



Republic of the Philippines  
**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES**  
Office of the Vice President for Student Affairs and Services  
**SPORTS DEVELOPMENT PROGRAM OFFICE**

November 8, 2024

**EMANUEL C. DE GUZMAN, Ph.D.**  
Vice President for Academic Affairs  
This University

THRU: **TOMAS D. TESTOR, MPA**  
Vice President for Student Affairs and Services

Dear VP De Guzman,


Greetings!

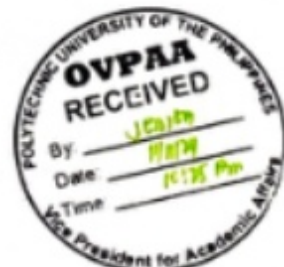
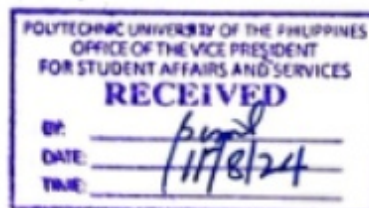
The State Colleges and Universities Athletic Association-National Capital Region (SCUAA-NCR) will commence its 34th season with the theme "Iskolar at Athletang NCR" from **November 17-29, 2024**, and **December 2-6, 2024**, to be hosted by the Eulogio "Amang" Rodriguez Institute of Science and Technology. This event provides an excellent opportunity for our university to showcase the talent and dedication of our student-athletes as they compete against six other state-run higher education institutions in the region.

In support of our athletes' commitment to both sports and academics, we respectfully request that the students listed in the attached document be excused from their classes during the event. We also request that they be granted the necessary make-up classes or exams during this period. Our coaches will work closely with the students to ensure they stay on track academically, balancing both their athletic and academic responsibilities.

Thank you very much for your continued support and cooperation.

Truly yours,

  
**ROMULO B. HUBBARD**  
Director



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*For Consideration of the concerned faculty members for mg. acc. 11/12/2024*