Dan McKeon

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EDUCATION

Penn LPS Coding Bootcamp, *Philadelphia, P.A.*   *Feb. 2020 –*
Twenty-six week full-stack flex web development boot camp program. Utilized knowledge and skills in HTML, CSS, and JavaScript frameworks to create front-end applications and languages such as node.js for back-end development. Worked collaboratively and independently on a wide variety of applications, including weather dashboards, daily task planners, Twitter bots, and special interest sites.

University at Buffalo, *Buffalo, N.Y.*   *Aug. 2013 – May 2018*
Overall GPA: 2.9
English GPA: 3.2
Received a B.A. in English and a certificate in creative writing. Undertook additional coursework in multiple advanced psychology classes, music theory, German and history. Held top editor positions at both The Spectrum, UB's independent student newspaper, and NAME Magazine, UB's annual literature magazine.

Kellenberg Memorial High School, *Hempstead, N.Y.*   *Aug. 2009 – May 2013*
Received degree from Catholic high school. Graduated from honors program.

WORK EXPERIENCE

Communication Coordinator at Church of the Holy Apostles, *Wynnewood, P.A.*   *June 2019 –*
Organize all internal and external communications for an Episcopal church. Create, edit and print service leaflets and newsletter, create email newsletter weekly, and other administrative duties, both independently and with others. Proficient use in Microsoft Publisher, MailChimp and WordPress.

Editor at General Code, *Rochester, N.Y.*   *Aug. 2018 – May 2019*
Edit and compile raw municipal legislation into organized and codified books and online format for over 3,000 municipalities nationwide. Supplement completed codified laws as new legislation is passed. Read documents for keying errors, missing wording and various grammatical aspects. Independently managed codification projects. Check statutory references to state laws and internal references to the municipality's own laws, and follow-up with municipalities. Research state legal trends and legislative news to update clients and internal editing team. Coordinate process of publication between multiple departments. Work with physical code books to update laws. Proficient use in Microsoft Outlook, Word and Excel.

Reporter, Editor, Copy Chief, Managing Editor for The Spectrum, *Buffalo, N.Y.*   *Aug. 2014 – Aug. 2018*
Held wide range of positions over four years for twice-weekly student newspaper. Worked typically thirty hours a week doing reporting, writing, editing and teaching editors. Investigated university departments using public records requests. Managed and led copy desk in charge of all grammatical and stylistic aspects of article writing, managing and publishing online content, and ensuring cohesion in the newspaper's editorial voice.

REFERENCES

Hannah Stein, *Editor in Chief at The Spectrum.* 631-807-9173. hstein@buffalo.edu
Joe Hall, *Professor at University at Buffalo.* joescirehall@gmail.com
Patty Palmieri-Phelan, *Manager at General Code.* 800-836-8834 p3@generalcode.com

LINKS

Portfolio page: https://dooski.github.io
LinkedIn profile: https://www.linkedin.com/in/dan-mckeon-89a625160/