



Benefits of OLLI's Affiliation with Auburn University

If you have paid your \$25 OLLI dues for the current year, you can purchase an Auburn University Affiliate ID card for an additional \$25. This ID card enables you to use the Auburn University Libraries and to audit Auburn University courses with the professor's permission. You can use either your ID card or your OLLI badge to obtain a campus parking permit, to receive a 10% discount on purchases from the bookstore, and to ride the Tiger Transit bus system.

Obtaining your Auburn University Affiliate ID card

Begin by contacting the OLLI staff:

1. Notify the OLLI staff of your intention to obtain an ID card by emailing us at olli@auburn.edu.

Include the following information:

- Your full name
 - Your address
 - Your phone number, including area code
 - Type of phone (i.e., cell or landline)
 - Your birth date including year (i.e., October 7, 1945)
2. The OLLI staff will notify you when approval has been granted. Please allow five business days for approval. When the OLLI staff notifies you that Identity Management has approved your request, go the Identity Management Office within *90 days* to obtain the ID card. *Be sure to take one of the forms of identification specified below when you visit the Office.*

At the Identity Management Office:

The Identity Management Office is located at 300 Lem Morrison Drive on the Auburn University campus (<http://www.auburn.edu/oit/idm/> Phone: 334-844-4386). You may park in the South Quad Parking Deck next to the office or in one of the service spaces in front. If you park in one of the service spaces, be sure to turn on your flashers as directed by the sign. The Identity Management Office is open 7:45-11:45 and 12:45-4:45 Central Time Monday-Friday.

1. Present a valid government-issued ID, such as a driver's license, military ID card, or passport.
2. Pay the ID card fee of \$25. You can pay with VISA, MasterCard, or Discover. *Cash, checks, and American Express are not accepted.*

Along with taking your photo and preparing your ID card, the Identify Management staff will give you a *user name* (usually three letters and three or four numbers, i.e., lgs0003) and *password*. In order to register for auditing Auburn University courses, you will need your *user name*, so be sure to make a note of this information.

If you lose your ID card, you can get a replacement at the Identity Management Office. The replacement cost is \$25.

After you have obtained your Auburn University Affiliate ID card, you can gain access to campus benefits.

Auburn University Libraries

The Ralph Brown Daughon Library, Auburn University's main library, is located at 231 Mell Street (<http://www.lib.auburn.edu/> Phone: 334-844-4500). It backs up to College Street and is across from the Auburn University Hotel and Conference Center. Library hours vary during the semester to best meet the needs of students, so check the website before going to campus.

To obtain library privileges, you must go to the RBD Library Circulation Desk, on the first floor and off the parking deck entrance. Present your Auburn University Affiliate ID Card to the librarian and ask to activate your library privileges. Librarians are available to activate your ID card 8:00-4:00 Central Time Monday-Friday.

Auditing Courses at Auburn University

Along with an Auburn University Affiliate ID card and your user name, you need an email account (not necessarily an Auburn email) to audit courses. To avoid delays in being registered as an auditor, submit your request to the OLLI staff two weeks in advance of the beginning of the semester.

Begin by determining the course you want to audit and getting permission from the professor:

1. Visit this link: https://ssbprod.auburn.edu/pls/PROD/bwckschd.p_disp_dyn_sched.
2. Select the term.
3. Identify the course you want to take and the section and time.
4. Send the professor of the course an email identifying yourself as an OLLI member and requesting permission to audit. The professor's name is included along with the course title, section, and time. It is followed by an icon to link with his or her email. If the icon does not work, you can search for the professor's email with People Finder on the top right of the Auburn University homepage (www.auburn.edu).

5. If the professor approves your request to audit, ask if Canvas is used in the course. Canvas is a software program that posts assignments, blogs, and other important information for students enrolled in courses at Auburn.

With the professor's approval for your audit and the information about the use of Canvas, contact OLLI to complete your registration:

1. Forward the email from the professor to Linda Shook at olli@auburn.edu.
2. Include this information in your email to Linda:
 - Your Name as it appears on your Auburn University Affiliate ID card
 - Your Username (When you got your ID card, you received a username.)
 - Course Name: (i. e., Fundamentals of Journalism 1100-001)
 - Course Code: (i. e., 10532 JRNL 1100-001)
 - Name of Professor: (i.e., Armstrong)
 - Term: (i. e., Fall Semester 2014)
 - Day and Time of Course: (i.e., 8:00-9:15 TR)
 - Location of Course: (i.e., 204 Tichenor)
 - Canvas Usage: Yes or No

In order to arrange your enrollment as an audit in the course you select, the OLLI staff must have all of the information on the list above. When the Registrar has confirmed your enrollment, the OLLI staff will notify you.

Auburn University Parking Permit

With your Auburn University Affiliate ID card or by showing your OLLI badge, you can obtain a Welcome Guest parking permit from Auburn University Parking Services (http://www.auburn.edu/administration/parking_transit/parking/index.php Phone: 334-844-4143). Parking Services is located in the South Quad Parking Deck, 231 Mell Street, near the Identity Management Office. The cost of the permit for one semester is \$30 and for the year is \$50. It allows you to park in A, B, or C zones.

Auburn University Bookstore

The Auburn University Bookstore provides a 10% discount for OLLI members on certain items when you show your Auburn University Affiliate ID card or OLLI badge (<http://www.aubookstore.com> Phone: 334-844-4241 or 800-880-0392). If you are interested in software and electronic equipment, be sure to ask if the 10% discount extends to those purchases. The bookstore is located at 1360 Haley Center (first floor, Thach side of Haley). Its usual hours of operation are 7:45-4:45 Central Time on Monday, Wednesday, and Friday and 7:45-5:15 on Tuesday and Thursday. However, the bookstore is also open for special events, including football games.

Tiger Transit

With your Auburn University Affiliate ID card or your OLLI badge, you are eligible to ride Tiger Transit (http://www.auburn.edu/administration/parking_transit/transit/index.php Phone 334-844-4757). The Tiger Transit website provides information about schedules, stops, pick-up places, and game day services. All of the routes have wheel-chair accessibility. It is important to remember, however, that Tiger Transit is not a city bus service; its routes are primarily limited to on-campus, except for pick up at student housing and for game day pick up at off-campus locations listed on the website.