



# PIPELINE



**August/September 2009**

*The Newsletter for Highland  
Pointe Residents*

Home Page Address: <http://www.highlandpointe.org>

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Dan Raby/Treasurer  
Rhonda Hester/Administrator

Erick Mikkelsen/Grounds  
Bob Kimball/Pool  
Diana Conrad/Social  
Art Trevino/Tennis  
Mary Ciesielski/Administrative Asst.

## Board Members Wanted

If you have ever wondered how you can become involved in your community, the Board of Directors is a great place to start. Directors serve a two-year term, but can serve longer depending on how much fun they are having. There are meetings once a month that Directors are strongly urged to attend. We have three members whose terms are ending this fall. If you are interested in joining the Board, please contact the office. Listed on Pages 2 and 3 is a description of the nine positions on the Board.

Please submit your biography by **September 15** for publication in the October/November *Pipeline* to Highland Pointe's mailbox, located at 3750 Club House Court. You may submit your biography via e-mail to [aa@highlandpointe.org](mailto:aa@highlandpointe.org). Candidates should call the office at (770) 973-0925 if you need more information or have questions on submitting your biography.

### *INSIDE THIS ISSUE*

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- ◆ Labor Day Party
- ◆ Board Meeting Minutes
- ◆ ACC Report
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- ◆ Annual Directory
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### Calendar

#### August

- 3** Board of Directors Meeting 6:30
- 7** Dive In Movie
- 10** First Day of School Cobb County

#### September

- 5** UGA Kick Off Party 3:30
- 7** Labor Day
- 14** Board of Directors Meeting 6:30
- 15** Deadline for Oct/Nov Pipeline



# Board Postions

**ACC:** Inform residents of paperwork needed before ACC request can be approved by the board\ACC Committee. Contact resident by written correspondence with approval/disapprovals. Respond to all ACC violations and complaints. Have copies of all covenants Phase, I, II, III, IV, and V. Work closely with Grounds Director.

**Administrator:** Proofread/approve all outgoing HPRA, Inc., correspondence and proofread/approve articles in monthly Pipeline before newsletter can go to print. Delegate and work closely with HP's office administrative assistant. Schedule Town Hall and Annual Meeting. Set topics for presentation at town hall and annual meeting. Notify community of town hall and annual meeting via signage, home page, and Pipeline and issues concerning membership.

**Clubhouse:** All maintenance and repairs of the upper level including kitchen appliances (dishwasher, garbage disposal, stove & oven, microwave, necessary kitchen tools (knives, etc.), restroom plumbing, painting and wallpapering, entertainment equipment (tv, vcr, disc player, tape player, tables, chairs, coffee pots, public address system, outdoor grill), cleaning carpet annually, pest control contract, window cleaning.  
All maintenance and repairs of the lower level including exercise equipment, steam and sauna rooms, restroom plumbing, security cameras (changing tape weekly, ensure operational), cleaning and organizing storage annually. Purchase cleaning supplies and equipment. Work with cleaning company. Roof repairs/replacement, painting and power washing of exterior. Exterior deck and gazebo repair/replacement and maintenance. Update clubhouse rules as needed. Receives copy of clubhouse scheduled rentals each month from office.

**Grounds:** Responsible for entrances landscape contract, (3 Highland Pointe entrances and 1 Grove entrance) trails, dams, contract trash hauling, lawn chemical contract. Contract with tree company to trim or remove trees. Maintain, and repair structures such as fishing dock, wooden steps on trails, etc. Work with board on ACC issues including non-resident issues. Request the office to mail template covenant violation letters to resident. Delegate the decoration of all entrances during specific holidays.

**Pool:** Work with pool management company on contract issues, life guards hours, set pool calendar, coordinate calendar with swim team for practice hours and home swim meets. All pool related maintenance and repairs (fence, walls, gates, etc.). Request office to issue guards an updated member list on an ongoing basis. Inventory and purchase furniture and other related items (trash cans, etc.). Ensure the pool is closed properly by pool management company and covered at the end of season, pumps shut down, furniture stored and covered for winter, etc. Update pool rules as needed. Confirm through office that all pool parties, private or during pool hours, have been approved.

**President:** Call to order/close monthly meetings. Conduct and maintain control of board meetings at all times. Call special meetings. Oversee HP Board of Directors operations & procedures. Assist other board members when needed.

# Board Postions

**Social:** Plan and arrange for all social events including decorating, music, food vendors, and beverages and notifying the community of events (via the Pipeline, signage and the home page). Request the office to issue checks to party vendors, collect money, turn into office for deposit and clean clubhouse after events. Responsible for confirming through the office a new residents receipt of Welcome/Membership packet. Responsible for recruiting Welcome Committee. If Welcome Committee cannot be recruited, can delegate through HP's office the Welcome packets delivery.

**Tennis:** Responsible for all maintenance and repairs of courts. Update rules as needed. Address any problems with tennis committees, captains and/or players. Ensure that all tennis captains are checked for HPRA (recreation) membership.

**Treasurer:** Responsible for the association's funds and securities and shall be responsible for keeping full and accurate financial records and books of accounts showing all receipts and disbursements, for preparing all required financial statements and tax returns, may delegate tax returns to a state licensed accountant. Responsible for the preparation of the budget and Profit & Lost and Balance Sheet reports to present to the board, quarterly publish balance sheets in Pipeline. Delegate and work closely with HP's office bookkeeper.

# BACK TO SCHOOL

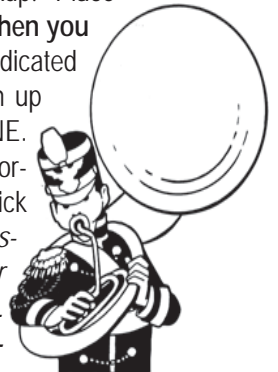
## Calling all Bulldog Fans!

HPRA is sponsoring a Season Kick-off Party for the first UGA game, Saturday, September 5th at 3:30. Come down to the Clubhouse and watch the game with fellow Bulldog Fans! For more details, email Diana Conrad at [Social@highlandpointe.org](mailto:Social@highlandpointe.org).



## LASSITER BAND BOOSTERS Paper/Magazine/Can Drive

The Booster Association for the LASSITER HIGH SCHOOL MARCHING BAND sponsors a year-round monthly news-paper, magazine and aluminum can drive. **NEW** - accepting office paper! Please help us by bundling your papers, magazines, and office paper for pickup! Place your items at your curb by 10 a.m. **when you see the sign at the entrance** and dedicated parents and students will pick them up between 10am - 1pm, RAIN OR SHINE. Watch for signs posted at the neighborhood entrance several days prior to pick up.... and please... *no tin cans, no plastic bottles, no glass bottles, no paper bags, no phone books.* (HELPFUL TIP: Rinse your cans before storing to avoid attracting bugs!)





## **Dive In Movie**

### **Back to School Party!!**

**Friday, August 7<sup>th</sup> Highland Pointe Pool**

**Special pre-party for Rising Kindergartners  
6:00-7:00 pm**

**Festivities start at 7:00pm**

**Movie starts at 8:30pm**

**Only \$10 per family at the Door**

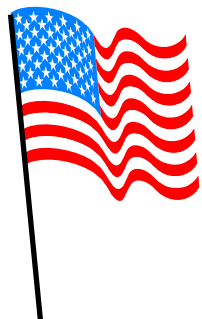
**Jumpy**

**Popcorn**

**Pizza provided by our own  
local  
Marietta Pizza Company!**

**Bring your own beverages  
(plastic containers please!)**

**HPRA Members**



### **Highland Pointe Resident Breaks American Swimming Record!**

**Bryan Lundquist**, son of Debbie and Gordan Lundquist, set a new American Record in the 50 meter Butterfly on July 19th at the Southern Sectional meet in Knoxville, Tennessee. Bryan's time of 22.91 seconds shattered Olympian Ian Crocker's 2005 record of 23.12 seconds. Bryan is a graduate of Auburn University, where he swam for the Tigers, and a member of the Stingrays swim team. Congratulations to Bryan on such an impressive accomplishment! FYI, Bryan was once a swimmer and a coach for the Highland Pointe Piranhas!!!

### **Your Help is Needed!**

**The window of the Sauna Door was broken on the Fourth of July, and two Wrought Iron Chairs that belong at the Tennis Pavilion are missing. If you have any information about either of these items please call the HPRA office at 770-973-0925, or send an email to [aa@highlandpointe.org](mailto:aa@highlandpointe.org). Please help the Board find the responsible parties in these incidents as this is your property!!**

### **From the Board....**

The HPRA Board has been asked if Highland Pointe would open its Recreation membership to people that do not reside in Highland Pointe. HPRA has never opened up its association to non residents, but the Board feels that it may be worth considering. The Board would welcome any comments or concerns from HPRA members regarding this subject. Please email your thoughts to the Board at [board@highlandpointe.org](mailto:board@highlandpointe.org).

Also, we have received numerous complaints regarding cars parked in our streets. Please be courteous to your neighbors, and park your car in your driveway. If you have a guest please have them park in your driveway as well. A parked car on our narrow streets becomes a nuisance and sometimes a safety hazard to those who need to veer around the car into oncoming traffic.

### **Yard of the Month Winners**

Congratulations to the following homes for winning  
Yard of the Month for **June!**

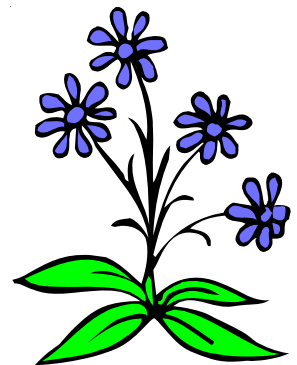
4537 High Rock Terrace  
3636 Lone Indian Trail  
4238 Highborne Drive

Art and Ann Trevino  
Ramzi and Betsy Khuri  
Scott and Tina Feight

Congratulations to the following homes for winning  
Yard of the Month for **July!**

4250 North Mountain Road  
4463 Leesburg Road  
3274 Highborne Place

John and Joann Hancock  
Patrick and Cheryl Willson  
Steve and Robin Rosebrough



**MARK YOUR CALENDAR...**

The Highland Pointe Social Committee Presents...



# **LABOR DAY POOL PARTY!!**

**At Highland Pointe**

**MONDAY – SEPTEMBER 7, 2009**

**12PM – 4PM**

**Pool hours for the day are 11am – 9pm**

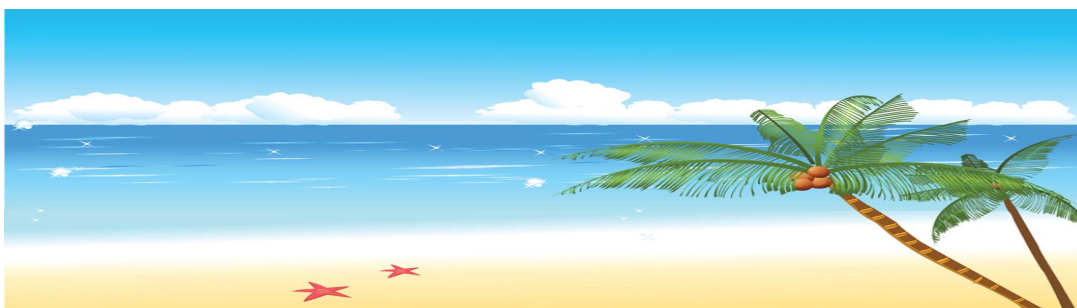
***COME JOIN YOUR FRIENDS IN A FAREWELL TO SUMMER...***

**PLEASE BRING A SIDE TO SHARE!!**

**BURGERS & DOGS WILL BE SERVED  
GRILL OPEN FROM 12 – 2PM**

**SOFT-DRINKS, WATER, KEG & WINE PROVIDED**

**PLEASE BRING YOUR 2009 HPRA MEMBERSHIP TAGS  
THIS IS A FREE EVENT FOR ALL HPRA MEMBERS**





## Highland Pointe Golf Tournament

The annual Highland Pointe Golf tournament was a big success, and all that attended had a great time. A big thanks to **Bob Rothring** for coordinating this event for the neighborhood.

**The team of Trevor Stevens, Dave Gunnells, Doug Lowman and Dave Parks are the 2009 Champions!**

Past winners include:

2008: Bill Fickes, Bruce Pieper, Brian Rucker and Doug Lowman

2007: Joe Upson, Benjy Thibodeaux, Randy Ennever and Dustin Bergman

2006: Pat Sweeney, Bruce Pieper, Dustin Bergman and Randy Ennever



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## Swim Team News

The Piranhas had a successful season, winning 3 out of their 5 meets, which will most likely keep Highland Pointe in the Gold Division. A big thanks to all the parents who volunteered to make all the meets run smoothly.

A special thanks goes out to **Annette White** for Coordinating the team for the past two years. This is a big commitment, and we are grateful that she stepped up to lead our team. Annette will not be returning as the Coordinator next year, so we need someone to volunteer to take over. If you have a child that swims, please consider being the Coordinator next year. You can ask a friend and be Co-coordinators to lighten the load. If you are interested or have questions about the position please call Annette at 770-579-8966.



## New Residents

If you are a new resident in Highland Pointe or The Grove at Highland Pointe and you have NOT received a new resident information packet, please call the Highland Pointe Office at 770-973-0925.

Please join us in welcoming Robert and Chae Kyong Wood to Highland Pointe! They moved here from Tallahassee, Florida. Robert is a Field Service Technician for Partech Inc., and Chae is in sales. They have two children, Stephen and Samuel. The Woods enjoy sports, swimming and taking walks for exercise.



HIGHLAND POINTE RECREATION  
ASSOCIATION, INC.

Board of Directors Meeting  
Monday, July 13, 2009

Board Members in Attendance: Mr. Jim Newton, President; Ms. Susan Paraska, ACC; Mr. Dan Raby, Treasurer; Mr. Bob Kimball, Pool; Mr. Steve Laufersweiler, Clubhouse; Ms. Rhonda Hester, Administrator; Mr. Erick Mikkelsen, Grounds; Ms. Diana Conrad, Social; and Ms. Mary Ciesielski, Administrative Assistant.

The meeting was called to order at 6:35 pm.

Approval of Minutes

Mr. Kimball made a motion to approve the minutes of the June 8, 2009 Board Meeting. Mr. Raby seconded the motion and it passed unanimously.

Monthly Budget Update

Mr. Raby presented the income received and the expenses incurred during June, 2009. A brief synopsis follows. The report was accepted as information.

Mr. Raby presented membership numbers as of July 13, 2009: 227 HPRA members, 409 HOA members. There are 25 permanent supporters that have not yet paid the mandatory dues. The number of HPRA members is down from last year's total of 244 members.

Discussion of Action Items

The following is a synopsis of the items discussed and the actions taken.

- Ms. Hester will continue to research uniform replacement

mailboxes for the neighborhood.

- Ms. Paraska will provide Ms. Ciesielski with a list of ACC violations and warnings that have gone out to residents to be published in the August Pipeline. There will be no names or addresses listed in this issue.

- Mr. Mikkelsen made a motion that starting with the October/November issue, ACC warnings without addresses and ACC violations with addresses will be posted in the Pipeline. Mr. Laufersweiler seconded the motion, and it passes unanimously.

- Ms. Paraska received an ACC request for the residents at 4206 North Mountain Road to install a fountain, pond and walkway in their backyard. All the paperwork has been submitted including neighbor signatures and contractor plans/drawing. Ms. Paraska will complete a review of the request and then request an email vote from the Board to approve or disapprove this request. The property owners will be notified of approval or disapproval once the vote is completed.

- Ms. Paraska presented action taken in regard to an ACC complaint regarding a lawn that was not being mowed regularly and was full of weeds. Ms. Paraska visited the property, and found that the weeds had been treated and the homeowner had contracted a lawn service to maintain the property, so no further action was deemed necessary.

- Ms. Paraska noted that the landscaping at the entrance of the Grove is a collection of randomly placed plants and it would be preferable for the landscaping contractor to provide a design that is laid out uniformly and is maintainable. Mr. Mikkelsen will talk to Lynscapes about a possible sprucing up of the entranceway, and obtain a quote for such a project.

- Mr. Kimball and Mr. Laufersweiler reported that they fixed the swings on the playground.

- Mr. Newton questioned the timing of the front entrance lighting, as it appears that the lights are on during daylight hours. Mr. Mikkelsen will look into it.

- Mr. Laufersweiler noted that the black top path behind the tennis courts and through the front of the neighborhood is beginning to erode and crumble away. He suggested spreading gravel along the sides to help the situation. The Board decided to hold a Fall work day to address this project when the weather is cooler.

- Mr. Kimball suggested creating a larger lattice fenced in area at the pool for hoses and small equipment.

- Mr. Newton has received two separate requests from people who do not live in Highland Pointe to join the Recreation Association. The Board discussed possibly opening our membership to people who are not HP property owners on a case-by-case basis. The membership would have to be approved by the Board, and would be priced at a premium rate. It was suggested that the Board stipulate that the total number of outside members not exceed a certain percentage of the total memberships. The Board agreed to keep this as an "open discussion" item and would welcome comments from the current membership.

- Ms. Conrad noted that a number of residents would like to purchase a tennis ball machine for the neighborhood, using their personal money. Mr. Tom Conrad said he will help in the purchase of the machine and help house it. In discussing where such a machine could be stored, Mr. Newton suggested we come up with a small storage area for the rollers and other tennis court supplies. Mr. Mikkelsen suggested using the area under the pavilion.

- Mr. Laufersweiler reported that the window to the door of the



sauna has been broken out completely. Several people witnessed a teenager at the July 4th party whose hand was bleeding, and broken glass with blood on it was found in a cooler at the pool that evening. The Board is asking residents for information that might lead to identifying the responsible person(s) in order to recover the costs associated with replacing this window.

-The Stairmaster in the weight room is broken. It was recommended by Mr. Lauferweiler that we replace this equipment once the final budget is in place

-Two of the wrought iron chairs from the pavilion are missing. This will also be reported in the Pipeline in hopes that they will be recovered.

-Ms. Conrad reported that there was a good turnout for the July 4th pool party. She is coordinating the Labor Day party and will have a flyer ready for the Aug/Sept Pipeline.

-HPRA is going to host a UGA season kick off party at the Clubhouse on Saturday, September 5th.

-The Board identified three Board positions that will be available this Fall, as current members' terms will end at the

the end of November 2009; this will be reported in the Pipeline.

-A discussion was held on maintaining the property adjacent to the North Dam. Mr. Raby noted that HPRA paid to have the property mowed in June even though HPRA, Inc. does not own the property. Mr. Mikkleson made a motion to cut the grass in this area until the end of November 2009. Mr. Kimball seconded the motion. The motion did not pass and HPRA will not continue to mow this area.

-Having no further business to discuss, the meeting was adjourned at 7:55.

Next Board Meeting:

Monday, August 3, 2009 6:30 pm

## 2009-2010 BUDGET UPDATE

	Budget FY 09-10	Actual (as of 6/30/09)
HPRA Income	\$111,687.00	\$87,630.00
HPHOA Income	68,528.00	56,792.00
Other Income	<u>2,500.00</u>	<u>284.95</u>
Total Income	\$182,715.00	\$144,706.95
HPRA Expenses	\$111,639.00	\$39,319.87
HPHOA Expenses	57,364.00	13,566.68
Other Expenses	<u>0.00</u>	<u>0.00</u>
Total Expenses	\$169,003.00	\$52,886.55
HPRA/HPHOA Net Income	\$13,712.00	\$91,820.40

The following shows the breakdown of expenses vs. budgets for the period ending 6/30/2009:

	Budget FY 09-10	Actual Expenses (as of 6/30/09)
HPRA Expenses:	\$111,639.00	\$39,319.87
Clubhouse	12,725.00	2,619.92
Tennis	4,800.00	50.35
Social	8,500.00	894.78
Pool	32,200.00	24,227.85
Operations	38,200.00	11,404.32
Grounds	15,214.00	122.65
HPHOA Expenses:	\$57,364.00	\$13,566.68

***To read the minutes from the June 8, 2009 Board meeting, please go to our website, [www.highlandpointe.org](http://www.highlandpointe.org) and refer to the "Board" section.***

## Architectural Control Committee Report

In response to the many complaints the Board has received regarding the overall appearance of the neighborhood, the Pipeline will now publish the warnings and violations that have been issued to Highland Pointe residents. The Board has agreed to publish warnings without the corresponding addresses, giving each resident the opportunity to correct the situation. Beginning with the October/November issue, violations will be published with the corresponding addresses. Upon receiving a Warning Letter, the resident has 30 days to comply with the set covenant that is being violated, and to contact the office of the plan of action. If, after 30 days, nothing has been done, and no plans have been reported to the Highland Pointe office, a Violation Letter will be issued.

The following warnings and violations were recently issued to Highland Pointe Residents:

- ~ Warning Letter: Lawn to be mowed and maintained on a regular basis, and weeds to be removed from the landscaped beds.
- ~ Repeat Violation- 4th Violation Letter: RV in driveway needs to be removed.
- ~ Repeat Violation- 3rd Violation Letter: Lawn is not in compliance with covenants.
- ~ 1st Violation Letter: Driveway requires immediate attention.
- ~ Warning Letter: House requires exterior painting, continuous and regular lawn maintenance, and weed control.
- ~ Warning Letter: Mail post is rotten and requires replacement along with the complete installation of all street address numbers.
- ~ Repeat Violation- 3rd Violation Letter: Property remains out of compliance with HPRA covenants and Community Standards due to broken window, weeds, and lack of mowing on a regular basis.
- ~ 1st Violation Letter: Evergreen beds full of volunteer trees and weeds.

### HPRA Office Closed

The Highland Pointe office will be closed August 10th - 16th. The office will re-open on Monday, August 17th.

### Highland Pointe Broadcast Emails

Are you receiving emails from Highland Pointe? If not, your email address is not registered with us. If you would like to be on our email recipient list, go to our website, [www.highlandpointe.org](http://www.highlandpointe.org) and at the bottom of the home page is a link which reads "Click here to receive Highland Pointe Broadcast emails". Just click on that and follow the directions and you will be registered to receive these broadcast emails.



# Tennis News



Congratulations to the following Highland Pointe Summer Tennis teams for being **Division Winners!**

\* B-9 ALTA Senior Women's Team, captained by Karen Ross

\* A-4 ALTA Mixed Doubles Team, captained by Laura Riedlinger

## ***Please be aware of the following change in procedure for the Tennis Sign-Up Sheets***

*In an effort to accommodate the increasing number of HPRA players participating in T2 Tennis and K-Swiss matches, the tennis committee has decided to make three of the Highland Pointe courts available to "reserve", leaving only one court with a "walk-on" status. This allows more players the opportunity to secure court time in advance, for individual matches. We will continue this format through the fall season before evaluating it to see if the Highland Pointe rules should be officially changed. If you have any comments or concerns on the matter, please send an email to [judyctaylor@bellsouth.net](mailto:judyctaylor@bellsouth.net).*

## Upcoming ALTA Dates to Remember:

**September 10** – Thursday women Fall play begins

**September 12** – Juniors Fall play begins

**September 12** – Men Fall play begins

**September 13** – Sunday Women Fall play begins

\*\*\* The Sunday Business Women's B-4 team is looking for HPRA member players who would like to join the team. If you are a ranked ALTA player, level B-4 or below, and are interested, please call Debbie Michel at 770-973-3988 or Karen Newton at 770-977-5638 ASAP!!

Congratulations to Rachel Shapiro, who graduated from Auburn this spring with a BS in Human Development and Family Studies, with an emphasis in Adolescents.



# ***Annual Highland Pointe Directory Update***

It is once again time to prepare the annual Highland Pointe Directory. Please take a moment to review your listing in the current directory. We make every effort to insure that all information, such as phone numbers, the spelling of names, etc. is printed accurately. Note also that if you have not paid your dues by this time, your household will be listed as an unpaid member.

If you have purchased a home in Highland Pointe and your address is still under the name of the previous owner in the directory, please contact the office! You may request that your home phone number not be published; however, the office would appreciate your number for our records. Your updates or corrections can be e-mailed to [aa@highlandpointe.org](mailto:aa@highlandpointe.org).

Please submit updates before **September 1, 2009** so the directory can be finalized.

## **Annual Directory Advertisers**

Highland Pointe publishes a resident directory each year. The directory offers local businesses and residents the opportunity to advertise to our community. If you are interested in advertising in the directory this year, or if you know of someone who would be interested, please contact the HP Office at (770) 973-0925. **Ad rates for the directory are as follows:**

Business Card	\$105
Oversized Business Card	\$170
Quarter Page Ad	\$390
Half Page Ad	\$730
Full Page Ad	\$1,260

## **What is a Lien?**

You might have read in recent issues of the Pipeline that a lien will be placed on a homeowner's property if dues have not been paid by August 1<sup>st</sup>. What exactly is a lien, you might ask? A lien is a "legal claim or attachment against property as security for payment of an obligation". So, when a lien is placed on property in Highland Pointe, the homeowner incurs not only the obligation of the dues, but also an administrative fee. If the homeowner decides to sell his home, the lien must be satisfied, or paid, before the home can be sold.

If you are a permanent member of the homeowners' association, otherwise known as Phase 5, and have not paid your dues yet, time has run out. You should have received a notice advising you of the amount due the Association. If you have any questions, please contact the HP office at (770) 973-0925.

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# BACK TO SCHOOL HAIRCUTS!

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**Wow!**

**\$2.00 off any haircut**

**Plus FREE Dominos Pizza gift card with  
any hair service at Kids Kuts Salon  
(while supplies last)**

One coupon per visit - per customer - per family  
Coupon cannot be combined with any other offer

**expires: 8-30-2009**



## Classified Ads

Reliable High School & College Student  
are available for Pet Sitting, Baby Sitting  
and will consider all odd jobs. Please give  
Alex True a call at 770-565-4128. I've lived  
in Highland Pointe since 1996. Thank You!

English/Language Arts  
(Grades 7-12)  
College Writing  
College Admissions  
SAT Prep  
Study Skills  
Learning Strategies  
Homework Help

### **BARRAS TUTORING**

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# Traditions



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[traditions@mindspring.com](mailto:traditions@mindspring.com)  
[www.traditionscontractors.com](http://www.traditionscontractors.com)

## Classified Ad Rates & Info

### Business Card Ad

\$10.00 One Issue business card sized ad. These ads are approximately 44 characters per line including spaces. This Ad measures 3 1/2 in. wide x 2 in. long.

\$7.50 Per issue when prepaid for 6 or 12 months.

Resident's personal "for sale" ads are always \$7.50 for business card size.

### Quarter Page Ad

\$35.00 Per Issue Quarter-page ad. This ad measures approximately 3 1/2 in. wide x 4 1/4 in. long.

10% Discount when prepaid for 12 issues  
5% Discount when prepaid for 6 issues

### Half Page Ad

\$60.00 One Issue 1/2 page ad. This ad measures approximately 6 1/2 in. wide x 4 1/2 in. long.

10% Discount when prepaid for 12 issues  
5% Discount when prepaid for 6 issues

### Full Page Ad

\$110.00 One Issue Full page ad. This ad measures approximately 6 1/2 in. wide x 9 in. long.

10% Discount when prepaid for 12 Issues  
5% Discount when prepaid for 6 Issues

\*\*Discounts are based on running the SAME ad for the full discount period!! Any change (other than error correction) will require payment of the difference to the non-discounted rate, PLUS artwork fee of \$20 unless the new ad is provided camera-ready.

Ads must be placed and paid for by the 15th of the month for inclusion in the next month's newsletter. For more information on placing an ad, call the Highland Pointe Office at 770-973-0925. Please send payments to the office address:

HPRA OFFICE  
3750 Club House Court  
Marietta, GA 30066



## When You Need Help Now Just Ask Your Neighbor

(770) 579-2842



What can you do:

When you can't be in two places at one time

When you are just too busy to get everything done

When you are away from home on business or vacation

Or when you just need help on a project?

### Just Ask Your Neighbor!

Help with your errands, to-do lists, home projects, home maintenance and everyday emergencies

#### **A short list of available services includes**

##### **Residential Services**

- Schedule/Collect your home repair and improvement quotes
- Wait for your Deliveries
- Wait for your Contractors
- Manage Contractors
- Lawn Care /Maintenance
- Minor Home Repair
- Home Project assistance
- Elderly Visits

##### **Errands**

- Courier Services
- Grocery Shopping
- Office supply pick-up
- Pick-up prescriptions
- Pick-up dry cleaning
- Take your car for Repair/Service
- Drop Off Forgotten School or Work Items

##### **House/Pet Sitting**

- House Sitting
- Check Windows/Doors
- Take in mail/newspaper
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