisted in data setup for unit testing and integration testing for MM module
- Worked on STO scenarios, procurement cycle, inventory management, handling unit management, and integration of WM with MM and made required configuration changes to resolve defects during testing.
- Tested scheduling agreements with dealers and vendors and variant configuration for material
- Involved in preparing test scenarios, integration test scripts and helped power users and end users for testing
- Suggested continuous improvement to existing process to add value and increase productivity and gain efficiencies in operation
- Participated in go live activities and production support for end-users

10/2014 to 04/2015 **SAP Quality Analyst**

**EnerSys Inc.** – City, STATE

- Environment- ECC 6, ASAP
- Acted as validation and quality assurance professional across different stages of testing cycle
- Develop, designed and deployed test scripts and cases of complex FI scenarios
- Assisted setting up test environment and prepared required documentation and test design for different types of testing
- Analyzed workflow of AS-IS system and Identified gaps
- Prepared documents to match functional and technical specs
- Developed test plans for risks, dependencies and participants required to mitigate risks to system quality and obtained stakeholder support for this plan
- Advocated appropriate level of quality by resolution of important defects and appropriate level of test ability focused on software development process
- Reported to management about progress and effectiveness of test efforts
- Organized and managed all phases of software application cycles design, development of scripts, execution of tests, defect management process and participated in change management meetings
- Developed customer utilities and accelerators for test design, test data, execution, and validation activities

## Skills

- |                                |                             |
|--------------------------------|-----------------------------|
| • Enterprise Resource Planning | • Data management           |
| • Business Administration      | • User Acceptance Testing   |
| • Business Analysis            | • Unit Testing              |
| • ERP Configuration            | • Requirements gathering    |
| • GAP Analysis                 | • MS Office                 |
| • Project Management           | • Planning and Coordination |
| • SAP ACTIVATE                 | • Multitasking abilities    |
| • SAP ASAP                     |                             |

## Education

04/2013 **MBA: Supply Chain Management**  
**GITAM School of International Business** - India

05/2011 **Bachelor of Science: Information Technology**  
**JNTU - INDIA**

## Certifications

- SAP S/4 HANA Sourcing & Procurement