



KRISTEN KUBALA

313 Champions Court
Woodstock, GA 30188
904-504-0515
kubalalaw@gmail.com

EDUCATION

Florida Coastal School of Law, Jacksonville, Florida
J.D., Cum Laude, May 2006
Law Review Technical Editor

University of Georgia, Athens, Georgia
B.A., Political Science, Mass Communications, May 2003

Member of Furman University Women's Soccer Team, Greenville, SC, May 2006
2006 NCAA Division 1 Southern Conference Champions

EXPERIENCE

McMichael & Gray, PC, Kennesaw, Georgia Jan 2013 – Present
Managing Attorney

Manage daily operation of busy real estate office handling 100+ closings per month. Review and clear title including negotiating lien payoffs to creditors and communicating with bankruptcy trustees to ensure compliance with bankruptcy laws. Draft legal documents such as deeds, contracts, notes, security deeds, corporate resolutions, and corporate formation documents. Supervise all phases of the real estate closing and ensure compliance with state and federal laws such as RESPA, TILA and CFPB.

Law Office of Kristen E. Kubala, Woodstock, Georgia Oct 2011 – Jan 2013
Owner/Sole Practitioner

Handled family law, simple probate and residential real estate transactions. Drafted and streamlined uncontested divorce settlements to procure quick and economical divorces for desiring clients. Drafted simple wills and powers of attorney. Counseled clients on end-of-life decisions and estate planning options. Conducted real estate closings and reviewed loan documents for compliance with applicable laws and to ensure their valid desired lien position.

Baskin & Baskin, PC, Marietta, Georgia Jun 2007 – Oct 2011
Associate Attorney

Practiced family law litigation representing spouses or parents in divorce, custody, child support, modification, legitimation, contempt, temporary protective order and stepparent adoption cases. Negotiated and drafted strong settlement agreements for high asset and complex divorce cases. Zealously represented clients in court and pretrial motion and discovery hearings. Advised clients on potential risks and benefits of various legal actions and settlement negotiations.