

DONALD ENEA

1023 W. WILDWIND PL / PUEBLO WEST, CO 81007

(719) 415-1605

DONENEA@GMAIL.COM

CAREER SUMMARY:

- 10 years experience in maintenance planning and supervision.
- 15 years experience in industrial equipment installation, repair, and maintenance.
- Advanced understanding of Wiring Schematics, P&ID's, Electronics Diagrams, and Piping Isometrics.
- Achieved a Bachelor of Science Degree with a concentration in Business Information Systems.
- Obtained an Associate of Science Degree, majoring in Electronics Engineering Technology.

PROFESSIONAL EXPERIENCE:

AECOM, Maintenance and Work Control; Pueblo, Colorado

2012 – Present

- Proactively monitored work planning performance, maintained quality and standardization of work packages, and provided daily communication with Department Managers.
- Interfaced with management, safety, environmental, procurement, operations, maintenance, supply and engineering to identify and resolve work package issues.
- Verified work instructions were adequate and complied with all applicable plant procedures.
- Scheduled operations and maintenance work activities in a manner that ensured project resources were efficiently allocated to support applicable phases of operations.
- Developed operations and maintenance work packages and instructions to support work activities including pre-job planning, material staging requisitioning/expediting, labor estimating, and all other field support as required.
- Monitored assignments to ensure they are within agreed scope, schedule and budget, and that the work was being performed within outlined policies and expectations.
- Coordinated timely development and release of operations and maintenance work packages and work orders to support plant schedule.
- Reviewed and analyzed delays in schedule, expedite any work activities requiring work packages that delay schedules, and coordinate schedule changes needed to encompass unforeseen conditions.
- Ensured operations and maintenance work orders were in compliance with project procedures, assisted in the determination of work priority, and establish workflow processes that support work management and operations goals.

- Developed detailed operations and maintenance work orders, material requirement lists, and production plans for complex operations and production processes where processes were new or variable.
- Effectively led teams of Mechanical, Electrical, and IC Technicians and in support of Plant Systemization, Start-up, and Operations.

Sanjel Energy Services, I&C/ Electrical Maintenance; Miles City, Montana

2009 – 2012

- Led teams of Electrical and IC Technicians in the shop and on location.
- Planned and coordinated with departmental leadership to schedule equipment downtime for essential repairs and preventative maintenance on equipment.
- Prevented extensive equipment downtime by planning and providing onsite electronics support during oilfield fracturing, cementing, and coil tubing operations.
- Maintained, repaired, troubleshot, and calibrated instrumentation/control systems as needed to ensure optimal equipment functionality.
- Maintained hand-held and 2-way radio equipment.
- Ensured on-time delivery of new equipment by providing planning, and installation/test support at OEM manufacturing facilities.
- Planned and procured necessary tools and materials to complete equipment retrofit projects.
- Planned and prepared work schedules, and assign employees to specific duties.

IM Flash Technologies, Fab Support; Lehi, Utah

2006- 2009

- Responsible for planning equipment downtime for the preventative maintenance, troubleshooting, and repair of vacuum pumps, chillers, and chemical abatement systems.
- Saved department approximately \$70,000 per year on maintenance costs by finding low cost alternatives to OEM particle filters
- Utilized MAXIMO to write work orders, track parts, and log employee man hours.
- Procured materials and equipment parts using proprietary software applications such as MATREQ and REQIT.

ADDITIONAL EMPLOYERS:

WRSystems, Integration Lab; Norfolk, Virginia

2005-2006

Infineon Technologies, Probe/Assembly and Test; Sandston, Virginia

2003-2005

G-TEK Networks, Field Service; Yorktown, Virginia

2000-2003

EDUCATION:

- | | |
|--|-------------------|
| <ul style="list-style-type: none">• B.Sc. General Studies; Indiana Wesleyan University
Concentration: Business Information Systems | 2005 -2008 |
| <ul style="list-style-type: none">• A.Sc Electronics Engineering Technology, East Coast Polytechnic University
Concentration: Computer Network Technology | 2001 -2003 |

MILITARY SERVICE:

Operations Specialist 3rd Class, US Navy, Norfolk, VA	1996 -2000
---	-------------------