Siraj Shaikh
Email: doc_siraj@yahoo.com | Mobile: +971 564589865

Career Summary

Program Manager | Agile Transformation Leader | Digital Delivery Expert

Experienced Program Manager with over 17 years of expertise in **Agile methodologies**, including **SAFe** and **Scrum**, with a proven track record in managing **enterprise-level Agile transformations**. Adept at managing the entire **Agile lifecycle** using tools like **Jira** and **Trello**, resolving **impediments** swiftly, and driving **continuous delivery** and **DevOps** practices. Strong skills in **conflict resolution**, **scope management**, and fostering smooth project evolution while ensuring alignment with business goals and delivering high-quality outcomes.

Key Skills

- **Agile Methodologies & SAFe**: Extensive experience in **Agile project management** frameworks such as **SAFe** and **Scrum**, leading enterprise-level Agile transformations and ensuring successful project delivery.

- **Impediment Resolution**: Skilled at resolving project impediments swiftly and constructively, ensuring smooth project progression and minimal disruptions to the delivery timeline.

- **Conflict Management & Communication**: Proven ability to manage conflicts, communicate effectively with **cross-functional teams** and stakeholders, and maintain alignment on project goals and deliverables.

- **Agile Lifecycle Tools**: Proficient in using Agile lifecycle management tools such as **Jira**, **Trello**, and Azure DevOps to manage sprints, track progress, and ensure continuous delivery.

- **DevOps & Continuous Delivery**: Strong background in **continuous delivery**, **DevOps**, and **release management**, ensuring smooth transitions from development to deployment and operational stability.

- **Scope & Risk Management**: Expertise in **scope management**, tracking issues and risks, and ensuring timely communication with partners and vendors to support **vendor management** processes.

Professional Experience

Emirates Group, Dubai

Program Manager | Agile Transformation Lead
May 2023 – Present

- **Agile Transformation Leadership**: Led the successful **Agile transformation** of enterprise-level programs, implementing **SAFe** practices and fostering a culture of continuous improvement across teams.

- **Impediment & Conflict Resolution**: Quickly identified and resolved **project impediments**, ensuring that teams could continue to deliver on **sprint goals** without delays, and managed conflicts constructively to maintain project momentum.

- **Agile Tool Management**: Managed the full Agile lifecycle using tools such as **Jira** and **Trello**, tracking **issues**, **risks**, and project milestones to ensure timely delivery.

- **DevOps Integration**: Collaborated with **DevOps** teams to implement **continuous delivery** and automated release management processes, ensuring a seamless transition from development to production.

ITFAQ Global Systems & Software Trading LLC, Dubai

Senior Business Analyst | Agile Project Manager
Aug 2022 – Nov 2022

- **Agile Lifecycle Management**: Managed Agile sprints, utilizing **Jira** for task management, backlog prioritization, and ensuring sprint goals were met while maintaining high levels of team productivity.

- **Scope & Risk Management**: Effectively managed project scope and risk, communicating with stakeholders and vendors to mitigate potential issues and ensure alignment on project goals.

- **Continuous Improvement & Delivery**: Drove **continuous delivery** processes, ensuring a high standard of **release management** and seamless coordination with development teams.

ST Engineering Management Services Pte. Ltd., Singapore

Program Manager | Agile Delivery Lead
Dec 2012 – Mar 2021

- **Agile Transformation & Continuous Delivery**: Led Agile transformations at an **enterprise level**, integrating **SAFe** practices and **DevOps** methodologies to enhance project delivery efficiency.

- **Conflict & Vendor Management**: Managed conflicts effectively and supported **vendor management**, ensuring timely communication and alignment on project timelines and deliverables.

- **Agile Tools & Frameworks**: Utilized tools such as **Jira** and **Trello** for tracking project progress, backlog prioritization, and ensuring continuous improvement in project delivery.

Achievements

- **Agile Transformation Success**: Led the successful **Agile transformation** for a global program, reducing project timelines by 20% and improving **team collaboration** across departments.

- **Impediment & Risk Resolution**: Resolved major project impediments within a **48-hour window**, reducing risks and ensuring sprint completion with minimal disruption.

- **Continuous Delivery Implementation**: Implemented **DevOps** and **continuous delivery** frameworks, improving release cycles and ensuring a smooth transition from development to production environments.

Technical Skills

- **Tools & Platforms**: Jira, Trello, Azure DevOps, MS Project, Microsoft Dynamics

- **Methodologies**: Agile (Scrum, SAFe), Lean, DevOps, Continuous Delivery

- **Process & Delivery Management**: Sprint Planning, Backlog Prioritization, Scope & Risk Management

- **DevOps & Release Management**: Continuous Integration (CI), Automated Testing, Release Management