

IS2114 - Business Process Reengineering
Group Assignment – Semester I
Phase 01 - Company Portfolio

General Information

- You should refer to the Group List published in the VLE to find the Group Details.
- If any of the assigned group members are not actively following the course, please inform us as soon as possible.
- All members are expected to engage and participate in group work actively.

Task 01: Each group should identify and establish contact with a company.

The company selected (Medium to large level) should have enough business processes in order to perform a process reengineering.

The company could be associated with any industry (eg: Manufacturing, Construction, Retail, Healthcare, Financial Services, etc.)

Task 02: Preparation of Company Portfolio

Once a company is selected, a portfolio report should be prepared including the following:

- Company Introduction & Background
- Name of the Contact Person
- Existing business processes of the company
- Evidence for how contact was initiated. (Evidence could be presented as email attachments, Screenshots of phone conversations, etc.)

Portfolio Report Structure

- The portfolio report should be no more than fifteen 1.5 spaced (Times New Roman 12pt) pages.
- The report should include a cover page, table of contents, headings and subheadings, Page numbers, and a list of references.
- The report should be no more than 5 pages long including the cover page and the table of contents.

Deadline: 25th June 2024