

JESSICA CLAIRE

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SUMMARY

SAP implementation trainer with experience in working SAP in the field for over 1 year. Currently teaching students how to navigate our SAP system. I am well versed in how to navigate AND teach our system. I have always been in a position that requires patience and great customer service.

HIGHLIGHTS

- great communication skills
- teaching skills
- self motivated
- good knowledge of SAP system
- fast learner

EXPERIENCE

Ugi - SAP implementation trainer

2013

Currently working as an SAP trainer. Training end users on how to properly navigate our current computer system. Answer technical questions about SAP.

Amerigas - CRR

City, STATE • 10/2012 - 2013

Worked as CRR for Amerigas creating and batching jobs for 2 bulk & 2 cyl exchange trucks daily. Create and close service orders. Maintain excellent customer service, daily reports and needed inventory.

Goodyear - Service Adviser

City, STATE • 08/2008 - 08/2010

Worked as a service adviser in automotive industry. Responsible for the ordering and billing of parts for needed repairs, extend customer service, managed the repair shop with 6 repair techs, and controlled inventory.