

Review clinical records from outside organizations

The Care Everywhere activity provides access to any outside records sent to your organization.

How to Access Outside Records

You can access outside records from the patient chart or **Rooming** tab.


- **From the patient chart:** Select the **Care Everywhere** activity tab.
- OR**
- **From the Rooming tab:** Scroll to the **Additional Tools**. In the **Request Outside Records** section, click **View Outside Records**.

When the activity opens, select a tab to review the information you need, such as the patient's encounters or lab results.

Check currency and request updates

The **New Info Received** section on the **Home** tab displays the date of the last received update.



If it is not current, click  **Request Updates** on the toolbar to download new information, if any, from outside. The section updates with the current date when complete.

Review a summary of records

Click the **Summary** tab or button to see an overview of outside information that has been shared for this patient, including encounters, diagnoses, medications, and outstanding orders.

Review and request encounter summaries

To view individual encounter summaries, select the **Documents** tab.

Review encounter list

The encounter list includes details, such as **Date** and **Department/Specialty**, and icons to indicate clinical actions for each encounter.

Care Everywhere Outside Records


Request Updates


Home Summary Documents Lab Results Other Results

Filters: ☐ Well Child ☐ Office Visit ☐ Hospital Encounter ☐ Clinical


	Date ▾	Type	Dept. Spe...	M	L	I	P
✓	9/13/2015	Clinical Summary		-	-	-	
✓	9/13/2015	Continuity of C...	General ...	-	-	-	
	1/11/2015	Office Visit	Pediatrics				2
	9/17/2013	Well Child	Pediatrics				2
	12/16/2012	Consult	Pulmonol...				2
	12/12/2011	Office Visit	General ...				
	12/9/2011	Hospital Encou...	Pediatrics				2

 Medication changes.

 Lab orders.

 Imaging or EKG orders.

Open an encounter summary

Double-click any encounter with a green check icon  to open it. This opens the encounter summary, which you can close by clicking the **X** icon.

Request an encounter summary

If an encounter summary is not yet available for review (no green checkmark), you can request it by double clicking the entry. This opens the **Request Status** window and sends your request to the originating organization.

When the **Request Status** window shows **Received**, click the document link in the window to open it.

Review lab results

On the **Lab Results** tab, use the **Category Index** on the left to navigate to a lab category and select a lab order.

Care Everywhere Outside Records

Request Updates

Home Summary Documents **Lab Results** Other Results

Organizations

River Hills Health System

Category Index

HEMATOLOGY
Newborn genetic screening prior to discharge

Labs Index

- ▶ Hematocrit
- ▶ Hemoglobin
- ▶ Leukocytes
- ▶ Newborn genetic screening prior to discharge
- ▶ RBC's


Lab Results from River Hills Health System

Component Name	12/9/201	7/15/2008
Hemoglobin	14.2	15.2
Hematocrit	36 (A)	
RBC's	2.6 (A)	
MCV	88	
Leukocytes	9.8	

Component Name	7/10/2005
Newborn genetic screening prior to discharge	

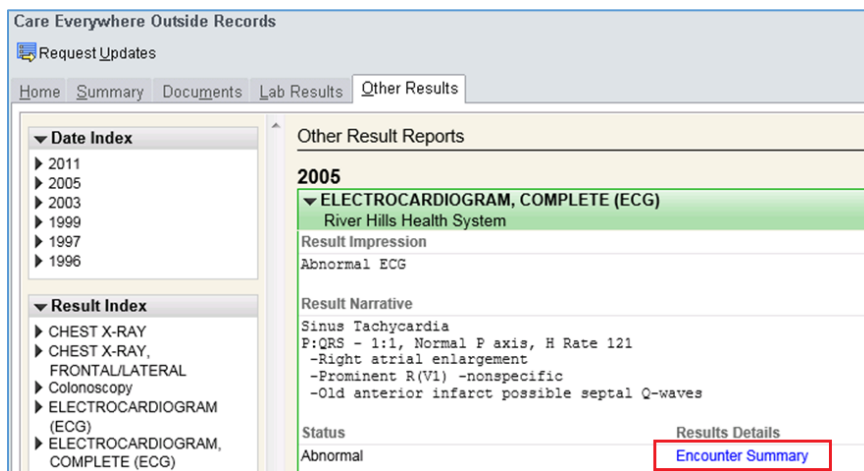
The **Labs Index** displays the labs in your selected order and the **Lab Results** on the right. This includes the most recent available and historic values for each test.

- To see the **reference range**, hover your mouse pointer over a result name. A pop-up displays the range.
- To review **encounter summary** information for lab result, click the column header for the result's date.

If available, click the **Additional Information** icon  to review materials like comments, impressions, transcription, or microbiology result.

Review other results

On the **Other Results** tab, use the **Date Index** or **Result Index** on the left to locate specific information.



Care Everywhere Outside Records

Request Updates

Home Summary Documents Lab Results **Other Results**

▼ Date Index

- ▶ 2011
- ▶ 2005
- ▶ 2003
- ▶ 1999
- ▶ 1997
- ▶ 1996

▼ Result Index

- ▶ CHEST X-RAY
- ▶ CHEST X-RAY, FRONTAL/LATERAL
- ▶ Colonoscopy
- ▶ ELECTROCARDIOGRAM (ECG)
- ▶ ELECTROCARDIOGRAM, COMPLETE (ECG)

Other Result Reports

2005

▼ ELECTROCARDIOGRAM, COMPLETE (ECG)

River Hills Health System

Result Impression

Abnormal ECG

Result Narrative

Sinus Tachycardia

P:QRS - 1:1, Normal P axis, H Rate 121

- Right atrial enlargement
- Prominent R(V1) -nonspecific
- Old anterior infarct possible septal Q-waves

Status

Abnormal

Results Details

[Encounter Summary](#)

Click the **Encounter Summary** link within a given result to review available visit information.