Help Information

Table of Contents

Introduction

This help page describes how a user would use the YMCA Registration System. This program is a web based system that uses modern web technologies to allow a user to view current program offerings and enroll in them at the YMCA.

System Requirements

Any modern browser capable of viewing web pages (Google Chrome, Firefox, Edge)

Installation

Install a web browser listed in the system requirements section

Getting Started

The web program's main function is to allow users to browse current YMCA programs and enroll them. Users will be able browse programs as a guest or register as a nonmember user. Users will initally view the system as a guest. Newly registered users will automatically be set as nonmembers.

Home – Navigating to the home page will present our YMCA welcome page with general information
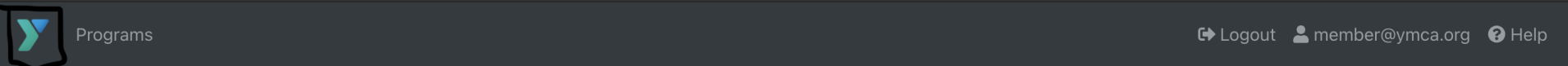

Fig.1 – Homepage

Browse – Navigating to the browse page allows the user to view all current program offerings at a quick glance.

Fig.2 – Browse Interface

Log In – Navigating to the login page allows a user to login to their previously created account

Fig.3 – Login

Register – Navigating to the register page allows a user to create a new nonmember account. Each account is keyed on by email address, so only 1 account per email is allowed.

Fig.4 – Register

My Account – Navigating to the my account page allows a user to view their account information as well as their current program enrollments.

Fig.5 – My Account

Help – Navigating to the help page will present this page. Useful for new users to familularize themselves with the YMCA Registration System.

Fig.6 – The Manual Page

Program Operations

Program operations are the core functionality of this software interface. These operations enable Nonmember and Member users to browse and enroll in programs.

Browse Programs

A user will be able to browse through program offerings at the YMCA. This list is only current offerings that users would be allowed to enroll into.

View Program Details

A user will be able to view a particular programs details. This details page will displayed information like descriptions, dates, prices, participant limits and other important information related to that particular program.
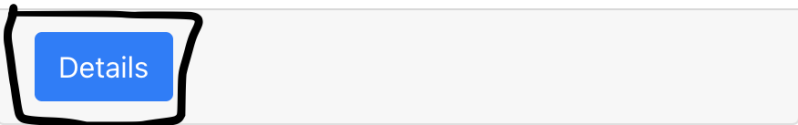

Log Rolling

dont fall

Details

Fig.7 – Program Details

Enroll in Program

On the program details page a user will be able to enroll in the program if there is availability and they do not have any scheduleing conflicts.

Log Rolling

Description
dont fall

Location
ymca onalaska

Meeting Days
Sunday

Start Date	End Date
11/14/2020	12/12/2020

Start Time	End Time
5:00 PM	5:40 PM

Nonmember Price	Member Price
$200	$100

Current Enrollment
0/1

Fig.8 - Enroll

View Enrollments

On the My Account page, a user will be able to view their current enrollments. A staff member is required to approve the enrollment before the user is offically in the program. The enrollment status can also be found here.

Enrollments		
Program	Status	Details
Log Rolling	pending	Details
Shark	pending	Details

Fig.8 - Enrollments

User Operations

User operations are intended to enable a user to register, authenticate, and maintain their user profile.

Login

In order to log in you must already have an account. If you do not have an account set up see the "Register" section below. In order to log into your account click the login button.

Fig.9 - Login Page

Logout

If you are logged into an account you will have the option to logout. In the upper right hand corner next to the button with your username in it click the "logout" button.

Fig.10 - Logout

Register

If you want to enroll in programs as a nonmember account, feel free to go to the registration page to register for an account.

REGISTER

Already have an account? Login

Fig.11 – Register Page

Account Information

If you head to the My Account page you will find your account information that we have on file. Any problems here will need staff members attention. Feel free to contact us.

Account Information
First Name
member
Last Name
user
Email
member@ymca.org
Account Type
member
Enrollments

Fig.12 – Account Information