

Dorothy Cheng

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SUMMARY OF QUALIFICATIONS

- Formal education in mathematics and statistics provides an excellent foundation for logical problem solving.
- Interpersonal skills honed from 10+ years in higher education working with students, faculty, administrators, and parents.

PROJECTS

HikeCollector | *Python, Django, PostgreSQL*

Catalog of hiking routes which allows users to search for hikes using filters on location, length, average rating, and more, save favorite and completed hikes, add photos, and submit reviews.

FAD Games | *MongoDB, Express, Node.js, EJS*

Board game review site which allows users to add, search for, and review board games.

Tamagotchi | *HTML5, CSS, Javascript, jQuery*

Interactive Tamagotchi-inspired web app game in which players care for a virtual pet, featuring several additional nested games, shop with purchasable items which affect game-play, and an end-game maze.

TECHNICAL SKILLS

- Languages: JavaScript, Python, HTML5, CSS
- Frameworks: Node.js, Express, Django
- Libraries: jQuery, React
- Databases: MongoDB, PostgreSQL

EDUCATION

Software Engineering Immersive Certificate, expected June 2021

General Assembly

Equity and Diversity Certificate, Summer 2014

Office for Equity and Diversity, University of Minnesota Twin Cities

BS Mathematics & BS Statistics, with Distinction, May 2009

College of Science and Engineering, University of Minnesota Twin Cities

RELEVANT WORK EXPERIENCE

Graduate Program Manager

June 2019-March 2021

Colorado School of Mines, Depts of Computer Science, Electrical Engineering, Mechanical Engineering

- Provided holistic advising and support services to 300+ graduate students, assisting students to navigate school policies, manage advisor relationships, and cope with individual stressors to ensure successful progression towards their degrees
- Analyzed data related to admissions and current student enrollment to provide recommendations of changes to existing procedures in order to continuously improve the student experience
- Created and maintained marketing materials and websites, to showcase department-specific benefits to prospective students

Assistant Director

Women in Science & Engineering (WISE) Initiative & Scholarships

July 2018 – June 2019

College of Science and Engineering, University of Minnesota Twin Cities

- Directed programs and events in partnership with undergraduate and graduate students, University partners, and external partners, including the WISE corporate sponsor Medtronic, designed to increase retention of undergraduate women and promote gender diversity at all levels in the college
- Managed scholarship award process for new and continuing students, totaling \$2.5M+ from 500+ awards and 160+ funds, involving application review, requirement verification, fund disbursement, and student communication