

Team Meeting

Date: 11/27/22

Time: 9:00 PM

Location: Discord

Meeting called by:	Marian	Type of meeting:	Presentation Update
Facilitator:	Dom	Note taker:	Angelo
Timekeeper:	Shafie		

Attendees: Dom, Angelo, Marian, Shafie

Please read: Team Project, Last Week's Minutes

Please bring: Content for Project Slides

Minutes

Agenda item: Team Project Slides

Presenter: Marian

Discussion:

- Each member needs to finish their portion of the slides by the end of the week
- Group will practice presenting slides during last meeting to make sure content and length are appropriate
- All topics discussed in previous meeting will be covered

Conclusions:

Project Slides should be done by next meeting, so that we can finalize everything and make sure that the project is ready to be presented

Action items	Person responsible	Deadline
✓ Finish Slides	Everyone	Next Meeting
✓ Practice Presenting	Everyone	Next Meeting

Other Information

Resources:

Canvas, Project sources

Special notes:

16 days left until we're done