



Brian Lewis

Senior Business Analyst

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Skills

Management

Communication

Strategic Planning

Leadership

Self Starter

Profile

Experienced and passionate Business Analyst with over eight years of experience evaluating and improving business systems for well known organizations. Dedicated team leader with the ability to effectively manage and achieve project goals, leveraging my complex understanding of systems engineering concepts. Bringing forth a proven track record of effectively researching and analyzing business processes and procedures and designing and implementing business solutions.

Employment History

Senior Business Analyst, Columbia University, New York

October 2015 – August 2019

- Managed 10 person team of business process consultants.
- Redesigned and implemented user documentation for system training within the University.
- Lead process-improvement focus groups as part of the University initiative to achieve functional design within it's user systems.
- Guide efforts to improve technology systems in a real and cost effective way.
- Work tirelessly to improve the overall performance of the University by assessing billing, workflow, and customer relationship management and productivity.

Business Analyst, Citigroup, Dallas

September 2012 – September 2015

- Lead and conducted in depth analysis of business performance versus business goals.
- Managed the reporting of business intelligence efforts and all relations to Citi Private Bank's Global Managed Investments (GMI) group.
- Oversaw design, regulation, and daily management of principal projects.
- Managed and supported business risk and worked to develop and implement strategic solutions.
- Reported all necessary information to the Chief Operating Officer for Citi Private Bank's Global Managed Investments (GMI) group, and worked closely with her to achieve and maintain goals.

Education