

# DORIS LIU

## Drafter/Designer/Planner

(909) 217-0633

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13442 Garcia Ave Chino, CA, 91710

### CAREER OBJECTIVE

Detail-oriented Urban Studies and Planning major (3.5 GPA) currently attending University of California, San Diego, with 1.5+ years of work experience. Aiming to leverage a proven knowledge of design and development and customer service skills to successfully fill the Drafter/Designer/Planner role at your company. Frequently praised as detail-oriented by my peers, I can be relied upon to help your company achieve its goals.

### EDUCATION

Expected  
graduation  
Jun 2021

#### University of California, San Diego / La Jolla, CA

Bachelor of Arts Urban Studies and Planning Candidate, GPA 3.5

**Relevant Course:** Urban Design Practicum, Public Transportation, Design of Everyday Things, Land Use Planning, Introduction to Real Estate and Development

**Extracurricular Activity:** Designathon 2020 Planning Committee Volunteer, Architecture@UCSD Public Relations, Co-President for Habitat for Humanity 2016-2017, UCSD A Cappella Choir Public Relations, Overseas English Teacher (AID Taiwan, Summer 2016)

### WORK EXPERIENCE

#### UCSD Planning and Space Management (Health Sciences) / La Jolla, CA

Nov 2019  
PRESENT

Student Intern Drafter

- Responsible for cleaning up and updating floor plans within UCSD's health sciences buildings.
- Assigned projects: physically walks to the building and checks for renovated spaces and then updates it in AutoCAD
- Works in an efficient manner in both a team and independently. Not shy to ask for assistance when needed.

#### UCSD Business Financial Systems / La Jolla, CA

Apr 2018  
Nov 2019

Student Mail Carrier

### ADDITIONAL SKILLS

Mandarin Chinese

Autodesk AutoCAD  
(Professional Certification)

Autodesk Revit  
(intermediate to proficient)

Microsoft Office Suite

Adobe: Photoshop (basic)

Adobe: Illustrator (basic)

### LICENSES & CERTIFICATIONS

Autodesk Certified  
Professional: AutoCAD

### REFERENCES

References available upon  
request