SARAH JONES

Project Manager

Professional Summary

Experienced Project Manager with a track record of successful project delivery in healthcare and technology sectors. Strong focus on stakeholder management and process improvement.

Experience

Senior Project Manager | HealthTech Solutions

2020-Present

- Led cross-functional teams of 15+ members

- Managed $2M healthcare implementation projects

- Implemented Agile methodologies

- Reduced project delivery time by 30%

- Stakeholder management across 5 departments

Project Manager | TechCore Systems

2017-2020

- Managed multiple concurrent projects

- Created project planning documentation

- Risk management and mitigation

- Budget management and reporting

- Team leadership and mentoring

Skills

- Project Planning

- Stakeholder Management

- Risk Management

- Agile/Scrum

- Team Leadership

- Problem Solving

- Process Improvement

- Reporting & Analytics

Tools

- JIRA

- MS Project

- Excel

- PowerPoint

- Confluence

- Slack