

# Courtney Hartnett

## Professional Summary

Organized and dependable attorney successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Adept at navigating legal systems and communicating with clients.

## Work History

### Merritt, Webb, Wilson & Caruso, PLLC - Attorney

11/2021 - Current

- Provide assistance to clients in many areas of law to include, but not limited to, family law, automobile accidents, consumer law, bankruptcy, business and corporate law, employment law, traffic defense, probate and estate planning
- Responsible for managing a significant caseload in a timely manner.

### McDonnell and Associates, P.A. - Attorney

08/2021 - 11/2021

- Assist with all phases of residential real estate transactions, including sales, exchanges, purchases, and refinances.
- Draft and/or review mortgage documents including HUD-1s, Closing Disclosures, contracts, deeds, leases, and purchase and sale agreements.

### Sixteenth Circuit Solicitors Office State of South Carolina - Assistant Solicitor

01/2020 - 08/2021

- Responsible for the prosecution of criminal cases in York County with a focus on domestic violence offenders. Including, reviewing the case to determine an appropriate resolution and best case strategy.
- Maintain caseload in a timely and effective manner.

### Consilio LLC - E-Discovery Attorney

11/2019 - 01/2020

- Review documents for relevancy and potential privilege issues as part of the discovery process for pending or active litigation.

### Safe Passage, Inc. (Rock Hill, SC) - VOCA Attorney

12/2016 - 11/2019

- Provide civil legal assistance in York, Chester, Lancaster and Union counties to survivors of domestic violence and sexual assault.
- Assistance includes protective orders, family law proceedings, landlord/tenant proceedings, immigration proceedings and other civil legal issues that arise as a consequence of the abuse.

### Consilio LLC - E-Discovery Attorney

02/2015 - 12/2016

- Review documents for relevancy and potential privilege issues as part of the discovery process for pending or active litigation.

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📍 Clover, United States 29710

## Skills

- Criminal Law
- Legal Advice
- Family Law
- Legal Research
- Estate Planning
- Case Management
- Case Analysis
- Litigation
- Real Estate
- Court Preparation
- Litigation Management

## Education

01/2014

### Charlotte School of Law

Juris Doctor (J.D.)

Licensed in South Carolina

01/2010

### West Virginia University

BA, Political Science