

## Associate Business Analyst

ROBERT SMITH

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### Objective

2+ years of experience as an Associate Business Analyst in IT primarily in Finance, Healthcare and Media industries. Coordinated with business and IT across all phases of software development life cycle. Experienced in gathering, analyzing and documenting business requirements and developing Business Requirement Documents and Functional Requirement Specifications.

### Skills

C#, SQL, R, MS Word, MS PowerPoint, MS Excel, MS Project, Siebel CRM, QlikView, Tableau, SharePoint, MS Access, MS Visio, MS Visual Studio, MS SQL Server (SSIS, SSAS, SSMS), Adobe Illustrator

### Work Experience

#### Associate Business Analyst

**SDLC Partners L.P** - June 2015 - Present

- Conducted interviews with multiple stakeholders to capture and create Business Requirements documents (BRDs).
- Translated business requirements into technical user stories for development teams.
- Defined scope and documented BRD or new enhancements based on requirement elicitation, operational constraints, information system architecture and project risks.
- Collaborated with stakeholders to identify requirements and recommend solutions to address business needs complying to operations and it controls frameworks.
- Created a standardized process document for the department to ensure successful integration of existing.
- Actively participated in the management of multiple projects at a time, ranging in complexity and size. Built relationships with co-workers, partners, and clients to enhance csg's professional reputation.
- Raised tickets for domains related issues (blues clues, ams), assigned them to various teams in order to resolve them.

#### Business Analyst Intern

**20th Century Fox** - June 2014 - August 2014

- Collaborated with the lead business analyst and gathered requirements from business users for the siebel.
- Financial planning project which projects revenue for movies and tv show releases using a siebel crm application.
- Proposed post migration changes after integration of the enterprise data warehouse atlas into the siebel application.
- Coordinated with the team on jad sessions, defined dependencies, risks and established milestones to be achieved.
- Involved in preparing functional requirements specifications (frs) based on user requirements.
- Analyzed the current state and designed workflows for the future state of the application after migration using ms visio.