

Interim Policy: Decision table on problematic items found in indexing.
Indexing and Informatics Branch

July 2, 2014

Updated July 9, 2014

Problem: Indexers find items that are “questionable” in subject matter, language or genre (“what it is”) and need to know what action to take.

This policy is to provide indexers with some guidance that can be followed now to increase efficiency while we wait for the front end processes to be improved in the publisher supplied data workflow with categorization, separation of out of scope articles, of short abstracts, non-English and other quality control improvements. It is unlikely that all problems will disappear, so this guidance is needed for consistency in handling.

The Indexing and Informatics Branch will work with the Acquisitions and Metadata Branch to come up with a communications solution so that problem records can either be avoided or can be corrected in the repository. Since Indexers do not see 100% of all indexed articles, it is unlikely that 100% of errors in metadata are found. However, they can serve as a jumping point to find similar errors from the same or other journals.

Note: It is believed that records that deleted in the Annotation WorkBench (AWB) are not approved through the Indexing Quality Control process (i.e., changed to “reviewed” AI status in the repository) and will remain in “annotated” AI status. The AI workflow manager will work with IT to ensure that processes work smoothly to achieve the desired results after the UR migration is stable.

Description	Example	Action to take
“No Abstract”, Title only	Water-Free Blending of Thermoplastic Starch and Polyethylene for Rotomoulding. No abstract.	1) Indexer: Note batch #, article #. Copy example and send to Branch Chief via email 2) Delete in AWB.
Text problems: “Spacing problem” or “truncated abstract” or “mismatched abstract”, that would affect quality to patron	Banana bunchy top virus DNA-3encodes the viral coat protein. Sequencing and characterization of the coat protein and 3’ non-coding region of a newsweet potato potyvirus Batch 568, #794891 Modelling the relation between the species retention factor and the C-term band broadening in pressure-driven and	1) Indexer: Note batch #, article #. Copy example and send to Branch Chief via email.

	<p>electrically driven flows through perfectly ordered 2-D chromatographic media</p> <p>The band broadening that can be expected in perfectly ordered cylindrical pillar arrays has been calculated for a wide range of intra-particle diffusion coefficients (Dsz) and zone retention factors (0</p> <p>(ABSTRACT TRUNCATED, abruptly “ends”)</p>	
“Reviewer acknowledgement”	<p>734888. Genetics Selection Evolution reviewer acknowledgement 2013.</p> <p>CONTRIBUTING REVIEWERS: The Genetics Selection Evolution Editors-in-Chief would like to thank all of our reviewers who contributed to peer review for the journal in 2013.</p>	<p>1) Note batch #, article #. Copy example and send to Branch Chief via email.</p> <p>2) Delete in AWB.</p>
“Multiple languages” but English is present.	<p>Gray vs. green urbanization: Relative importance of urban features for urban bird communities</p> <p>Habitat structure and complexity are two main components determining bird community diversity. ...Based on our study, we suggest some urban management and planning policies, including: the increase of tree and shrub cover throughout cities, allowing shrubs and herbs to grow in areas restricted to pedestrians, controlling homeless dogs and restricting off-leash dogs, and considering the need of homogenizing the ecological quality throughout cities, regardless of socioeconomic boundaries. Zusammenfassung Habitatstruktur und -komplexität sind zwei Hauptkomponenten, die die Diversität von Vogelmenschenbeständen bestimmen. Auch wenn ein breites Spektrum vonetc!</p>	<p>1) Note batch #, article #. Copy example and send to Branch Chief via email.</p> <p>2) Alert Metadata group.</p>
100% non-English – title and abstract in another language	<p>Batch 538. 777681. Mèligèthes du colza: Evolution et gestion des résistances aux pyrèthrinoides en France et recommandations pour gérer le risque</p> <p>Cet article est la reproduction de la note de synthèse INRA, CETIOM, Service de la protection des végétaux sur le contrôle des mèligèthes du colza, note élaborée pour illustrer l'année 2007 et préparer 2008.....</p>	<p>1) Note batch #, article #. Copy example and send to Branch Chief via email.</p> <p>2) DELETE in AWB.</p>

Retracted article	<p>Batch568. 785489. Simultaneous separation and determination of Tarabine PFS and Adriblastine using micellar electrokinetic chromatography and high performance liquid chromatography. Application to some biological fluids</p> <p>Retraction: The following article from the Journal of Separation Science, 'Simultaneous separation and determination of Tarabine PFS and Adriblastine using micellar electrokinetic chromatography and high performance liquid chromatography. Application to some biological fluids' by Deia Abd El-Hady, ??Nagawa Abo El-Maali et al., has been retracted because of a substantial overlap of the content of this article with a previously published article in another journal and because of the attribution of the publication to co-authors without their knowledge. The Journal of Separation Science apologizes to our readership.</p>	<ol style="list-style-type: none"> 1) Note batch #, article #. Copy example and send to Branch Chief via email. 2) INDEX IT – we index retracted articles. This continues the policy that was instituted previously.
Correspondence, Opinion, Commentary, Note, Editorial , Notes on other articles in the same issue	<p>Q & A: the Snyderome. Michael Snyder answers Genome Biology's questions on the human and professional stories underlying his Snyderome integrative omics project.</p> <p>Transposable elements: not as quiet as a mouse. In this issue of Genome Biology, Nellåker et al. show massive purging of deleterious transposable element variants, through negative selection, in 18 mouse strains.</p>	<ol style="list-style-type: none"> 1) INDEX IT (as per Collection Development Officer correspondence 6/25/14 – NEED TO TALK TO MIKE ESMAN ABOUT THIS, NEED CLARIFICATION OR MAYBE MORE EXAMPLES. Editorial is on the “unwanted list” he provided 7/7/14). 2) If impossible to index with 3 terms, Note batch #, article #. Copy example and send to Branch Chief via email.
Biography	<p>Raymond Gosling: the man who crystallized genes On April 25th 1953, three publications in Nature forever changed the face of the life sciences in reporting the structure of DNA. Sixty years later, Raymond Gosling shares his memories of the race to the double helix.</p> <p>Article:894303 Batch:585 Alexander Abramovich Krasnovsky (1913–1993): 100th birth anniversary in Moscow, Russia</p>	<ol style="list-style-type: none"> 1) NEED TO TALK TO MIKE ESMAN ABOUT THIS, also compare obituaries below.

	<p>We provide here a brief News Report on the 100th birth anniversary of Academician Alexander Abramovich Krasnovsky, one of the greatest photobiochemists of our time, who was born on August 26, 1913 and died on May 16, 1993. We provide here a short description of his research, followed by some photographs. He was a pioneering intellectual in the area of chlorophyll photochemistry, and was always ahead of his time; he, indeed, was a remarkable human being.</p>	
Obituaries	<p>Article:741361 Batch:585 Roderick K Clayton: a life, and some personal recollections Roderick K Clayton passed away on October 23, 2011, at the age of 89, shortly after the plan for this dedicatory issue of Photosynthesis Research had been hatched. I had just written a lengthy letter to him to re-establish contact after a hiatus of 2 or 3 years, and to suggest that I visit him to talk about his life. It isn't clear whether he saw the letter or not, but it was found at his home in Santa Rosa, California. Fortunately, Rod has written two memoirs for Photosynthesis Research that not only cover much of his research on reaction centers (Photosynth Res 73:63–71, 2002) but also provide a humorous and honest look at his personal life (Photosynth Res 19:207–224, 1988). I cannot hope to improve on these and will try, instead, to fill in some of the gaps that Rod's own writing has left, and offer some of my own personal recollections over the more recent years.</p> <p>Article:894311 Batch:585 Wolfgang Haehnel 20.1.1944-13.5.2013 Almost 1 year has passed since the death of Wolfgang Haehnel on 13.5.2013, after a long fight against cancer. With his death, the photosynthesis community has lost an excellent scientist, a critical peer, and a stimulating sparring partner in discussions: I also lost a good friend.</p>	<ol style="list-style-type: none"> 1) Note batch #, article #. Copy example and send to Branch Chief via email. 2) DELETE in AWB

Meeting report, Conference report	<p>The future of genomic medicine is here.</p> <p>A report on the 6th annual Future of Genomic Medicine conference, held at the Scripps Seaside Forum, La Jolla, CA, USA, March 7-8, 2013.</p>	<p>1) Note batch #, article #. Copy example and send to Branch Chief via email.</p> <p>2) DELETE in AWB.</p>
"out of subject scope"	<p>Batch 512, article 787777</p> <p>Visual methodologies through a feminist lens: South African soap operas and the post-apartheid nation</p> <p>Using a discussion of South African soap operas, I will place the idea of visibility in a discourse analysis that incorporates a feminist epistemological lens, or an epistemology that integrates reflexivity and an acknowledgment of the dialogic nature of visual media. Through this discussion, I will examine the possibilities that dialogism provides for unpacking and exploring the politics of imperfect translation between the visual and the textual. These methodological interventions, I argue, will help enrich discussions of the visual's role in the contested realm of geographic imaginations and move beyond the distanced position of the masculine gaze.</p> <p>Journal source: Geojournal</p>	<p>1) INDEX IT.</p> <p>2) Note batch #, article #. Copy 1-3 examples and send to Branch Chief via email so we can identify journal title.</p>