7111 SW 108th ter. Miami Fl 33156 786.338.0571 donaaltemus@gmail.com

Education

2012 Miami, FL Bachelor of Fine Art, Graphic Design

New World School of the Arts/ University of Florida

2009 Miami, FL Associate in Arts

Miami Dade College

Experience

Graphic Designer & Marketing Assistant

MUSEUM OF CONTEMPORARY ART (Miami, FL) Fall 12 - Present

created exhibition and way-finding signage

maintained website via wordpress

created printed & electronic collateral (i.e. invitations, e-blasts, logos)

text formatted catalogues

implemented social media regiment across all social media platforms

prepared files to print

created powerpoint presentations

Assistant Graphic Designer

WOLFSONIAN-FIU Fall 11 - Spring 12

detected and resolved file errors

created layout sketches and multiple logos

mastered InDesign, concentration in text formatting

researched typefaces

Design Creative Internship

THE MIAMI HERALD Summer 09

tweaked existing designs

experienced revision processes

designed newspaper ads

Skills Organizations

Proficient Mac & Windows user

InDesign Photoshop Illustrator Dreamweaver Microsoft Office Suite Wordpress

HTML CSS AIGA

(American Institute of Graphic Arts)

member since 09

Excellent verbal and written skills in English and basic Spanish

References supplied upon request