**Katie Rose Martin**

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**EXPERIENCE**

*State Court Public Defender*, **Troup County**, LaGrange, GA **January 2020-Present**

* **November 2023 – promoted to Senior Attorney**
* Supervise/mentor other attorneys, legal assistants, and interns
* Represent low-income/indigent defendants charged with misdemeanors, traffic offenses, and county ordinance violations.
* Average 170 open cases, with 50-75 cases being worked at any given time.
  + **Troup County Mental Health Court Staff February 2020-Present**
    - Advocate for Participants
    - Provide input on potential participants
    - Discuss rights surrounding sanctions and terminations with participants
  + **Troup County DUI/Drug Court Staff April 2022-Present**
    - Advocate for Participants
    - Provide input on potential participants
    - Discuss rights surrounding sanctions and terminations with participants

*Legal Help Desk Volunteer,* **7 Hills Day Center,** Fayetteville, AR **2017-2019**

* Provide homeless community with assessment of each person’s legal needs.
* Assist each person with pro se documents or refer them to the proper resource.
* Work with private attorneys and Legal Aid.

*Naturalization Clinic Volunteer,* **Hispanic Women’s Org. of AR,** Springdale, AR **April 2019**

* Assisted eligible immigrants to complete their citizenship applications

*Low Income Taxpayer Clinic Volunteer,* **Legal Aid of Arkansas,** Springdale, AR **Spring 2019**

* Received specialized training in tax-related matters
* Conducted client interviews
* Prepared submissions to the Internal Revenue Service
* Created reports on LITC’s quarterly work/progress

*Volunteer,* **Single Parent Scholarship Fund of Benton County,** Bentonville, AR **February 2019**

* Provided basic estate planning services to single parents

*Volunteer,* **QLaw’s Name/Gender Change Clinic,** Fayetteville, AR **October 2018**

* Prepared Pro Se petitions for name and/or gender marker changes

*Squire Patton Boggs Foundation Fellow,* **Peace at Home Shelter,** Springdale, AR **Summer 2018**

* Researched landlord-tenant laws in AR and other states
* Drafted potential legislation to protect domestic violence victims in rental agreements
* Developed best practices/litigation strategies that could be adopted in AR
* Created a quick-reference guide for federal laws

*Judicial Extern to**Judge Brad Karren***, Benton County Circuit Court,** Bentonville, AR **Summer 2017**

* Researched various issues on a time crunch and drafted memos and orders for the Judge.
* Worked directly with the Judge and his support staff.

*Law Clerk,* **Doss Law Firm, P.A.,** Fayetteville, AR **Summer 2017**

* Conducted intake and follow-up interviews with clients.
* Drafted various memos, motions, orders, and briefs.

*Executive Assistant,* **United States Army**, Fort Stewart, GA **2009-2014**

* Provided daily status reports for over 90 individuals to senior administration.
* Organized, maintained, and reviewed over 90 personnel records, including pay documents.
* Accountable for inventory valued in excess of $90,000 on a daily basis.
* Supervised five receptionists, providing counseling and corrective action plans through formalized disciplinary polices, as needed.

*Biomedical Equipment Technician,* **United States Army,** Fort Stewart, GA **2009-2014**

* Provided support to more than five units
* Maintained a regular maintenance schedule and performed maintenance on all medical equipment in Brigade

*Office Manager,* **Lakeside Physical Therapy**, Morgantown, WV **2000-2009**

* Accurately prepared and maintained billing records.
* Exceeded at advanced secretarial duties, such as Microsoft Programs, making insurance claims, maintaining patient medical files, etc.
* Effectively worked with entire staff.

**EDUCATION**

**University of Arkansas School of Law**, Fayetteville, AR

Juris Doctor, May 2019

**American Military University**, Charles Town, WV

Bachelor of Arts in English, May 2016

**CREDENTIALS**

**Bar Admissions:** Georgia

**ACCOMPLISHMENTS & AFFILIATIONS**

Director – Young Lawyers Division Board of Directors (2023-2024)

Co-Chair – Young Lawyers Division Ethics & Professionalism Committee (2022-present)

Judge – 2022 Young Lawyers Division High School Mock Trial Competition

Young Lawyers Division Leadership Academy Class of 2022

Member – Squire Patton Boggs Foundation Advisory Committee (2022-present)

Awardee – Squire Patton Boggs Foundation 2022 Distinguished Fellow Award

Panelist – Squire Patton Boggs Foundation – Issues of Our Time: The Foundation Celebrates Veterans Day

Judge – 2021 P.A.D. Pre-Law Mock Trial Competition

Protégé – 2021 American Corporate Partners (ACP) Mentorship Program

Judge – 2021 University of Arkansas Board of Advocates Negotiations Competition

Judge – 2021 Young Lawyers Division Intrastate Moot Court Competition

Judge – 2021 P.A.D. Law Mock Trial Competition

Mentor – Squire Patton Boggs Foundation Fellowship (2020-present)

Judge – 2020 ABA Regional Negotiation Competition

Panelist – W.O.W. – Women on Working in Compliance & Legal Fields (November 2020)

Board Member – University of Arkansas Law Alumni Society (2020 – present)

Member – Georgia Association of Criminal Defense Lawyers

Member – Troup County Bar Association