

# Donald Yeboah

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## **Personal Profile**

I am currently a History graduate from the University of Kent with excellent analytical skills. I am also very attentive to detail with excellent written and verbal communication skills, as a result of my course, and wish to translate these skills to a banking role.

## **Education and Qualifications**

**Secondary School:** Westminster City Boy School

**11 GCSE's, including:**

History: **A**, Business Studies: **A**, Mathematics: **B**, English Language/Literature: **B** (2012)

**Sixth Form:** St. Francis Xavier Sixth Form College

**3 A Levels:** Philosophy: **A** Psychology: **C** History: **B** (2014)

**University:** University of Kent (Canterbury)

**1 Bachelor's Degree: Upper Second-Class History Degree** (2017)

## **Work Experience**

**December 2017-Present Coral Racing LTD**

- Handling large sums of money on daily basis
- Ensuring figures in the shop were accurate

**July 2017-December 2017 Quipup**

- Self-employed delivery driver
- Delivering food, items of clothing and other good to businesses and customers

**June-July 2017 Wimbledon Car Park Attendant/AA**

- Ensuring that cars had a suitable place to park
- Was responsible for tending to the needs of the customers

**October 2016 - January 2017 J Sainsbury's**

- Ensuring excellent customer service
- Ensuring everything was in order throughout the busy Christmas period

**July 2015-July 2017 Pitman's People**

- Organising and planning events
- Stewarding in stadiums and events

## **Skills**

- Adept at problem solving
- Proficient at analysing information and complex data
- Excellent administrative and communication skills
- IT literate with skills in programing languages such as HTML, CSS, Java, C++ and more

