# Finance and Group Reports Update and Plan

## Version 0.1

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| Version number | Description | Date of version |
| 0.1 | First draft | 10th March 2016 |

**Distribution List**

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| Name | Position | Date sent |
| Greg Weaver | CFO | 15th April 2016 |
| David Franklin | Director Financial Planning and Analysis | 15th April 2016 |
| Hassan Mamdani | Research Scientist Computational Chemist | 15th April 2016 |

## Overview

The current visibility of data within Syspro is labour intensive to extract and management are reliant upon team members being able to create datasets alongside their day to day responsibilities. To address this, there was a meeting on the 6th April with Greg Weaver and David Franklin to discuss what the priority was for creating solutions to address this.

## First Priorities

The decision was made to not focus on a full front end dashboard tool as this was seen as not being needed at this time until the initial requirements are set out and addressed. Instead we will use the existing infrastructure of Syspro and crystal reports to deliver static reports with the knowledge that these will need to be recreated in future solutions as required.

## Resources Required

The most important resources required is time from the financial teams, they are needed to first to define the reports (what fields to be seen, what selections need to be made) and secondly to run validation on the data, checking that the results match with the existing process.

## Current Status

Draft reports are currently being developed with the assistance of the Laval team, with Current Assets & Liabilities in final testing by both finance teams.

## Plan



## List of First Reports

* Details of Cash
* Details of Revenue
* Profit & Loss
  + By company
  + Vs budget
  + Vs year on Year
* Current Assets
  + Company Summary
  + Tracking
* Current Liability
  + Company Summary
  + Tracking