

# DONA ALTEMUS

7111 SW 108th Ter. Miami FL, 33156

[donaaltemus.github.io/design](https://donaaltemus.github.io/design)

[donaaltemus@gmail.com](mailto:donaaltemus@gmail.com)

786.338.0571

## EXPERIENCE

### **Graphic Designer + Project Manager**

August 14 - Present

MUSEUM OF CONTEMPORARY ART

managed museum's identity

created direct mail pieces

built exhibition catalogues

### **Marketing & Graphic Design Assistant**

August 12 - August 14

MUSEUM OF CONTEMPORARY ART

maintained website via wordpress

created printed & electronic collateral

(i.e. invitations, e-blasts, logos)

created exhibition and way-finding signage

implemented social media regiment across all platforms

### **Assistant Graphic Designer**

May 11 - January 12

WOLFSONIAN-FIU

collaborated with art director to create a digital and print student curriculum

detected and resolved file errors

created layout sketches and multiple logos

## EDUCATION

2012 Miami, FL Bachelor of Fine Art, Graphic Design  
New World School of the Arts/ University of Florida  
Dean's List 2012, 2011, 2010

2009 Miami, FL Associate in Arts  
Miami Dade College

### Skills

Proficient Mac & Windows user

InDesign

Photoshop

Illustrator

Dreamweaver

Microsoft Office Suite

HTML

CSS

Excellent verbal and written skills in English and basic Spanish

References supplied upon request

### Awards

Selected tie design for  
Miami Dade Days, 2010

### Organizations

AIGA

(American Institute of Graphic Arts)  
member since 09