

Shadae Amanda Clarke, Esq.
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Cell: (470) 975-3812

Work Experience

Consumer Defense Attorney

The Clarke Law Firm, LLC- Fayetteville, GA
September 2022 to Present

- Attended court hearings, mediations, and trials
- Draft all pleadings for litigation
- Settle debts for clients

Consumer Defense Attorney

Litigation Practice Group, P.C- Atlanta, GA
May 2022 to April 2023

- Assisted clients enrolled in the debt settlement program by settling debts in structured payment plans
- Attended court hearings, mediations and trials
- Drafted all pleadings for litigation
- Oversaw case management from summons to settlement
- Represented clients in litigation and garnishment proceedings

Managing Attorney

Hankin & Pack, LLC - Alpharetta, GA
April 2021 to May 2022

- Complete title review and curative work for residential and commercial properties.
- High level of comfortability interacting with a variety of clients tactfully in high-pressure, fast paced customer service environments.
- Manage remote and in house staff.
- Represent hedge funds, investors and IBuyers.
- Draft acquisition and disposition documents for commercial and residential transactions.

Real Estate Attorney

Lueder, Larkin & Hunter, LLC - Atlanta, GA
March 2020 to April 2021

- Performed residential and commercial closings in metro Atlanta and surrounding areas.
- Extensive title review on commercial and residential properties.
- Drafted commercial contracts for service agreements, acquisitions and dispositions.

Real Estate Attorney

McMichael and Gray, PC - Stockbridge, GA
May 2019 to March 2020

- Conducted residential and commercial closings at various locations in Atlanta.
- Maintained professional relationships with builders, real estate agents, and lenders.
- Performed title review and curative work for residential and commercial properties.

Education

Juris Doctor

Arizona Summit Law School - Phoenix, AZ
September 2016

Bachelor of Science in International Studies

Southern Polytechnic State University - Marietta, GA
May 2013

Skills

Software Experience: GSCCCA, Microsoft Suite, Lexis Nexis, Peach Court, Odyssey, West Law, Loan Sphere, Debt Pay Pro, Leadtrac, Qualia, Adobe Acrobat, FORTH

Certifications / Licenses

Active Georgia Bar License in Good Standing

2019-Present